

2023

Hopewell Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2023 - December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By:   Date: **02/14/2023**

General Instructions to Complete the Fire District Budget Workbook

- a) This workbook shall be used for completing the Fire District Introduced and Adopted Budgets.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray and yellow highlighted sections of the worksheet.
- e) Begin by navigating to the "KEY INPUTS" tab.

Select the Fire District by clicking on cell B2 and selecting from the dropdown menu. This will populate the entity name and

- f) county. Continue to complete each of the fields in order to populate standard information throughout the workbook. When copying information from another document, users must select "Paste Values" when pasting the information into this
- g) workbook.
- h) In all applicable signature lines, insert the email address of the applicable official.

Once approved by the Board of Fire Commissioners, the completed Introduced Budget must be submitted to the Division via the FAST "Introduced Budget" record portal and it must be precisely named as: **<municode>_introbudget_20xx**. The list of

- i) muncodes for Fire Districts can be found at:

<https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf>

Once approved by the Board of Fire Commissioners, the completed Adopted Budget must be submitted to the Division via the FAST "Adopted Budget" record portal and it must be precisely named as: **<municode>_adoptbudget_20xx**. The list of

- j) muncodes for Fire Districts can be found at:

<https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf>

- k) Only the Designated Officials for the Fire District have access to the "Submit for Review" tab within the FAST portal.
- l) Please review the additional instructions "FAST System for Fire Districts: Introduction and User Guide" link below:
<https://www.nj.gov/dca/divisions/dlgs/pdf/FAST%20Fire%20Budget%20User%20Guide.pdf>

Year	2023	Board of Fire Commissioners:	
Fire District	Hopewell Township FD No. 1	Chairperson	Erick Burd
County	Mercer	Treasurer	Cosmo Tomaro
Web Address	Hopewelltwpfire.org	Secretary	Christopher Jones
Election Month	November	Commissioner	Joseph Novak
		Commissioner	Enrique Rodriguez Jr.

Certification Sections		Expand Section Length	
Preparer and Preparer - Other Assets Certification		Vehicle List	Standard
Preparer Name	Jonathan Moore	Accumulated Absences	Standard
Title	Lieutenant	Salary & Benefit Detail	Standard
Address	201 Washington Crossing Pennington Rd, Titusville, NJ 08560	Capital Budget Detail	Standard
Phone	609-751-1136		
Fax	609-730-1563		
Email	jmoore@hopewelltwpfire.org		

Approval Certification	
Officer's Name	Joseph Novak
Title	Vice-Chairperson
Address	201 Washington Crossing Pennington Rd, Titusville, NJ 08560
Phone	609-730-8156
Fax	609-730-1563
Email	jnovak@hopewelltwpfire.org

Internet Certification	
Officer's Name	Matthew Martin
Title	Chief of Emergency Services

Adoption Certification	
Officer's Name	Christopher Jones
Title	Secretary
Address	201 Washington Crossing Pennington Rd, Titusville, NJ 08560
Phone	609-730-8156
Fax	609-730-1563
Email	cjones@hopewelltwpfire.org

2023

Hopewell Township FD No. 1

Fire District Budget

Hopewelltwpfire.org



Division of Local Government Services

2023 FIRE DISTRICT BUDGET
Certification Section

2023

Hopewell Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

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*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2023 PREPARER'S CERTIFICATION

Hopewell Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2023 to December 31, 2023

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	jmoore@hopewelltwpfire.org
Name:	Jonathan Moore
Title:	Lieutenant
Address:	201 Washington Crossing Pennington Rd, T
Phone Number:	609-751-1136
Fax Number:	609-730-1563
E-mail Address:	jmoore@hopewelltwpfire.org

2023 PREPARER'S CERTIFICATION OTHER ASSETS

Hopewell Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2023 to December 31, 2023

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	jmoore@hopewelltwfire.org
Name:	Jonathan Moore
Title:	Lieutenant
Address:	201 Washington Crossing Pennington Rd, Tit
Phone Number:	609-751-1136
Fax Number:	609-730-1563
E-mail Address:	jmoore@hopewelltwfire.org

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	Hopewelltwpfire.org
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- ☒ A description of the Fire District's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Matthew Martin
Title of Officer Certifying Compliance:	Chief of Emergency Services
Signature:	mmartin@hopewelltwpfire.org

2023 APPROVAL CERTIFICATION

Hopewell Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2023 to December 31, 2023

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on December 8, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

Officer's Signature:	jnovak@hopewelltwfire.org
Name:	Joseph Novak
Title:	Vice-Chairperson
Address:	201 Washington Crossing Pennington Rd,
Phone Number:	609-730-8156
Fax Number:	609-730-1563
E-mail Address:	jnovak@hopewelltwfire.org

2023 FIRE DISTRICT BUDGET RESOLUTION

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Hopewell Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 8, 2022; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$5,385,373.09 which includes an amount to be raised by taxation of \$4,445,776.90 and Total Appropriations of \$5,385,373.09; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 8, 2022 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 12, 2023.

jnovak@hopewelltwfire.org

(Secretary's Signature)

12/8/2022

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Tomaro, Cosmo	X			
Jones, Christopher				X
Rodriguez, Jr.	X			
Novak, Joseph	X			
Burd, Erick	X			

2023 ADOPTION CERTIFICATION

Hopewell Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2023 to December 31, 2023

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on January 12, 2023.

