

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #21-233**

**RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION TO  
FUND AN UNANTICIPATED INCREASE IN ENGINEERING - OTHER EXPENSES  
IN THE CURRENT FUND**

**WHEREAS**, an emergency has arisen with respect to an unanticipated increase in Engineering Other Expenses appropriation within the Current Fund and, no adequate provision was made in the 2021 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above; and

**WHEREAS**, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$55,000.00 and three (3) percent of the total operating appropriations in the budget for 2020 is \$480,213.00; and

**WHEREAS**, the foregoing appropriation together with prior appropriations does not exceed the (3) percent of the total operating in the budget for 2020.

**NOW, THEREFORE, BE IT RESOLVED**, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation is hereby made for an unanticipated increase in Engineering expenses within the Current Fund in the amount of \$55,000.00.
2. That said emergency appropriation shall be provided for in full in the 2022 budget, and is requested to be excluded from CAPS.
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Date Adopted: June 28, 2021

**CERTIFICATION**

I, Katherine Fenton-Newman, Municipal Clerk, of the Township of Hopewell, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Township Committee at the regular meeting held on the 28<sup>th</sup> day of June, 2021, via Zoom Video Communications.



Katherine Fenton-Newman, RMC, CMR  
Deputy Municipal Clerk

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM**  
**CHIEF FINANCIAL OFFICER**

This statement must be prepared in duplicate by the chief financial officer and filed with the municipal clerk prior to the adoption of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services together with the emergency resolution.

Please answer all of the questions:

**Purpose of emergency appropriation:**

At the time of the 2021 budget adoption Hopewell Township budgeted for a staff engineer who was compensated through the Engineering salary and wage appropriation. This person has since resigned leaving the position vacant and the Township without an Appointed Engineer. To remain compliant with State regulations, the Township needed to appoint a consultant engineer to represent the Township. Subsequently, the Township is in need of utilizing our consulting engineer for substantially more hours than were budgeted for in the Engineering Other Expenses appropriation line causing an unanticipated need.

**Date of Occurrence:**

Resignation of staff engineer was verbalized after the budget adoption and was memorialized by resolution on June 1 effective June 4.

**Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation?**

No. I anticipate an increase to an existing professional services agreement to be adopted at the July 16, 2021 Township Committee meeting.

Date: June 23, 2021

Julie Troutman

Chief Financial Officer

Township of Hopewell (Mercer)