



*Township of*  
**HOPEWELL**  
*Mercer County | New Jersey*

**REQUEST FOR QUOTE**

**SOLICITATION NUMBER: #19-04**

**DUE DATE: FEBRUARY 8, 2019 12:00 P.M.**

**Vendor Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date of Solicitation:** January 25, 2019

**Tax Exempt #21-6000738,**

**Payment Terms: Net 30 days**

**Please review scope of work below, affix quoted prices on this form and email to:  
scanning@thecanninggroup.org no later than February 8, 2019, 12:00pm.**

**Questions? email [renglish@hopewelltwp.org](mailto:renglish@hopewelltwp.org) no later than 3:30PM, February 6, 2019.**

The Township of Hopewell, Mercer County NJ is soliciting firm, fixed quotes for the services of a licensed, professional and local Veterinarian for the period February 2019 through and including December 31, 2019. Successful contractor shall be prepared to submit NJ Business Registration Certificate, W9, copy of your license, signed standard hold harmless agreement and certificate of insurance adding the Township as additional insured. If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et. seq."

**Scope of Work**

- A. Examinations (1 performed in 2017)
- B. Euthanasia (24 performed in 2017)
  1. Township manages disposal, but Vet shall furnish sanitary short term holding until pick up is made within 1-2 business days, or as otherwise mutually agreed upon. Generally, a freezer is utilized.
  2. All stray animals are evaluated directly by our contract shelter provider, SAVE, A Friend to Homeless Animals, for human, animal and food aggression. Only animals that are deemed unfit for adoption by SAVE or are determined to be medically suffering and cannot be stabilized at the time of examination are euthanized.

C. Autopsy

- D. Emergency consultation/treatment—during normal business hours. Hopewell's policy allows expenditure of \$250.00 for emergency care/stabilization. Beyond that, administrative approvals shall be obtained in advance of services rendered
- E. Decapitation for purposes of rabies examination (Township handles delivery of specimens to NJDHSS Laboratory)
- F. Off hours emergency care is handled through 24-hour emergency Vet. You may quote base only, or base and optional services

**Method of Award:** A contract shall be awarded to Contractor which, based on the Township's calculations, is deemed the most advantageous including fee schedule, mileage and prior experience.

**OUR FIRM, FIXED QUOTE IS AS FOLLOWS:**

	RATES (BASE)		RATES (OPTIONAL)	
	NORMAL WORKING HOURS		OUTSIDE OF WORKING HOURS	
<b>Examination Fee (Injured/Quarantine)</b>	\$	Per animal/per day	\$	Per animal/per day
Euthanasia	\$	Per Feline		
Euthanasia	\$	Per Canine		
<b>Autopsy Fee</b>	\$	Per animal		
<b>Emergency Consultation</b>	\$	Per animal	\$	Per animal
<b>Emergency Treatment</b>	\$	Initial office visit	\$	Initial office visit
<b>Decapitation for Rabies Exam</b>	\$	Per Feline		
<b>Decapitation for Rabies Exam</b>	\$	Per Canine		

**What are your normal working hours?**

Vendor Name

Printed Name of Authorized Signer

Date

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Business Address Signature of  
Authorized Signer

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Phone/Fax numbers Direct Contact Number of Signer

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