Officer's Signature:	cjones@hopewelltwfire.org		
Name:	Christopher Jones		
Title:	Secretary		
Address:	201 Washington Crossing Pennington Rd, Titusville, NJ 08560		
Phone Number:	609-730-8156	Fax:	609-730-1563
E-mail address:	cjones@hopewelltwfire.org		

2023 ADOPTED BUDGET RESOLUTION

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for the Hopewell Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 12, 2023; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$5,385,373.09 which includes amount to be raised by taxation of \$4,445,776.90, and Total Appropriations of \$5,385,373.09; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 12, 2023 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenue of \$5,385,373.09, which includes amount to be raised by taxation of \$4,445,776.90, and Total Appropriations of \$5,385,373.09; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

cjones@hopewelltwfire.org

(Secretary's Signature)

1/12/2023

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Tomaro, Cosmo	X			
Jones, Christopher	X			
Rodriguez, Jr., Enrique	X			
Novak, Joseph	X			
Burd, Erick	X			

**2023 FIRE DISTRICT BUDGET
Narrative and Information Section**

2023 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)

November
Yes

If November, was the resolution submitted to the Division?

2. Complete a brief statement on the 2023 proposed Annual Budget and make comparison to the 2022 adopted budget.

The 2023 proposed budget included \$200k for paid EMS as a result of the closing of Pennington First Aid Squad - the largest provider of EMS services in Hopewell Valley. The proposed EMS increase will provide for one full-time fully staffed ambulance 24/7/365 in the Valley. 2023 budget also reflects an increase in anticipated revenues as a result of fee ordinances passed in late 2022.

3. **Explain any variances over +/-10% for each line item.** Attach in FAST any supporting documentation that will help to explain reason for the increase/decrease in the budgeted line item.

A decrease in shared services resulted from the non-renewal of an existing shared service agreement. An increase in interest revenue resulted from a run rate calculation combined with the inclusion of the NJ Cash Management Account. Special Duty has decreased as a result of EMS services no longer being provided. All Fee Revenue fluctuations are the result of Ordinances that are attached to this document. Reduction in cost for Administrative Personnel resulted from the replacement of a QPA with an Administrative Assistant. Fringe Benefit costs reflect an increase in medical expenses. Other Operations has increased as a result of a contract for EMS services. Other Assets NB #1 has increased due to the purchase of computers and radio equipment. Other Assets NB #2 has decreased due to the reduction in hardware purchases. Approp. offsetting revenue - Salary and Wage has increased to include a new Fire Inspector. All other changes are statutory.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation in the proposed 2023 budget will increase by \$201,405.74 or 4.7% in comparison to the 2022 budget causing the tax rate per \$100.00 of assessed valuation to increase to \$0.1145. The Fire District will utilize \$655,805.19 of Unrestricted Fund Balance to remain within the 2% Levy Cap. The Commissioners will continue to strictly oversee the budget to ensure compliance and funding availability. Fire prevention and protection of the citizens and property owners of Hopewell Township will be the main focus of the Fire Commissioners.

2023 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

No

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2023 proposed operating budget, explain the reason and purposes of the appropriation.

n/a

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

The Fire District continues to pay down the debt service to Hopewell Borough Fire District No. 1 and Pennington Borough Fire District No. 1 for fire apparatus. The Fire District also continues to pay down bank bonds for a fire apparatus and a marine unit.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

n/a

2023 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization’s incorporated name and amounts.

Yes

Pennington First Aid Squad \$17,000

10. Complete the following based on the municipal assessor’s latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$	3,878,044,550.00
Proposed Tax Rate per \$100 of Assessed Valuation	\$	0.1145

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year’s budget subject to public referendum thereof?

No	x	Yes		If yes, how much is appropriated?	
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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FIRE DISTRICT CONTACT INFORMATION

2023

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Hopewell Township FD No. 1		
Address:	201 Washington Crossing Pennington Rd		
City, State, Zip:	Titusville,	NJ	08560
Phone: (ext.)	609-730-8156	Fax:	609-730-1563
Fire District E-mail:	n/a		

Preparer's Name:	Jonathan Moore		
Preparer's Address:	201 Washington Crossing Pennington Road		
City, State, Zip:	Titusville	NJ	08560
Phone: (ext.)	609-751-1136	Fax:	609-730-1563
E-mail:	jmoore@hopewelltwfire.org		

Chairperson:	Erick Burd		
Phone: (ext.)	609-730-8156	Fax:	609-730-1563
E-mail:	eburd@hopewelltwfire.org		

Secretary:	Christopher Jones		
Phone: (ext.)	609-730-8156	Fax:	609-730-1563
E-mail:	cjones@hopewelltwfire.org		

Treasurer:	Cosmo Tomaro		
Phone: (ext.)	609-730-8156	Fax:	609-730-1563
E-mail:	ctomaro@hopewelltwfire.org		

Name of Auditor:	L. Jarred Corn		
Name of Firm:	Bowman and Company, LLP		
Address:	601 Whitehorse		
City, State, Zip:	Voorhees	NJ	88043
Phone: (ext.)	856-435-6200	Fax:	
E-mail:	JCORN@BOWMANLLP.COM		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Answer all questions below completely.

- 1) Provide the number of regular voting members of the governing body:
- 2) Provide the number of alternate voting members of the governing body:
- 5
- 0

3) Does the fire district have any amounts recievable from current or former commissioners, officers, or employees?

