

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2013-04

**A RESOLUTION AUTHORIZING A NON FAIR AND OPEN CONTRACT WITH BORDEN
PERLMAN AS THE INSURANCE BROKER OF RECORD**

WHEREAS, there exists a need for professional services for the provision of insurance coverage; and

WHEREAS, Borden Perlman Insurance provides the service of Broker of Record; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the award of contracts for "Professional Services" without competitive bids, and that the contract itself shall be made available for public inspection, and any contract in excess of \$17,500.00 is subject to the requirements of the New Jersey Pay to Play regulations; and

WHEREAS, the Board has determined that the value of the contract will exceed \$17,500.00; and

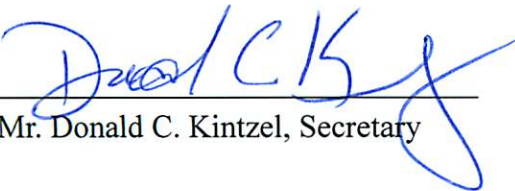
WHEREAS, Borden Perlman Insurance has completed and submitted a Business Entity Disclosure Certification which certifies that Borden Perlman Insurance has not made any reportable contributions to a political or candidate committee in the Hopewell Township Fire District No.1, Board of Fire Commissioners in the previous year, and that the contract will prohibit Borden Perlman Insurance from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No. 1 authorizes a Non Fair and Open contract and appoints Borden Perlman Insurance to provide ~~financial auditing~~ ^{insurance} services awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) and the New Jersey Pay to Play Regulations; and

BE IT FURTHER RESOLVED, that the contract with Borden Perlman Insurance not exceed \$118,000.00 for the term January 1, 2013 until December 31, 2013, and be available for public inspection in the office of the Chief of Emergency Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski			✓			
Lynch		✓	✓			
Chipowsky			✓			


Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY

1/10/13

Required Pursuant To N.J.S.A. 19:44A-20.26

Part I – Vendor Information

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Partner _____
Title _____

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

[illegible]

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:



I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR



I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:



Partnership



Corporation



Sole Proprietorship



Limited Partnership



Limited Liability Corporation



Limited Liability Partnership



Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Douglas Borden	Name: Jeffrey Perlman
Home Address: 245 Lambertville-HQ Road Stockton, NJ 08559	Home Address: 67 Lafayette Road Princeton, NJ 08540
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this 27th day of December, 2012

(Notary Public)

Kristine M. Nichols-Kalinowski

My Commission expires:

[Signature]
(Affiant)

Douglas Borden, Partner

(Print name & title of affiant)

(Corporate Seal)

KRISTINE M NICHOLS-KALINOWSKI
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires Nov. 17, 2016

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
HOPEWELL TOWNSHIP BOARD OF FIRE COMMISSIONERS

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the business entity listed below has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding the date of award listed below to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Hopewell Township Board of Fire Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Michael Chipowsky
Michael Cseremsak
Joseph Lenarski
Tim Lynch
Donald Kintzel

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☐ Corporation ☐ Sole Proprietorship ☒ Subchapter S Corporation

☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Douglas C Borden	245 Lambertville-HQ Road, Stockton NJ 08559
Jeffrey Perlman	67 Lafayette Road, Princeton NJ 08540

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: The Borden-Perlman Insurance Agency, Inc.

Date of Award: _____

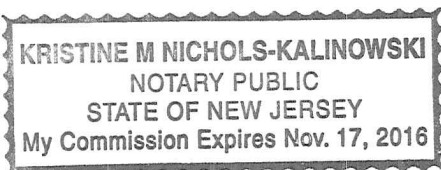
Signature of Affiant: _____ Title: Partner

Printed Name of Affiant: Douglas Borden Date: 12/27/12

Subscribed and sworn before me this 27th day of December,
2012

Kristine M Nichols-Kalinowski
(Witnessed or attested by)

My Commission expires:



(Seal)



HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1

Board of Fire Commissioners

Mercer County

201 Washington Crossing-Pennington Road
Titusville, New Jersey 08560-1410

Certification of Estimated Contract Award Amount

Pursuant to P.L. 2004, c.19, the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer anticipates that the following non-fair and open contract award will be in excess of \$17,500:

Business Entity Name: First Responder Joint Insurance Fund

Contracted Item or Service: Insurance Coverage

Estimated Contract Award: \$105,616.00

Term of Contract: 1/1/13-12/31/13

I, Matthew G. Martin, certify that the above non-fair and open contract to be considered by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer is anticipated to exceed \$17,500. The estimated contract award amount is based on the value of the full contract life, and not the amount spent annually.

A handwritten signature in black ink, appearing to read "MBM".

Matthew G. Martin, Chief Administrative Officer