

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #21-79**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT  
WITH THE TOWNSHIP OF HAMILTON FOR HEALTH SERVICES FOR 2021**

**WHEREAS**, it is the desire of the Governing Body of the Township of Hopewell to contract with the Township of Hamilton for the provision of certain sexually transmitted disease (STD) clinic services for the term January 1, 2021 through December 31, 2021; and

**WHEREAS**, N.J.S.A. 40:8A-1 et seq. permits local units of the State to enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render within its own jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, on this 1<sup>st</sup> day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the Mayor and Clerk be and hereby are authorized to enter into a Shared Services Agreement with the Township of Hamilton for certain health services for 2021. Said services shall be furnished and rendered by the Township of Hamilton pursuant to a contract, a copy of which is annexed hereto.

Date Adopted: March 1, 2021

**CERTIFICATION**

I, Laurie E. Gompf, Municipal Clerk, of the Township of Hopewell, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Township Committee at the regular meeting held on the 1<sup>st</sup> day of March, 2021, via Zoom Video Communications.

  
\_\_\_\_\_  
Laurie E. Gompf, RMC, CMC  
Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN  
TOWNSHIP OF HAMILTON &  
TOWNSHIP OF HOPEWELL  
FOR HEALTH SERVICES**

Hamilton Township Council Resolution 20-588

January 1, 2021 to December 31, 2021

This Agreement made this **15th** day of **December, 2020**, by and between the **Township of Hamilton**, County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 2090 Greenwood Avenue, P.O. Box 00150, Trenton, New Jersey 08650-0150; and the **Township of Hopewell**, County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 201 Washington Crossing-Pennington Road, Titusville, New Jersey 08560;

***Witnesseth that:***

***Whereas***, the Township of Hopewell is responsible by law for the protection of public health and wishes to provide certain health services for its residents; and

***Whereas***, the Township of Hopewell desires to contract with the Township of Hamilton for provision of those health services; and

***Whereas***, the Township of Hamilton is agreeable to providing health services to the Township of Hopewell for a fee and upon certain specified conditions; and

***Whereas***, the *Uniform Shared Services and Consolidation Act*, N.J.S.A. 40A:65-1, et seq., permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

***Whereas***, the Township of Hamilton and the Township of Hopewell have authorized and approved this Agreement by Resolution duly adopted pursuant to N.J.S.A. 40A:65-1, et seq., of the *Uniform Shared Services and Consolidation Act*;

***Now, Therefore***, in consideration of the mutual agreements and covenants herein contained, the parties agree as follows:

1. **Scope of Services:** The Township of Hamilton agrees to provide to the Township of Hopewell, for the benefit of the residents of the Township of Hopewell, certain health services on an as needed basis.

2. **Fees:** The fees payable by the Township of Hopewell to the Township of Hamilton for the performance of the services described in Paragraph One shall be as set forth in **Schedule A** annexed hereto.
3. **Billing and Payment:** The Township of Hamilton will issue quarterly bills for services rendered to the Township of Hopewell. The bills will be issued by the fifteenth (15th) day of the succeeding quarter and will be payable within thirty (30) days of issuance. The first quarter will run from January 1<sup>st</sup> – March 31<sup>st</sup>; the second quarter will run from April 1<sup>st</sup> – June 30<sup>th</sup>; the third quarter will run from July 1<sup>st</sup> – September 30<sup>th</sup>; and the fourth quarter will run from October 1<sup>st</sup> – December 31<sup>st</sup>.
4. **Liability:** The Township of Hamilton and the Township of Hopewell shall be responsible for acts of their own negligence consistent with the provisions of the *New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq.*, arising out of or related to performance of any activity under the terms of this Agreement.
5. **Effective Date/Termination:** This Agreement shall be for twelve (12) months effective January 1, 2021 and ending December 31, 2021.
6. Each party shall notify the other in writing sixty (60) days before expiration of this agreement if it desires to continue services and negotiate a new contract for 2022.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals on the respective dates indicated below:

TOWNSHIP OF HAMILTON

TOWNSHIP OF HOPEWELL

\_\_\_\_\_  
Jeffrey S. Martin, Mayor

\_\_\_\_\_  
Julie Blake, Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
Eileen A. Gore, RMC, CMC, MMC  
Municipal Clerk

\_\_\_\_\_  
Laurie E. Gompf  
Municipal Clerk

Dated:

Dated:

Jeffrey S. Martin  
Mayor



**Public Health**  
Prevent. Promote. Protect.

Kathleen Fitzgerald, Director  
Chris Hellwig, Health Officer

**TOWNSHIP OF HAMILTON**  
**DEPARTMENT OF HEALTH, RECREATION, SENIORS, AND VETERANS SERVICES**

DIVISION OF HEALTH – 2100 Greenwood Avenue, Hamilton, NJ 08609 \*Office (609) 890-3828 \*Fax (609) 890-6093

**2021 Fee Schedule for Certain Clinical Services**

*Fees found in Section 215-6 (10) of the Hamilton Township Code*

For current Division of Health clinic schedules, please visit [www.hamiltonnj.com/health](http://www.hamiltonnj.com/health).