No

If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.

4) Was the fire district a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, or employee?

b. A family member of a current or former commissioner, officer, or employee?

c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?

No

No

No

If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entitiy and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

a. First class or charter travel

b. Travel for companions

c. Tax indemnification and gross-up payments

d. Discretionary spending account

e. Housing allowance or residence for personal use

f. Payments for business use of personal residence

g. Vehicle/auto allowance or vehicle for personal use

h. Health or social club dues or initiation fees

i. Personal services (i.e.: maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current of former commissioners or employees for severance or termination? Yes

If "yes", provide an explanation including amount paid.

\$13,975.00 was paid to an employee who terminated service.

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No

If "yes," provide an explanation including amount paid.

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes

If "yes," attach in FAST a copy of the agreement. If "no," provide a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.

copy of agreement attached

11) Does the fire District have a Length of Services Award Program (LOSAP) plan? Yes

If "yes," indicate:

a) the year it was implemented

2001

b) the total number of volunteer members presently eligible to participate

164

c) the total number of volunteer members presently vested

65

d) whether the annual contribution for each vested member is fixed or based on an automatic increase

Auto Increase

e) the total LOSAP budgeted for the current year

f) the Fire District's LOSAP Plan Contractor

yes

g) whether the Plan Contractor has submitted its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

Yes

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88?

Yes

If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget?

No

If "yes", for each supplemental emergency appropriation:

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full?

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration?

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation?

Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Hopewell Township FD No. 1
Mercer

Reportable Compensation from Fire District
(W-2/ 1099)

		Average Hours per Week Dedicated to Position	Position				Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
Name	Title		Commissioner	Officer	Former	Base Salary/ Stipend	Bonus		
1 Matthew Martin	Chief	40		x		\$ 143,074.82		\$ 24,212.94	\$ 167,287.76
2 Joseph Novak	Commissioner	2	x			\$ 4,208.00			\$ 4,208.00
3 Erick Burd	Commissioner	2	x			\$ 4,208.00			\$ 4,208.00
4 Cosmo Tomaro	Commissioner	2	x			\$ 4,208.00			\$ 4,208.00
5 Christopher Jones	Commissioner	2	x			\$ 4,208.00			\$ 4,208.00
6 Abrish Agarwal	Commissioner	2	x			\$ 4,208.00			\$ 4,208.00
7 Joshua Wilson	Lieutenant	40		x		\$ 88,562.70		\$ 13,773.68	\$ 102,336.38
8 Andrew Fosina	Fire Official	40		x		\$ 88,347.74		\$ 20,474.78	\$ 108,822.52
9 Damian Lyness	Emerg Svc. Spec.	40		x		\$ 81,937.24		\$ 27,833.67	\$ 109,770.91
10									\$ -
11									\$ -
12									\$ -
13									\$ -
14									\$ -
15									\$ -
Total:						\$ 422,962.50	\$ -	\$ 86,295.07	\$ - \$ 509,257.57

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

4

**Hopewell Township FD No. 1
Mercer**

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<u>Active Employees - Health Benefits - Annual Cost</u>								
Single Coverage	6	17,133.72	102,802.32	4	11,969.28	47,877.12	54,925.20	114.7%
Parent & Child	0		-			-	-	0.0%
Employee & Spouse (or Partner)	1	28,898.64	28,898.64	2	23,938.56	47,877.12	(18,978.48)	-39.6%
Family	5	40,313.64	201,568.20	8	33,394.32	267,154.56	(65,586.36)	-24.5%
Employee Cost Sharing Contribution (enter as negative -)			(87,562.81)			(88,418.70)	855.89	-1.0%
Subtotal	12		245,706.35	14		274,490.10	(28,783.75)	-10.5%
<u>Commissioners - Health Benefits - Annual Cost</u>								
Single Coverage	0		-			-	-	0.0%
Parent & Child	0		-			-	-	0.0%
Employee & Spouse (or Partner)	0		-			-	-	0.0%
Family	0		-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
Subtotal	0		-	0		-	-	0.0%
<u>Retirees - Health Benefits - Annual Cost</u>								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)	1	28,898.64	28,898.64	1	16,314.24	16,314.24	12,584.40	77.1%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	0.0%
Subtotal	1		28,898.64	1		16,314.24	12,584.40	77.1%
GRAND TOTAL	13		274,604.99	15.00		290,804.34	(16,199.35)	-5.6%

Is medical coverage provided by the SHBP (Yes or No)?

Yes

Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes

**Hopewell Township FD No. 1
Mercer**

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2022	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Andrew Fosina	46	\$ 21,071.00			x
Robert Bailey	36	\$ 16,337.00			x
Daniel Cunningham	46	\$ 14,514.00			x
Joshua Diamond	44	\$ 13,742.00	x		
Damian Lyness	39	\$ 13,402.00	x		
Matthew Martin	148	\$ 99,190.00			x
Jonathan Moore	27	\$ 12,978.00			x
John Schafer	56	\$ 19,151.00	x		
Dylan Talarick	20	\$ 6,424.00	x		
David VanDoren	66	\$ 22,456.00	x		
Deron Williams	0	\$ 42.00	x		
Joshua Wilson	27	\$ 12,322.00			x
Total liability for accumulated compensated absences at January 1, 2022 (this page only)		\$ 251,629.00			

