

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #23-424**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENTS**

**WHEREAS**, there exists a need for professional services for the following: Employee Assistance Services matters; and

**WHEREAS**, the estimated cost of the contract is not to exceed \$3,465.00 for Employee Assistance Services; and the Chief Financial Officer hereby certifies that funds of \$3,465.00 shall be included in the 2024 municipal budget for this purpose within budget account 4-01-20-100-028; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, as follows:

1. The Administrator and Clerk are hereby authorized and directed to execute the attached agreement with:

Metro Employee Assistance Service; 1931 Brunswick Avenue, Lawrence Township, NJ 08648

2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

Date Adopted: December 4, 2023

**CERTIFICATION**

I, Katherine Fenton-Newman, Municipal Clerk, of the Township of Hopewell, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Township Committee at the regular meeting held on the 4<sup>th</sup> day of December 2023, in the Municipal Building Auditorium, Hopewell Township, New Jersey and via Zoom Video Communications.



Katherine Fenton-Newman, RMC, CMR

Municipal Clerk

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**NOTICE OF CONTRACT AWARDED**

The Township of Hopewell, County of Mercer, has awarded a contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a).

The contract and the resolution authorizing it are available for public inspection in the office of the Municipal Clerk.

<b>AWARDED TO:</b>	Metro Employee Assistance Services
<b>SERVICES:</b>	Employee Assistance Services
<b>TIME PERIOD:</b>	January 1, 2024 to December 31, 2024
<b>CONTRACT AMOUNT:</b>	Not to Exceed \$3,465.00