

**BOARD OF FIRE COMMISSIONERS  
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

**RESOLUTION 2022-78**

**A RESOLUTION EXTENDING THE TERM OF THE FIRE PROTECTION SHARED  
SERVICES AGREEMENT WITH HOPEWELL BOROUGH FIRE DISTRICT #1**

**WHEREAS**, an extension of the Agreement for Fire Protection and Services (“the Agreement”) between Hopewell Township Fire District #1 (“the Township Board”) and Hopewell Borough Fire District # 1 (“the Borough Board”) covering the period of January 1, 2022 through December 31, 2022, will expire on December 31, 2022; and

**WHEREAS**, both Boards have continued to adhere to and operate according to the terms and conditions of the Agreement; and

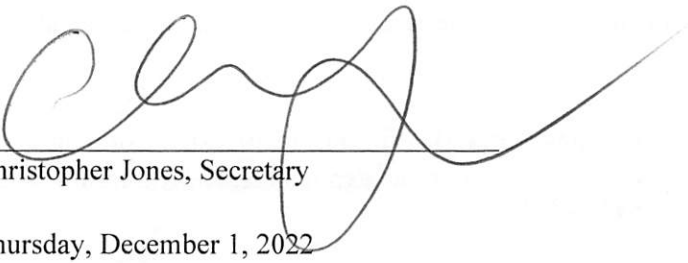
**WHEREAS**, while they work to update the document both Boards’ desire to extend or renew the Agreement, all upon the same terms and conditions as contained in the expired Agreement, from January 1, 2023 and continuing through December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District #1, County of Mercer, that an extension or renewal of the expired January 1, 2016 through December 31, 2020 Agreement for Fire Protection Services between the Hopewell Township Fire District #1 and the Hopewell Borough Fire District #1 hereby be authorized and approved, retroactive to January 1, 2023 and continuing through December 31, 2023, and upon the same terms and conditions as the expired Agreement, which is incorporated by reference and made a part of this Resolution as if fully set forth herein; and

**IT IS FURTHER RESOLVED** that the Board of Fire Commissioners of Hopewell Township Fire District #1 is authorized to take steps necessary to continue the relationship with the Hopewell Borough Fire District #1 under the expired Agreement, including the execution of documents necessary or desirable, if any, to achieve this purpose.

# RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd			✓			
Novak		✓	✓			
Jones	✓		✓			
Tomaro			✓			
Mullen			✓			



Christopher Jones, Secretary

Thursday, December 1, 2022

A CERTIFIED COPY

# BOROUGH FIRE DISTRICT NO. 1

## RESOLUTION 2022-44

## A RESOLUTION EXTENDING THE TERM OF THE FIRE PROTECTION SHARED SERVICES AGREEMENT WITH HOPEWELL TOWNSHIP FIRE DISTRICT #1

**WHEREAS**, an extension of the Agreement for Fire Protection and Services (“the Agreement”) between Hopewell Township Fire District #1 (“the Township Board”) and Hopewell Borough Fire District # 1 (“the Borough Board”) covering the period of January 1, 2022 through December 31, 2022, will expire on December 31, 2022; and

**WHEREAS**, both Boards have continued to adhere to and operate according to the terms and conditions of the Agreement; and

**WHEREAS**, while they work to update the document both Boards' desire to extend or renew the Agreement, all upon the same terms and conditions as contained in the expired Agreement, from January 1, 2023 and continuing through December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Borough Fire District #1, County of Mercer, that an extension or renewal of the expired January 1, 2016 through December 31, 2020 Agreement for Fire Protection Services between the Hopewell Township Fire District #1 and the Hopewell Borough Fire District #1 hereby be authorized and approved, retroactive to January 1, 2023 and continuing through December 31, 2023, and upon the same terms and conditions as the expired Agreement, which is incorporated by reference and made a part of this Resolution as if fully set forth herein; and

**IT IS FURTHER RESOLVED** that the Board of Fire Commissioners of Hopewell Borough Fire District #1 is authorized to take steps necessary to continue the relationship with the Hopewell Township Fire District #1 under the expired Agreement, including the execution of documents necessary or desirable, if any, to achieve this purpose.