Hopewell Township FD No. 1
Mercer

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2022	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2022 (all pages)		\$ 251,629.00			

**2023 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION**

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Name of Fire District:	Hopewell Township FD No. 1
County:	Mercer
Year:	2023

Levy Cap Calculation Summary	
2022 Adopted Budget - Amount to be Raised by Taxation	\$ 4,244,371.16
Cap Bank Available from 2020 (See Levy Cap Certification)	\$ -
Cap Bank Available from 2021 (See Levy Cap Certification)	\$ -
Cap Bank Available from 2022 (See Levy Cap Certification)	\$ -
Cap Bank Used from 2020	
Cap Bank Used from 2021	
Cap Bank Used from 2022	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	\$ 3,878,044,550.00
New Ratables - Increase in Valuations (New Construction and Additions)	\$ 5,270,800.00
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.109
Projected Tax Rate based upon Proposed Levy	0.114484055

Budget Summary

Hopewell Township FD No. 1 Mercer

	<i>2023 Proposed Budget</i>	<i>2022 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	655,805.19	685,134.92	(29,329.73)	-4.3%
Total Miscellaneous Anticipated Revenues	4,321.00	7,321.00	(3,000.00)	-41.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	3,133.00	2,200.00	933.00	42.4%
Total Other Revenue	90,000.00	90,500.00	(500.00)	-0.6%
Total Operating Grant Revenue	-	-	-	0.0%
Total Revenues Offset with Appropriations	<u>186,337.00</u>	<u>135,236.00</u>	<u>51,101.00</u>	37.8%
Total Revenues and Fund Balance Utilized	939,596.19	920,391.92	19,204.27	2.1%
Amount to be Raised by Taxation to Support Budget	<u>4,445,776.90</u>	<u>4,244,371.16</u>	<u>201,405.74</u>	4.7%
Total Anticipated Revenues	<u>5,385,373.09</u>	<u>5,164,763.08</u>	<u>220,610.01</u>	4.3%
APPROPRIATIONS				
Total Administration	488,642.85	501,698.43	(13,055.58)	-2.6%
Total Cost of Operations & Maintenance	4,160,262.49	3,869,788.34	290,474.15	7.5%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	224,024.63	187,181.57	36,843.06	19.7%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	235,500.00	224,100.00	11,400.00	5.1%
Total Capital Appropriations	-	60,000.00	(60,000.00)	-100.0%
Total Principal Payments on Debt Service	215,163.36	252,081.10	(36,917.74)	-14.6%
Total Interest Payments on Debt	<u>61,779.76</u>	<u>69,913.64</u>	<u>(8,133.88)</u>	-11.6%
Total Appropriations	<u>5,385,373.09</u>	<u>5,164,763.08</u>	<u>220,610.01</u>	4.3%
ANTICIPATED SURPLUS (DEFICIT)	<u>-</u>	<u>-</u>	<u>-</u>	0.0%

Hopewell Township FD No. 1

Mercer

			<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	<i>2023 Proposed Budget</i>	<i>2022 Adopted Budget</i>		
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	655,805.19	685,134.92	(29,329.73)	-4.3%
Restricted Fund Balance	-	-	-	0.0%
Total Fund Balance Utilized	655,805.19	685,134.92	(29,329.73)	-4.3%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	3,000.00	(3,000.00)	-100.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)	4,321.00	4,321.00	-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	4,321.00	7,321.00	(3,000.00)	-41.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	-	-	-	0.0%
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account - General Checking	115.00	200.00	(85.00)	-42.5%
Investment Account - General Savings	73.00	150.00	(77.00)	-51.3%
Investment Account - Fire Safety Savings	1,095.00	1,700.00	(605.00)	-35.6%
Investment Account - Remaining Accounts	1,850.00	150.00	1,700.00	1133.3%
Total Interest on Investments & Deposits	3,133.00	2,200.00	933.00	42.4%
<i>Other Revenue (List in Detail)</i>				
Reimbursement from Hopewell Borough FD	88,000.00	88,000.00	-	0.0%
Special Duty Events	2,000.00	2,500.00	(500.00)	-20.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	90,000.00	90,500.00	(500.00)	-0.6%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	-	-	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	0.0%
Annual Registration Fees	133,139.00	86,000.00	47,139.00	54.8%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	133,139.00	86,000.00	47,139.00	54.8%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1	53,198.00	49,236.00	3,962.00	8.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	53,198.00	49,236.00	3,962.00	8.0%
Total Revenues Offset with Appropriations	186,337.00	135,236.00	51,101.00	37.8%
TOTAL REVENUES AND FUND BALANCE UTILIZED	939,596.19	920,391.92	19,204.27	2.1%

