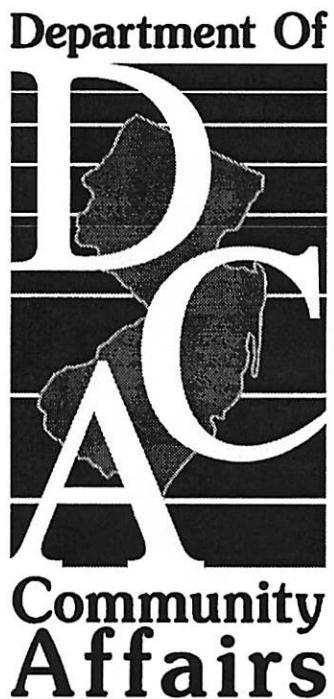


2013

Township of Hopewell
Fire District No. 1

Fire District Budget



Division of Local Government Services

State of New Jersey
New Jersey Department of Community Affairs
Division of Local Government Services

2013 FIRE DISTRICT BUDGET

TRANSMITTAL PACKAGE

Submit all budget related material in one package to: *Division of Local Government Services, Bureau of Authority Regulation, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803*. Check the boxes of items that are included in budget. Please do not submit more copies than required.

2013 Fire District Budget Document

- 2 copies of the entire budget workbook, including Budget Pages, Supplemental Sheets, and Levy Cap Calculation Sheets
- Pages 1a, 1b, and 1c, with signature blocks filled in along with mailing address, phone number, fax number, and e-mail address.
- Resolution of the Fire District Commissioners is attached with properly recorded vote
- Proposed hearing date for adoption of Budget reflected in Fire District Budget Resolution
- Fire District Budget Resolution is signed with original hand written signature
- Completed Budget message including a description of capital items budgeted along with payment method indicated, as well as, Levy Waiver and Referendum requests outlined if necessary.

Miscellaneous Revenues and Operating Grant Revenues

- Supporting documentation to substantiate all revenues

Amount to be Raised by Taxation

- Amount shown on Budget Page 5 does not exceed the allowable amount on LC-1 and equals the amount reflected in the Fire District Budget Resolution for the Proposed Budget and the amount approved by the Director for the Adopted Budget

Capital Outlays (Budget Page 9)

- Supporting documentation reflecting the date of election held and recorded vote on the acquisition of capital assets has been submitted

2013 FIRE DISTRICT BUDGET

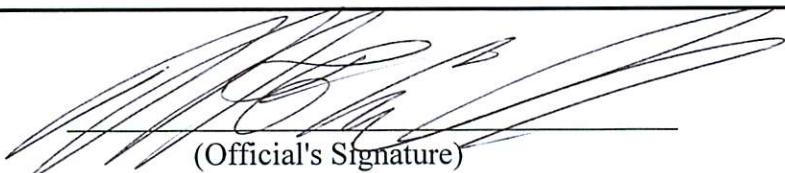
TRANSMITTAL PACKAGE (page 2)

Supplemental Schedules

- The beginning Unrestricted and Restricted Fund Balances agree to the December 31, 2011 Fire District Audit Report
- The debt service schedules include the date of voter approval along with the date of findings received from the Local Finance Board

Length of Service Award Program (LOSAP) - (If applicable)

- Page 3 has been completed
- The amount of the contribution is shown on Page 8.



(Official's Signature)

Michael Cseremsak
(Print Name)

Treasurer
(Title)

609.730.8156/609.730.1563
(Work Phone Number) (Fax Number)

(Home Phone Number)

mcseremsak@gmail.com
(E-mail)

12-14-12

(Date)

2013

Township of Hopewell

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

PREPARER'S CERTIFICATION

2013

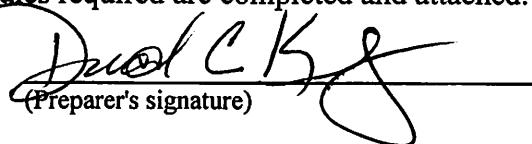
Township of Hopewell

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.