Roll Call Vote:

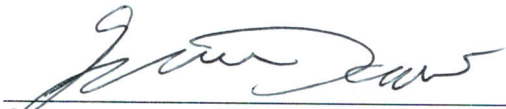
Yes

No

Absent

Abs

Chairperson Morehouse				
Commissioner Blasi				
Commissioner Davies				
Commissioner Evans				
Commissioner Myers				



---

Gregory Davies, Secretary

Wednesday, December 14, 2022

A CERTIFIED COPY

## AGREEMENT FOR FIRE PROTECTION AND SERVICES

This AGREEMENT, made on this 26 day of August, 2016, between the HOPEWELL TOWNSHIP, FIRE DISTRICT NO.1, BOARD OF FIRE COMMISSIONERS, a body politic duly existing under the laws of the State of New and having its offices located a 201 Washington Crossing-Pennington Road, Hopewell Township, New Jersey, 08560, ("Township Board"), and THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.1 OF HOPEWELL BOROUGH, a body politic existing under the laws of the State of New Jersey with the offices located at P.O. Box 141, Hopewell, New Jersey, 08525, ("Borough").

### **RECITALS:**

WHEREAS, the Township Board pursuant to N.J.S.A. 40-A: 14-81 et seq. is responsible for regulating all aspects of fire prevention, extinguishment of fires, regulation of fire hazards and Emergency Medical Services ("EMS") within Hopewell Township, Mercer County, State of New Jersey; and

WHEREAS, the Borough Board through the Hopewell Borough Fire Department, Station # 51, agrees to provide primary fire protection and EMS services to that portion of Hopewell Township on an attached map made a part hereof as Exhibit 'A' ("Area of Primary Responsibility"), and further agrees to respond to other areas of Hopewell Township on a mutual aid basis as is determined by the respective Board of Fire Commissioners.

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) and N.J.S.A. 26:2K-61, the Borough Board desires to contract with the



Township Board for provision of Primary Fire Protection and EMS services for the Area of Primary Responsibility; and

WHEREAS, the Township Board and the Borough Board are both “local units” and Primary Fire Protection are “shared devices” within the meaning of N.J.S.A. 40A:65-3;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereto, intending to be legally bound hereby, covenant and agree for themselves, their successors and assigns as follows:

### **1: Scope of Services**

The Borough Board agrees to provide fire protection and EMS services within the Area of Primary Responsibility and shall provide manpower and equipment, to include Apparatus, for such services as needed, and will employ standard practices when providing said services. In the event the Borough Board is unable to respond to either a fire or EMS call, the Borough Board shall use its best efforts to provide for a standby Fire or EMS Company. The Borough Board also agrees to enlist the aid and further advance the services of adjacent Fire and EMS Companies to assure the fullest protection within their area of primary responsibility.

### **2: Compensation**

The Township agrees to pay an annual fee that shall represent a portion of the annually presented fire district budget of the Borough Board. The Township Board shall not be held responsible for the purchase or maintenance of equipment and facilities or any employee or employee related expenses of the Borough Board, unless specifically agreed. Said Annual Fee

shall be 70% of the total fire district budget of the Borough Board as approved by the voters or governing body.

### **3: Responsibilities of Parties**

The Township Board and Borough Board both agree to indemnify and hold each other harmless from any demands, claims, suits, causes of action or demands, including attorneys' fees and costs and expenses of suit, which may arise as a result of the negligence of the Borough Board's operations pursuant to this Agreement.

This cause shall not preclude either Board from enforcing any rights or covenants as set forth in this Agreement.

The Township Board and Borough agree to each maintain LIABILITY coverage in a minimum amount of One Million Dollars (\$1,000,000.00) with each being named as an additional insured on the other's liability policy.

### **4: Representation and Reports**

The Borough Board agrees to provide in-person representation at the Township Board monthly business meeting by a representative or agent of the Borough Board capable of responding to Township Board questions and/or taking requests by the Township Board back to the Borough Board for follow-up or action if required. The Borough Board agrees to provide the Township Board each month with a report of the number and types of calls to which the Borough Board's fire department and EMS responded during the month and with a year-end annual report setting forth the nature and total number of all calls responded to by the Borough Board within the area of primary responsibility. The Township Board may request additional

information in terms of reporting to which the Borough Board will respond if such information is reasonably attainable.