**Hopewell Township FD No. 1
Mercer**

	<i>2023 Proposed Budget</i>	<i>2022 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	57,191.00	82,404.30	(25,213.30)	-30.6%
Commissioners	21,040.00	21,040.00	-	0.0%
Fringe Benefits	75,759.63	53,807.48	21,952.15	40.8%
Total Administration - Personnel	153,990.63	157,251.78	(3,261.15)	-2.1%
<i>Administration - Other (List)</i>				
Other Administration Expense #1	334,652.22	344,446.65	(9,794.43)	-2.8%
Other Administration Expense #2			-	0.0%
Other Administration Expense #3			-	0.0%
Contingent Expenses			#VALUE!	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	334,652.22	344,446.65	(9,794.43)	-2.8%
Total Administration	488,642.85	501,698.43	(13,055.58)	-2.6%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	1,651,174.35	1,653,448.32	(2,273.97)	-0.1%
Fringe Benefits	924,943.53	813,034.80	111,908.73	13.8%
Total Operations & Maintenance - Personnel	2,576,117.88	2,466,483.12	109,634.76	4.4%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1	1,540,944.61	1,355,405.22	185,539.39	13.7%
Other Operations & Maintenance Expense #2			-	0.0%
Other Operations & Maintenance Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1	14,000.00	10,100.00	3,900.00	38.6%
Other Assets, Non-Bondable #2	29,200.00	37,700.00	(8,500.00)	-22.5%
Other Assets, Non-Bondable #3		100.00	(100.00)	-100.0%
Total Operations & Maintenance - Other	1,584,144.61	1,403,305.22	180,839.39	12.9%
Total Operations & Maintenance	4,160,262.49	3,869,788.34	290,474.15	7.5%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	185,198.23	147,988.27	37,209.96	25.1%
Fringe Benefits	38,826.40	39,193.30	(366.90)	-0.9%
Total Appropriations Offset with Revenue - Personnel	224,024.63	187,181.57	36,843.06	19.7%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	224,024.63	187,181.57	36,843.06	19.7%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	235,500.00	224,100.00	11,400.00	5.1%
Total Capital Appropriations	-	60,000.00	(60,000.00)	-100.0%
Total Principal Payments on Debt Service	215,163.36	252,081.10	(36,917.74)	-14.6%
Total Interest Payments on Debt	61,779.76	69,913.64	(8,133.88)	-11.6%
TOTAL APPROPRIATIONS	5,385,373.09	5,164,763.08	220,610.01	4.3%

FIRE DISTRICT PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

<i>Line Item:</i>	<i>Proposed 2023 Amount</i>	<i>Adopted 2022 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
Office Supplies	10,325.00	8,120.00	2,205.00	27.2%
Printing & PR Materials	4,875.00	665.00	4,210.00	633.1%
Admin Training/Conferences	6,450.00	11,450.00	(5,000.00)	-43.7%
Membership Dues	300.00	300.00	-	0.0%
Fire Prevention Materials	1,000.00	1,000.00	-	0.0%
Postage & Shipping	2,000.00	7,000.00	(5,000.00)	-71.4%
Computer Software & Maint	55,057.22	50,946.81	4,110.41	8.1%
Building Maint & Repair	5,332.00	5,032.00	300.00	6.0%
Specialized Services	17,990.00	4,650.00	13,340.00	286.9%
Contracted Services	229,323.00	253,782.84	(24,459.84)	-9.6%
Advertising	2,000.00	1,500.00	500.00	33.3%
TOTAL OTHER ADMINISTRATION	334,652.22	344,446.65	(9,794.43)	-2.8%
			-	0.0%
Insurance	86,802.00	68,848.00	17,954.00	26.1%
Materials & Supplies	6,430.00	6,350.00	80.00	1.3%
Fuel	35,600.00	29,600.00	6,000.00	20.3%
EMS Supplies	22,000.00	22,000.00	-	0.0%
Training	56,364.00	52,857.71	3,506.29	6.6%
Memberships & Subscriptions	3,985.00	3,960.00	25.00	0.6%
Uniforms/FF Gear	56,710.00	50,710.00	6,000.00	11.8%
Hydrants & Rent	295,680.49	311,882.17	(16,201.68)	-5.2%
Safety Equipment	6,800.00	5,950.00	850.00	14.3%
Computer/Radio repair	500.00	500.00	-	0.0%
Equipment Maintenance	34,796.00	36,250.00	(1,454.00)	-4.0%
Vehicle Maintenance	87,580.00	86,680.00	900.00	1.0%
Utilities	31,936.00	32,400.00	(464.00)	-1.4%
Contractual payments - Fire	571,611.12	542,481.70	29,129.42	5.4%
Contractual payments - EMS	229,650.00	80,400.00	149,250.00	185.6%
Volunteer services	12,500.00	22,500.00	(10,000.00)	-44.4%
Biohazard	2,000.00	2,035.64	(35.64)	-1.8%
TOTAL OTHER OPERATIONS	1,540,944.61	1,355,405.22	185,539.39	13.7%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%

FIRE DISTRICT PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Hopewell Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