Insert text  
here

**Exposure control plan**

Name / description	Current Fee
BBP Plan	\$300
TB Plan	\$300
Both Plans	\$500

**Blood borne pathogen/TB training**

Name / description	Current Fee
Initial training session	\$500 for up to 30 employees; \$10 per each additional employee over 30
Initial TB training only	\$250 for up to 30 employees; \$10 per each additional employee over 30
Yearly retraining	\$300 for up to 30 employees; \$10 per each additional employee over 30

**Hepatitis B vaccine**

Name / description	Current Fee
Hepatitis B vaccine	\$70 per vaccination
Twinrix (Hepatitis A and Hepatitis B)	\$100 per vaccination

**Mantoux tuberculin testing (PPD)**

Name / description	Current Fee
PPD administration	\$25 per employee

**Sexually transmitted disease (STD) clinic services**

Name / description	Current Fee
Contracted STD clinic visit	\$50 per patient as per contract

**Pneumonia/flu**

<b>Name / description</b>	<b>Current Fee</b>
Non-Township residents, private sector and businesses	\$200

**Blood lead investigations**

<b>Name / description</b>	<b>Current Fee</b>
Investigation and follow-up	\$60 per hour

**Child health conferences**

<b>Name / description</b>	<b>Current Fee</b>
Assessment, counseling, examination and immunizations	\$75 per patient as per contract

**Health education services**


<b>Name / description</b>	<b>Current Fee</b>
Assessment, planning and implementation	\$200 per hour

**TOWNSHIP OF HAMILTON  
COUNTY OF MERCER, NEW JERSEY**

**RESOLUTION**

No. **20-588**

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
TOWNSHIP ATTORNEY

FACTUAL CONTENTS CERTIFIED TO BY

  
\_\_\_\_\_  
TITLE

**RESOLUTION AUTHORIZING AND APPROVING A 2021 SHARED SERVICES CONTRACT FOR HEALTH SERVICES BETWEEN THE TOWNSHIP OF HAMILTON AND THE TOWNSHIP OF HOPEWELL**

*Whereas* the Township of Hopewell desires to contract with the Township of Hamilton for provision of certain professional health clinic services for the period January 1, 2021 to December 31, 2021; and

*Whereas* the Township of Hamilton has agreed to provide certain health services to the Township of Hopewell for a fee; and

*Whereas* such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

*Whereas* this contract is in the best interest of the Township of Hamilton;

*Now, Therefore, Be It Resolved* by the Council of the Township of Hamilton, in the County of Mercer and State of New Jersey, that the shared services contract between the Township of Hamilton and the Township of Hopewell for the provision of certain professional health clinic services is authorized and accepted and that the proper officials of the Township of Hamilton are authorized to execute said contract;

*Be It Further Resolved* that the contract shall take effect upon the adoption of the appropriate resolution by the Township of Hopewell and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

ADOPTED BY COUNCIL ON \_\_\_\_\_ DECEMBER 15, 2020 \_\_\_\_\_  
DATE

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
MUNICIPAL CLERK

RECORD OF VOTE

**REQUEST FOR COUNCIL ACTION**

**DATE: December 3, 2020**

DEC - 7 2020

**SERVICE REQUESTED:**

**FOR CONTRACTS & PSA'S (select one):**

Ordinance

Request was made for Bids

Resolution

Request was made for Proposals/Quotes

Item for Discussion (explain)

Request was made for Proposals/Quotes for Professional Services

**INITIATING DEPT/DIV: Health**

**SUBJECT MATTER: Authorization for a Shared Services Contract between the Township of Hamilton and the Township of Hopewell for the provision of certain professional health clinic services for the Period of January 1, 2021 through December 31, 2021.**

**LIST SUPPORTING DATA: The Hamilton Division of Health has maintained a Shared Services Contract with the Township of Hopewell for providing certain professional health clinic services. The fees for the services provided are outlined in Township of Hamilton Ordinance § 215-6A(10).**

**AMOUNT OF FUNDING: \$ N/A**  
(if applicable)

**BUDGET ACCOUNT NAME: N/A**  
(i.e. Dept. of Adm., Professional Services)

**BUDGET ACCOUNT NO(S): N/A**  
(i.e. 3-01-20-120-000-280)

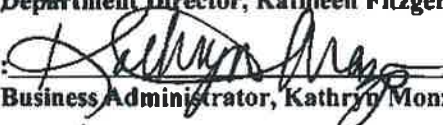
DEC 7 2020

DEC - 7 2020

20-588

APPROVED BY:   
Department Director, Kathleen Fitzgerald

12-3-2020  
DATE

APPROVED BY:   
Business Administrator, Kathryn Monzo

12-3-2020  
DATE

APPROVED BY:   
Jeffrey S. Martin, Mayor

12/4  
DATE

*(To be completed by the Business Administrator)*  
**PLEASE PREPARE THIS ITEM FOR THE 12/15 COUNCIL AGENDA.**  
**Deadline for submission to the Office of the Business Administrator for review and approval is 3:00 pm on the Monday the week preceding the Council Meeting.**