### **5: Effect of Agreement**

The parties hereunto agree to bind themselves only to the terms of this Agreement. No legal liability of any kind is imposed on either party unless specifically set forth in this Agreement.

### **6: Purchase of Apparatus**

During the term of any lease purchase, loan, or other type of financing utilized for the acquisition of any Apparatus used for Fire or EMS response calls, the respective interests of each party shall be the actual amount of all monies paid by each for the acquisition of the subject Apparatus.

By way of example, if a truck is purchased for a price of \$100,000, and Township Board paid \$70, 000 (70%) and Borough Board has paid \$30,000 (30%), pursuant to the terms of this Agreement, Hopewell Township may purchase Hopewell Borough's interest for \$30,000 and conversely Hopewell Borough may purchase Hopewell Township's interest for \$70,000.

Following the end on any lease purchase, lease, loan, or other instrument used for the acquisition of the Apparatus, the value shall be determined by the independent appraisal, performed by an independent appraiser who shall be selected by mutual agreement of the parties, or by other valuation mechanism acceptable to the parties. Upon a value being determined by the independent appraiser or other mechanism, the purchase price shall be determined by calculating the percentage of the purchase price paid by each party for the subject vehicle.



## **7: Apparatus**

Should this agreement be terminated for any reason, or should the Borough Board no longer provide primary fire or EMS protection to that portion of Hopewell Township identified as Exhibit 'A', and other areas of Hopewell Township on a mutual aid basis, then with respect to all Apparatus purchased pursuant to this Agreement and all predecessor Agreements, either Board may notify the other of an intention to acquire the other Board's interest with the consent of the other Board.

## **8: Debt Service**

The township Board, in accordance with N.J.S.A. 40A 4-45 through 45.47, may separate the debt service incurred for the purchase of capital equipment and apparatus referenced in paragraphs 6 and 7 above, including any increases or decreases in such debt service, from those amounts raised by taxation to fund its annual fire district budget by disclosure of such debt service amounts on the New Jersey Department of Community Affairs, Local Government Services unit, annual fire district budget worksheet. The amount disclosed shall be the Township Board's portion of the debt service for Capital Appropriations for capital equipment and Fire Apparatus as set forth in paragraphs 6 and 7 above, which shall be payable to the Borough Board as part of the Annual Fee arrangement set forth in paragraph 2 above.

## **9: LOSAP**

The Township Board, in accordance with N.J.S.A. 40A: 4-45 through 45.47, may separate all monies raised for the Length of Service Award Program ("LOSAP") from those amounts raised by taxation to fund its annual fire district budget, by disclosure of such amounts raised for LOSAP on the New Jersey Department of Community Affairs, Local Government

Services Unit, annual fire district budget worksheet. The amount disclosed shall be the Township Board's portion of the LOSAP payments made on behalf of the volunteer firefighters serving Hopewell Township pursuant to this Agreement. The Township Board's portion of the LOSAP payments contemplated in this paragraph shall be paid annually by the township Board to the LOSAP provider designated by the Borough Board in accordance with the percentage as stated in paragraph 2 above.

#### **10: Term of Agreement**

This Agreement shall be effective, retroactive to January 1, 2016, upon approval by the Township Board and the Borough Board and shall continue in full force and effect for five (5) years or until earlier terminated by either party. This Agreement may be terminated, effective on any anniversary date hereof, upon one (1) year's prior written notice of termination by either party.

#### **11: Standards of Performance**

On an annual basis, the respective Boards shall meet, negotiate and ultimately establish mutually agreed upon levels of service to be met by the Borough Board for Fire and EMS Calls. If at this annual meeting it is determined that the Borough Board is unable to provide the previously agreed upon levels of service, on a repetitive basis and to such degree that the purposes of this Agreement are detrimentally affected, the financial payments to the Borough Board provided for herein may be renegotiated to reflect the level of service actually provided.

### **12: Approval**

The annual Fee due under this Agreement shall be contingent upon the approval of the Township Board's and Borough Board's respective Annual Fire District Budgets at their elections pursuant to N.J.S.A. 40A:14-72 et seq. In the event that either or both budgets are defeated at the respective annual election the parties shall negotiate the Annual Fee under this Agreement for the calendar year covered by the election.