<i>Line Item:</i>	<i>Proposed 2023 Amount</i>	<i>Adopted 2022 Amount</i>	<i>\$ Change Proposed vs. Adopted</i>	<i>% Change Proposed vs. Adopted</i>
O/A Non-Bond - Var FF Equip	600.00	600.00	-	0.0%
O/A Non-Bond - Radio/Cellphones	7,600.00	6,000.00	1,600.00	26.7%
O/A Non-Bond-Computer Hardware	4,800.00	1,500.00	3,300.00	220.0%
O/A Non-Bond - Various Equip	1,000.00	2,000.00	(1,000.00)	-50.0%
TOTAL NON-BONDABLE #1	14,000.00	10,100.00	3,900.00	38.6%
			-	0.0%
O/A Non-Bond Minitor pagers	3,500.00	3,500.00	-	0.0%
Radios & Equipment	8,300.00	8,300.00	-	0.0%
Var Adapters & Sm Hand Tools	600.00	600.00	-	0.0%
O/A Non-Bond Extrication Equip	2,500.00	2,500.00	-	0.0%
O/A Non Bond misc firefighter equip	3,500.00	3,500.00	-	0.0%
Handlights	2,000.00	2,000.00	-	0.0%
Replacement Tools	100.00	100.00	-	0.0%
Nozzles	1,000.00	1,000.00	-	0.0%
O/A Non-Bond Fire Fighter Hose	1,500.00	1,500.00	-	0.0%
Accountability System	250.00	250.00	-	0.0%
O/A Non-Bond Gas Meter	450.00	450.00	-	0.0%
O/A Non-Bond Computer Hardware	-	6,000.00	(6,000.00)	-100.0%
Rope Bags		-	-	0.0%
Gear Racks		-	-	0.0%
O/A Non-Bond Marine Apparatus	4,500.00	-	4,500.00	100.0%
O/A Non-Bond Var Bldg Improv.		2,500.00	(2,500.00)	-100.0%
O/A Non-Bond Dewatering Equip.	1,000.00	1,000.00	-	0.0%
Equip. Improv. Marine		4,500.00	(4,500.00)	-100.0%
TOTAL NON-BONDABLE #2	29,200.00	37,700.00	(8,500.00)	-22.5%
			-	0.0%
O/A Non-Bond Head Immob Sys		100.00	(100.00)	-100.0%
TOTAL NON-BONDABLE #3		100.00	(100.00)	-100.0%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%
			-	0.0%

Hopewell Township FD No. 1

Mercer

2023 Proposed

<i>Administrative Positions Excluding Commissioners (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2023 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2023 Proposed Budget Fringe Benefits</i>
Administrative Assistant	1.00	\$ 50,000.00	\$ 50,000.00	\$ 27,160.00		\$ 40,313.64	\$ 8,285.99	\$ 75,759.63
Administrative Assistant Overtime	1.00	\$ 2,000.00	\$ 2,000.00			\$ -		\$ -
Administrative Assistant Buyback	1.00	\$ 5,191.00	\$ 5,191.00					\$ -
Position #4			\$ -					\$ -
Position #5			\$ -					\$ -
Position #6			\$ -					\$ -
Position #7			\$ -					\$ -
Position #8			\$ -					\$ -
Total Administration	<u>3.00</u>		<u>\$ 57,191.00</u>	<u>\$ 27,160.00</u>	<u>\$ -</u>	<u>\$ 40,313.64</u>	<u>\$ 8,285.99</u>	<u>\$ 75,759.63</u>

<i>Operation & Maintenance Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2023 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2023 Proposed Budget Fringe Benefits</i>
Chief	1.00	\$ 174,040.04	\$ 174,040.04					\$ -
Lieutenant (3)	1.00	\$ 395,206.69	\$ 395,206.69					\$ -
Specialists (8)	1.00	\$ 687,337.62	\$ 687,337.62		\$ 366,420.00	\$ 310,875.84	\$ 247,647.69	\$ 924,943.53
Per Diem Staff	1.00	\$ 195,100.00	\$ 195,100.00			\$ -		\$ -
Chief - Buy Backs	1.00	\$ 15,490.00	\$ 15,490.00					\$ -
Overtime	1.00	\$ 180,000.00	\$ 180,000.00					\$ -
Special Duty	1.00	\$ 4,000.00	\$ 4,000.00					\$ -
Position #8			\$ -					\$ -
Position #9			\$ -					\$ -
Position #10			\$ -					\$ -
Position #11			\$ -					\$ -
Position #12			\$ -					\$ -
Position #13			\$ -					\$ -
Position #14			\$ -					\$ -
Total Operation & Maintenance	<u>7.00</u>		<u>\$ 1,651,174.35</u>	<u>\$ -</u>	<u>\$ 366,420.00</u>	<u>\$ 310,875.84</u>	<u>\$ 247,647.69</u>	<u>\$ 924,943.53</u>

<i>Salary Offset by Revenue Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2023 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2023 Proposed Budget Fringe Benefits</i>
Fire Official	1.00	\$ 118,369.03	\$ 118,369.03			\$ -	\$ 17,467.84	\$ 17,467.84
Fire Official Buy Backs	1.00	\$ 6,829.20	\$ 6,829.20					\$ -
Fire Inspector	1.00	\$ 60,000.00	\$ 60,000.00			\$ 14,758.56	\$ 6,600.00	\$ 21,358.56
Position #4			\$ -					\$ -
Position #5			\$ -					\$ -
Position #6			\$ -					\$ -
Position #7			\$ -					\$ -
Position #8			\$ -					\$ -
Total Offset by Revenue	<u>3.00</u>		<u>\$ 185,198.23</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,758.56</u>	<u>\$ 24,067.84</u>	<u>\$ 38,826.40</u>
Total Administration, Operations & Offset by Revenue	<u>13.00</u>		<u>\$ 1,893,563.58</u>	<u>\$ 27,160.00</u>	<u>\$ 366,420.00</u>	<u>\$ 365,948.04</u>	<u>\$ 280,001.52</u>	<u>\$ 1,039,529.56</u>

**Hopewell Township FD No. 1
Mercer**

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Time of General Election February or November</i>	<i>Date of Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2023 Proposed Budget</i>	<i>2022 Adopted Budget</i>
Vehicle	Vehicle	November	12/30/21	100%		\$ 60,000.00
		November		0%	\$ -	
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					\$ -	\$ 60,000.00

