

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #21-47

**A RESOLUTION AUTHORIZING
PROFESSIONAL SERVICES AGREEMENTS**

WHEREAS, there exists a need for professional services for the following: Administrative Services related to Affordable Housing; Employee Assistance Program Services; Qualified Purchasing Agent services; Insurance Brokerage Services; Municipal Public Defender services; Municipal Prosecutor services; Conflict Municipal Public Defender services; Conflict Municipal Public Defender services; Maintenance and updating of the Revised General Ordinances and Land Use and Development ordinances; Deer removal and disposal services; employment and pre-employment medical services; GASB 75 Actuarial Services; Continuing Disclosure Agent services; Financial Advisor Services; and Bond Counsel services; and

WHEREAS, the estimated cost of the contract is not to exceed \$37,128.00 (X-14-21-927-028) for administrative services related to affordable housing; \$3,300.00 (1-01-20-100-028) for employee assistance program services; \$15,500.00 (1-01-20-100-028) for Qualified Purchasing Agent services; \$39,000.00 (1-01-20-100-028) for Insurance Brokerage services; \$21,600.00 (1-01-43-495-011) for Municipal Public Defender services; \$25,200.00 (1-01-20-115-028) for Municipal Prosecutor services; \$50.00 per hour for outside work and \$60.00 per hour for court time (1-01-43-495-011) for Conflict Municipal Public Defender services; \$50.00 per hour for outside work and \$60.00 per hour for court time (1-01-43-495-011) for Conflict Municipal Public Defender services; \$5,490.00 (1-01-20-120-028) for Maintenance and updating of the Revised General Ordinances and the Land Use and Development Ordinances; \$4,000.00 (1-01-27-330-028) for deer removal and disposal services; \$2,800.00 (1-01-20-115-028) for employment and pre-employment medical services; \$5,500.00 (1-01-20-130-028) for GASB 75 Actuarial Services; \$1,550.00 (1-01-20-130-028) for Continuing Disclosure Agent services; \$2,500.00 (1-01-20-130-028) for Financial Advisor services; and \$13,000.00 (1-01-20-130-028) for Bond Counsel services; and funds will be available in the 2021 budget appropriations for this purpose certified by the local finance officer encumbered in the accounts referenced above; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with:

PCH Development Corporation for administrative services related to affordable Housing;
Mercer Council on Drug and Alcoholism or Metro Employee Assistance Service;
The Canning Group, LLC for Qualified Purchasing Agent services;
Integrity Consulting Group for Insurance Brokerage services;
John M. Holliday for Municipal Public Defender services;
Robert H. Yostembski for Municipal Prosecutor services;
Law Office of Lee H. Engelman, P.A. for Conflict Municipal Public Defender services;
Robert Rogers, Esq. for Conflict Municipal Public Defender services;
General Code, LLC for Maintenance and updating of the Revised General Ordinances and Land Use and Development Ordinances;
Kelly Winthrop, LLC for deer removal and disposal services;
Princeton Healthcare Systems for employment and pre-employment medical services;
Cirkiel Actuarial Consulting, LLC for GASB 75 Actuarial Services;
Anthony P. Inverso, Managing Director for the Firm Phoenix Advisors, LLC for Continuing Disclosure Agent services;
Anthony P. Inverso, Managing Director for the Firm Phoenix Advisors, LLC for Financial Advisor services;
McManimon, Scotland & Baumann, LLC for Bond Counsel Services;

2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

Date Adopted: January 25, 2021

CERTIFICATION

I, Katherine Fenton-Newman, Deputy Municipal Clerk, of the Township of Hopewell, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Township Committee at the regular meeting held on the 25th day of January, 2021, via Zoom Video Communications.



Katherine Fenton-Newman, RMC, CMR
Deputy Municipal Clerk

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

NOTICE OF CONTRACT AWARDED

The Township of Hopewell, County of Mercer, has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a).

The contract and the resolution authorizing it are available for public inspection in the office of the Municipal Clerk.

AWARDED TO: PCH Development Corporation
SERVICES: Administrative Services for Affordable Housing
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$37,128.00

AWARDED TO: Mercer Council on Drug & Alcoholism/Metro Employee Assistance Services
SERVICES: Employee Assistance Program services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$3,300.00

AWARDED TO: The Canning Group, LLC
SERVICES: Qualified Purchasing Agent Services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$15,500.00

AWARDED TO: Integrity Consulting Group
SERVICES: Insurance Brokerage Services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$39,000.00

AWARDED TO: John M. Holliday
SERVICES: Municipal Public Defender
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$21,600.00

AWARDED TO: Robert H. Yostembski
SERVICES: Municipal Prosecutor
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$25,200.00

AWARDED TO: Lee H. Engelman, P.A.
SERVICES: Conflict Municipal Public Defender
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$50.00 per hour for outside work
\$60.00 per hour for court time

AWARDED TO: Robert Rogers, Esq.
SERVICES: Conflict Municipal Public Defender
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$50.00 per hour for outside work
\$60.00 per hour for court time

AWARDED TO: General Code, LLC
SERVICES: Ordinance Codification
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$5,490.00

AWARDED TO: Kelly Winthrop, LLC
SERVICES: Deer Removal and Disposal Services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$4,000.00

AWARDED TO: Princeton Healthcare Systems
SERVICES: Township Physician Services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$2,800.00

AWARDED TO: Cirkiel Actuarial Consulting, LLC
SERVICES: GASB 75 Actuarial Services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$5,500.00

AWARDED TO: Phoenix Advisors, LLC
SERVICES: Continuing Disclosure Agent
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$1,550.00

AWARDED TO: Phoenix Advisors, LLC
SERVICES: Financial Advisor Services
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$2,500.00

AWARDED TO: McManimon, Scotland & Baumann, LLC
SERVICES: Bond Counsel
TIME PERIOD: January 25, 2021 to December 31, 2021
CONTRACT AMOUNT: Not to Exceed \$13,000.00

Laurie E. Gompf
Municipal Clerk