

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

R E S O L U T I O N #23-167

**A RESOLUTION APPROVING THE JOB DESCRIPTION
FOR CLEAN COMMUNITIES COORDINATOR IN THE
ADMINISTRATION OFFICE**

WHEREAS, it is necessary to create and/or update the job description for the following job title: Clean Communities Coordinator in the Administration Office and

WHEREAS, the attached job description has been reviewed and adequately covers the scope and duties for: Clean Communities Coordinator in the Administration Office;

WHEREAS, the Administrator is hereby authorized to update this job description as needed, to reflect new tasks, responsibilities and skills that are required of the job title mentioned above in the future.

NOW, THEREFORE, BE IT RESOLVED, on this 17th day of April 2023, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that this job description be and is hereby approved.

Date Adopted: April 17, 2023

CERTIFICATION

I, Katherine Fenton-Newman, Municipal Clerk, of the Township of Hopewell, County of Mercer, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Township Committee at the regular meeting held on the 17th day of April, 2023, in the Municipal Building Auditorium, Hopewell Township, New Jersey and via Zoom Video Communications.



Katherine Fenton-Newman, RMC, CMR
Municipal Clerk