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2023 Proposed Budget</i>	<i>2022 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					\$ -	\$ -
Total Capital Improvements & Down Payments					\$ -	\$ 60,000.00
RESERVE FOR FUTURE CAPITAL OUTLAYS						
TOTAL CAPITAL APPROPRIATIONS					\$ -	\$ 60,000.00

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

Hopewell Township FD No. 1
Mercer

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year 2022	2023	2024	2025	2026	2027	2028	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												\$ -
General Obligation Bond #3												\$ -
General Obligation Bond #4												\$ -
Total Principal - General Obligation Bonds				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Bond Anticipation Notes</i>												
Station 51 SCBA	02/18/12	71%	n/a	11,837.39								-
Station 52 SCBA	02/18/12	71%	n/a	5,083.71								-
Station 52 Tanker	12/09/10	93%	n/a	14,751.25	14,391.51							14,391.51
Station 51 Ladder Tower	02/15/14	54%	n/a	53,353.07	55,172.41	57,053.78	58,999.32	61,011.20	63,091.68	65,243.10	283,991.98	644,563.47
Total Principal - BANs				85,025.42	69,563.92	57,053.78	58,999.32	61,011.20	63,091.68	65,243.10	283,991.98	658,954.98
<i>Capital Leases</i>												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases												
<i>Intergovernmental Loans</i>												
Station 51 Engine			n/a	51,975.28	54,038.70	56,184.04	58,414.55	60,733.60	63,144.73	68,257.94	70,967.73	431,741.29
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans				51,975.28	54,038.70	56,184.04	58,414.55	60,733.60	63,144.73	68,257.94	70,967.73	431,741.29
<i>Other Bonds or Notes Payable</i>												
Station 52 Rescue	02/13/16	59%	n/a	38,080.40	39,560.74	41,098.62	42,696.29	44,356.07	46,080.36			213,792.08
Ambulance 2015	02/21/15	60%	04/22/15	25,000.00								
Tanker Truck & Marine Unit	02/17/18	58%	10/10/18	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00		312,000.00
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes				115,080.40	91,560.74	93,098.62	94,696.29	96,356.07	98,080.36	52,000.00		525,792.08
TOTAL PRINCIPAL ALL OBLIGATIONS				252,081.10	215,163.36	206,336.44	212,110.16	218,100.87	224,316.77	185,501.04	354,959.71	1,616,488.35

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

**Hopewell Township FD No. 1
Mercer**

	Current Year 2022	2023	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<i>Bond Anticipation Notes</i>									
Station 51 SCBA	283.62								
Station 52 SCBA	86.89								
Station 52 Tanker	226.47	510.70							510.70
Station 51 Ladder Tower	23,798.95	21,979.61	20,098.24	18,152.70	16,140.82	14,060.34	11,908.92	24,616.10	126,956.73
Total Interest Payments - BANs	24,395.93	22,490.31	20,098.24	18,152.70	16,140.82	14,060.34	11,908.92	24,616.10	127,467.43
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Station 51 Engine	21,809.92	19,746.50	17,601.16	15,370.65	13,051.60	10,640.47	8,133.63	8,344.73	92,888.74
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental	21,809.92	19,746.50	17,601.16	15,370.65	13,051.60	10,640.47	8,133.63	8,344.73	92,888.74
<i>Other Bonds or Notes Payable</i>									
Station 52 Rescue	9,791.29	8,310.95	6,773.07	5,175.40	3,515.62	1,791.33			25,566.37
Ambulance 2015	812.50								
Tanker Truck & Marine Unit	13,104.00	11,232.00	9,360.00	7,488.00	5,616.00	3,744.00	1,872.00		39,312.00
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes	23,707.79	19,542.95	16,133.07	12,663.40	9,131.62	5,535.33	1,872.00		64,878.37
TOTAL INTEREST ALL OBLIGATIONS	69,913.64	61,779.76	53,832.47	46,186.75	38,324.04	30,236.14	21,914.55	32,960.83	285,234.54

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.

Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

Hopewell Township FD No. 1
Mercer

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2022 (1)	\$ 2,894,053.14
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	\$ -
Less: Utilized in 2022 Adopted Budget	\$ 685,134.92
Proposed balance available	\$ 2,208,918.22
Estimated results of operations for the year ending December 31, 2022	
Anticipated balance December 31, 2022	\$ 2,208,918.22
Less: Fund Balance utilized in 2023 Proposed Budget	\$ 655,805.19
Proposed balance after utilization in 2023 Proposed Budget	\$ 1,553,113.03

RESTRICTED FUND BALANCE

Beginning balance January 1, 2022 (1)	\$ 1,746,536.04
Less: Utilized in 2022 Adopted Budget	\$ -
Proposed balance available	\$ 1,746,536.04
Estimated results of operations for the year ending December 31, 2022	
Anticipated balance December 31, 2022	\$ 1,746,536.04
Less: Restricted Fund Balance used in 2023 Proposed Budget for Capital Purposes	\$ -
Less: Restricted Fund Balance released via Referendum Resolution	\$ -
Proposed balance after utilization in 2023 Proposed Budget	\$ 1,746,536.04

(1) This line item must agree to audited financial statements.

