

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N #25-114**

**RESOLUTION APPROVING THE APPLICATION OF THE HOPEWELL VALLEY  
CENTRAL HIGH SCHOOL PTO TO CONDUCT A 5K RUN/WALK ON  
MARCH 22, 2025 AT CENTRAL HIGH SCHOOL**

**WHEREAS**, application has been made by the Hopewell Valley Central High School PTO to conduct a 5K Walk/Run on March 22, 2025 in the Township of Hopewell at Hopewell Valley Central High School, 259 Pennington-Titusville Road, Pennington, NJ, from 7:15 a.m. to 12:00 p.m.; and

**WHEREAS**, the Hopewell Township Health Officer, the Hopewell Township Police Department, and Hopewell Township Bureau of Fire Safety have reviewed the application and granted their approval to conduct the event and recommend the granting of a permit pursuant to the Revised General Ordinances of the Township of Hopewell, Chapter IV, Section 4-3 Festivals and Large Assemblies.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. This Resolution shall constitute a permit to conduct the Hopewell Valley Central High School PTO 5K Run/Walk in accordance with the application submitted by the Hopewell Valley Central High School PTO, which event is to be held March 22, 2025 at Hopewell Valley Central High School, 259 Pennington-Titusville Road, in Hopewell Township.
2. The Hopewell Valley Central High School PTO shall be exempt from the several provisions of 4-3, et seq. (4-3.8 Exemptions. A. Charitable or non-profit organizations) except those provided by 4-3.4, Insurance Requirement.
3. The event will not include food trucks.
4. The Municipal Clerk is directed to forward a certified copy of this resolution to Hopewell Valley Central High School P.T.O., 259 Pennington Titusville Road, Pennington, NJ 08534.
- 5.

Date Adopted: March 17, 2025

**CERTIFICATION**

I, Katherine Fenton-Newman, Municipal Clerk, of the Township of Hopewell, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Township Committee at the regular meeting held on the 17<sup>th</sup> day of March, 2025, in the Municipal Building Auditorium, Hopewell Township, New Jersey and via Zoom Video Communications.



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Katherine Fenton-Newman, CMR, RMC

Municipal Clerk

## **Brown, Jayna [DPYUS]**

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**From:** SchoolDude Message Center <message.center@smtp.schooldude.com>  
**Sent:** Tuesday, October 29, 2024 7:18 PM  
**To:** Brown, Jayna [DPYUS]  
**Subject:** [EXTERNAL] Your requested schedule is activated.(Event:HVCHS Bulldog 5k & Fun Run)

(This message is to notify you of a new schedule request.)

The facility schedule request listed below is approved and activated.

FS Schedule ID: 21297

Event Title: HVCHS Bulldog 5k & Fun Run Event Time: 7:15AM Event Date: 3/22/2025 Event Setup Time: 7:15AM Event Breakdown Time: 12:00PM

Status: Approved

Schedule State: Activated

Organization: CHS PTO

Location: Timberlane Middle School

Building: MS/HS Athletics,

Area(Buildings|Rooms): (Parking Lot/Front of School), (Parking Lot/Side of School), (MS/HS Athletics|TMS/AFT Parking Lot),

Cafeteria(Cafeteria)

Events:

Date : 3/22/2025

Start Time : 7:15 AM

End Time : 12:00 PM

Location : Timberlane Middle School

Building :

Area :

Room(s) : Cafeteria, Parking Lot/Front of School, Parking Lot/Side of School

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Date : 3/22/2025

Start Time : 7:15 AM

End Time : 12:00 PM

Location : Timberlane Middle School

Building : MS/HS Athletics

Area :

Room(s) : TMS/AFT Parking Lot

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# CERTIFICATE OF INSURANCE

PRINT DATE: 11/26/2024

CERTIFICATE NUMBER: 202411261093147

## AGENCY:

Edgewood Partners Insurance Center  
5909 Peachtree Dunwoody Road, Suite 800  
Atlanta, GA 30328  
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## NAMED INSURED:

USA Track & Field, Inc. Hopewell Valley Central High School  
130 East Washington Street, Suite 800 PTO  
Indianapolis IN 46204

## INSURERS AFFORDING COVERAGE:

INSURER A: Clear Blue Insurance Company NAIC #28860

## EVENT INFORMATION:

HVCHS Bulldog 5k (3/22/2025 - 3/22/2025)

## POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE	POLICY NUMBER(S)	EFFECTIVE:	EXPIRES:	LIMITS:
<b>A GENERAL LIABILITY</b>					
<input checked="" type="checkbox"/>	Occurrence	CZ26INGL0001-02	11/1/2024 12:01 AM	11/1/2025 12:01 AM	GENERAL AGGREGATE (Per Event) \$4,000,000
<input checked="" type="checkbox"/>	Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
<b>A UMBRELLA/EXCESS LIABILITY</b>					
<input checked="" type="checkbox"/>	Occurrence	CZ27IN3X0001-02	11/1/2024 12:01 AM	11/1/2025 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

Excess policy follows form of underlying General Liability.

Evidence of coverage only

## CERTIFICATE HOLDER:

Hopewell Valley Central High School PTO  
259 Pennington Titusville Rd  
Pennington NJ 08534

## NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

## AUTHORIZED REPRESENTATIVE:





# **TOWNSHIP of HOPEWELL**

**MERCER COUNTY, NEW JERSEY**

**OFFICE OF THE MUNICIPAL CLERK**

**KATHERINE FENTON-NEWMAN, CMR, RMC**  
*Township Clerk*

## **MEMORANDUM**

**TO:** Police Chief Jim Rosso ✓  
Health Officer Gary Dorsi ✓  
Fire Official Andrew Fosina

**FROM:** Katherine Fenton-Newman, Municipal Clerk *(K)*

**DATE:** January 17, 2025

**SUBJECT:** FESTIVALS AND LARGE ASSEMBLIES PERMIT APPLICATION  
Hopewell Valley Central High School PTO – 5K Run/Walk – 3-22-25

Attached find a copy of the aforementioned application. Please complete as required in your jurisdiction, and return to me for submission to the Township Committee.

Applicant Contact: Jayna Brown  
Applicant's E-Mail: [jlwilli20@msn.com](mailto:jlwilli20@msn.com)  
Applicant's Phone: 609-815-1231