### **13: Payments**

Sums due and owing pursuant to this Agreement shall be paid in payments which will coincide with payments received by the Township Board from the Township Tax Collector pursuant to N.J.S.A. 40A: 14-79 et seq. Said payments shall be in the same percentage as the fees received by the Township Board and Tax Collector.

### **14: Apparatus**

When the purchase of Fire or EMS Apparatus is deemed necessary by the Borough Board in order to provide the emergency fire and EMS protection to the Township Board as described in the Scope of Services in this Agreement, the respective Boards agree as follows:

The Borough Board has primary responsibility to provide a rolling ten-year Fire and EMS Apparatus Replacement Schedule listing the existing and any proposed additional Apparatus. The specifications for any new apparatus will be shared with the Township Board for their review and comment. The Borough Board will consider comments prior to initiating approval through Hopewell Borough municipal referendum and before soliciting public bids for the provision of the apparatus.



The Township Board will likewise initiate and obtain the approval of the eligible voters of Hopewell Township pursuant to the provisions of N.J.S.A. 40A:14-1 *et seq.*

The percentage of the apparatus cost to be contributed by each Board will be negotiated as part of the initial purchase planning. If no specific terms are set, the contribution ratio will be that set by Paragraph 2 of this document.

### **15: Sale of Fire or Emergency Medical Apparatus**

In the event that the Borough Board desires to sell any Apparatus acquired with funds received from the Township Board, the Borough Board shall first notify the Township Board of such intent by certified mail. Upon receipt of notification, the Township Board shall have the option to elect to purchase said vehicle at the lowest of the following prices:

(a) The amount paid by Hopewell Borough for the purchase of the subject vehicle. See example set forth in a paragraph 6 of this Agreement.

(b) Any other amount agreed upon by the two Boards.

Should the Township Board intend to exercise its rights as set forth herein, it shall provide written notification to the Borough Board, within thirty days of receipt of notification, that the Township Board intends to exercise its option to purchase the apparatus.

Should the Township Board not exercise its rights to acquire said apparatus it shall be the responsibility of the Borough Board to dispose of the said apparatus. If the apparatus is sold, the proceeds will be applied to the fire district budget for the future purchase of new or replacement Apparatus or to fund the operating expenses of the Borough Board, thereby reducing the Annual Fire District Budget which is presented to the Township Board, and ultimately to the voters of



Hopewell Township and Hopewell Borough at their annual elections pursuant to N.J.S.A.  
40A:14-72 *et seq.*

#### **16: Complete Agreement**

This Agreement sets forth the entire understanding of the parties as to the subject matter therein and may not be modified except in a writing executed by both parties.

#### **17: Notices**

Unless otherwise stated herein, any notices or communications under this Agreement shall be in writing and shall be hand-delivered, mailed or e-mailed to the party receiving such communication at the address specified above or such other address as either party may in future specify to the other party.

#### **18: Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

#### **19: Dispute Resolution**

In the event of any dispute under this Agreement and by mutual agreement between the parties, such disputes shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the award may be entered in any Court having jurisdiction thereof. The arbitration shall be supervised by an independent mediator to be selected by the parties.

## **20: Waiver**

Failure on any party to exercise any right provided for herein shall not be deemed to be a waiver of any right hereunder.

## **21: Successors**

This Agreement shall be binding upon the parties- respective successors and permitted assigns.

## **22: Severability**

In the event anyone or more of the provisions of this Agreement or any Schedule is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

## **ADDENDUM**

The Borough Board will endeavor to develop policies and procedures geared to lowering the ISO rating of the Borough and the regional districts.

## **SIGNATURE PAGE FOLLOWS:**

IN WITNESS WHEREOF, the parties hereunto set their signatures and seals to the foregoing 10

page AGREEMENT FOR FIRE PROTECTION SERVICES this 26 day of

August, 2016.

Attest:

HOPEWELL TOWNSHIP, FIRE DISTRICT NO. 1,

Board of Fire Commissioners

By:

  
\_\_\_\_\_

Michael Chipowsky, Chairman

HOPEWELL BOROUGH, FIRE DISTRICT NO. 1,

Board of Fire Commissioners

By:

  
\_\_\_\_\_ 8/26/2016

C. Schuyler Morehouse, Chairman