Hopewell Township FD No. 1
Mercer

Summary of Referendum Line Items	2023 Proposed Budget Amount Requested	2022 Final Budget
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ 0.00

As this page is adjusted this amount changes, should = \$0
(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2023 Proposed Budget Amount Requested	2022 Final Budget
Total Release of Restricted Fund Balance	\$ -	\$ -

Hopewell Township FD No. 1
Mercer

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	4,244,371.16
Changes in Service Provider (+/-)	-
DLGS Approved Adjustments	-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation	4,244,371.16
Plus: 2% Cap Increase	84,887.42
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	4,329,258.58

Exclusions

Shared Service Exclusion	-
Change in Total Debt Service Appropriation	-
Allowable Pension Increases	47,219.00
Allowable Increase in Health Care Costs	52,154.14
Changes in LOSAP Contributions (+/-)	11,400.00
Extraordinary Costs due to a "Declared" Emergency	-
Net Capital Improvement Fund and/or Down Payment on Improvements	-
Total Exclusions	110,773.14
Less: Cancelled or Unexpended Referendum Amounts	-
Increase in Ratable Valuation (New Construction/Additions)	5,270,800.00
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.109
ADJUSTED TAX LEVY	5,745.17
Amount Utilized from Levy Cap Bank from 2020	-
Amount Utilized from Levy Cap Bank from 2021	-
Amount Utilized from Levy Cap Bank from 2022	-
Maximum Tax Levy Before Referendum	4,445,776.90
Amount Proposed for Levy Cap Referendum	-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	4,445,776.90

CAP BANK CALCULATION

Amount to be Raised by Taxation	4,445,776.90
Cap Bank Available from Prior Year (2020) for 2023 Budget	-
Cap Bank Available from Prior Year (2021) for 2023 Budget	-
Revised Cap Bank from Prior Year (2022) Available for 2023 Budget	-
Cap Bank Available from Prior Year (2022) for 2023 Budget	-
Revised Cap Bank from Prior Year (2022) Available for 2024 Budget	-
Cap Bank from Current Year (2023) Available for 2024 Budget	(0.00)
Cap Bank Available from (2023) for 2024 Budget	-

Hopewell Township FD No. 1
Mercer

[illegible]

Hopewell Township FD No. 1**Mercer****PENSION CONTRIBUTION CALCULATION**

2023 Proposed Budget PERS Contribution Appropriated	\$ 27,160.00
2023 Proposed Budget PFRS Contribution Appropriated	\$ 366,420.00
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	\$ -
Net 2023 Base Amount	\$ 393,580.00
2022 Adopted Budget PERS Contribution	\$ 25,005.00
2022 Adopted Budget PFRS Contribution	\$ 321,356.00
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	
Net 2022 Base Amount	\$ 346,361.00
Pension Contribution Exclusion	\$ 47,219.00

LOSAP CALCULATION

2023 Proposed Budget LOSAP Appropriation	\$ 235,500.00
2022 Adopted Budget LOSAP Appropriation	\$ 224,100.00
LOSAP Exclusion (+/-)	\$ 11,400.00

DEBT SERVICE CALCULATION

2023 Proposed Budget Total Debt Service Appropriation	\$ 276,943.12
2023 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	\$ -
2023 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	\$ -
2023 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	\$ -
2023 Base Amount	\$ 276,943.12
2022 Adopted Budget Total Debt Service Appropriation	\$ 321,994.74
2022 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	\$ -
2022 Adopted Budget Debt Service Appropriation Offset from Grant Fund	\$ -
2022 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	\$ -
2022 Base Amount	\$ 321,994.74
Debt Service Exclusion	\$ -

CAPITAL APPROPRIATION CALCULATION

2023 Proposed Budget Total Capital Appropriation	\$ -
2023 Proposed Budget Capital Appropriation Offset from Restricted Fund	\$ -
2023 Proposed Budget Capital Appropriation Offset from Grant Revenue	\$ -
2023 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	\$ -
2023 Base Amount	\$ -
2022 Adopted Budget Total Capital Appropriation	\$ 60,000.00
2022 Adopted Budget Capital Appropriation Offset from Restricted Fund	\$ -
2022 Adopted Budget Capital Appropriation Offset from Grant Revenue	\$ -
2022 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	\$ -
2022 Base Amount	\$ 60,000.00
Capital Expenditure Exclusion	\$ -

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2023	21.6%
2023 Proposed Budget Administration Health Insurance Appropriation	\$ 40,313.64
2023 Proposed Budget Operations & Maintenance Health Insurance Appropriation	\$ 310,875.84
2023 Proposed Budget Group Health Insurance	\$ 351,189.48
2022 Adopted Budget Administration Health Insurance Appropriation	18,205
2022 Adopted Budget Operations & Maintenance Health Insurance Appropriation	247,888
2022 Adopted Budget Group Health Insurance	\$ 266,092.55
Net Increase (Decrease)	\$ 85,096.93
Net Increase Divided by 2022 Amount Budgeted = % Increase	31.98%
SFY 2023 State Health Average 21.6% Less 2% = % Increase Added to Current Levy	19.60%
% Increase less % Increase Exclusion = % Increase Inside Cap	12.38%
% Increase Inside Cap * 2022 Expended = Added Amount Inside Cap	\$ 32,942.79
% Increase Exclusion * 2022 Expended = 2023 Appropriation Added to Levy	\$ 52,154.14
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ 27,620.94
2023 Increase in Appropriation	\$ 85,096.93