(Preparer's signature)

Donald C. Kintzel
(Print Name)

Secretary
(Title)

201 Washington-Crossing – Pennington Road
(Address)

Titusville, NJ 08560
(City, State Zip Code)

(609) 730-8156/(609) 730-1563
(Phone number) (ext) (Fax number)

dckintzel@verizon.net
(e-mail)

PREPARER'S CERTIFICATION OTHER ASSETS

2013

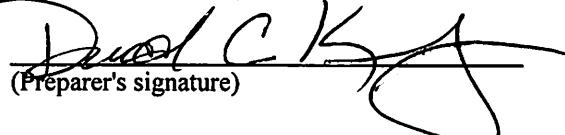
Township of Hopewell

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.



(Preparer's signature)

Donald C. Kintzel
(Print Name)

Secretary
(Title)

201 Washington Crossing – Pennington Road
(Address)

Titusville, NJ 08560
(City, State Zip Code)

(609) 273-5026/(609) 730-1563
(Phone number) (ext) (Fax number)

dckintzel@verizon.net
(e-mail)

APPROVAL CERTIFICATION

2013

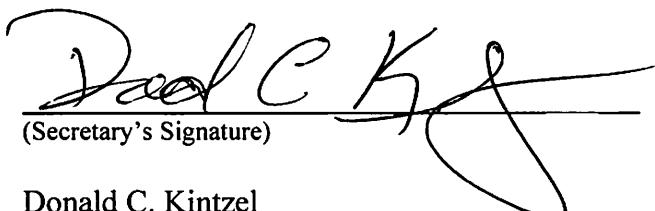
Township of Hopewell

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Hopewell Township Fire District No. 1, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 13th day of December 2012.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.



(Secretary's Signature)

Donald C. Kintzel
(Print Name)

Secretary
(Title)

201 Washington Crossing – Pennington Road
(Address)

Titusville, NJ 08560
(City, State, Zip Code)

(609) 273-5026/(609) 730-1563
(Phone Number) (Fax number)

dckintzel@verizon.net
(E-Mail)

2013 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Hopewell Township Fire District No.1		
Address:	201 Washington Crossing-Pennington Road		
City, State, Zip:	Titusville	NJ	08560
Phone Number:	609.273.5026	Fax:	609.730.1563
Preparer's Name:	Donald C. Kintzel		
Preparer's Address:	24 Woolsey Court		
City, State, Zip:	Pennington	NJ	08534
Preparer's #,	609.882.1601	Fax:	None
Preparer's Cell #:	609.273.5026		

Chairman:	Michael Chipowsky		
Phone Number:	609.730.8156	Fax:	None
E-mail:	MChipowsky@comcast.net		

Secretary/ Treasurer:	Donald C. Kintzel/Michael Cseremsak		
Phone Number:	609.730.8156	Fax:	609.730.1563
E-mail:	dckintzel@verizon.net / mcseremsak@gmail.com		

Name of Auditor:	Jarred Corn – Jennifer Bertino		
Name of Firm:	Bowman and Company		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees	NJ	08043-2493
Phone Number:	856.435.6200	Fax:	856.435.0440
E-mail:	JCorn@bowmanllp.com		

Membership of Board of Commissioners (Full Name)	Title
Michael Chipowsky	Chairman
Joseph Lenarski	Vice Chairman
Donald C. Kintzel	Secretary
Michael Cseremsak	Treasurer
Timothy Lynch	Commissioner

2013 BUDGET RESOLUTION

Township of Hopewell

Fire District No. 1

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No. 1 at its open public meeting of December 13, 2012; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,256,262.00, which includes amount to be raised by taxation of \$2,971,123.00, and Total Appropriations of \$3,256,262.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. 1,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on December 13, 2012 that the Annual Budget, including appended Supplemental Schedules, of the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No.1's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Hopewell Township Fire District No. 1 will consider the Annual Budget for adoption on the 17th day of January 2013.


(Secretary's Signature)


(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Cseremsak				✓
Kintzel <i>Moved</i>	✓			
Lenarski				✓
Lynch <i>seconded</i>	✓			
Chirkowsky	✓			

2013 BUDGET MESSAGE

Township of Hopewell

Fire District No. 1 Budget

FISCAL YEAR: From January 1, 2013 to December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The total 2013 budget appropriations will increase by \$190,580.00 in comparison to the 2012 adopted budget.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the amount to be raised by taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances.

The amount to be raised by taxation in the proposed 2013 budget will increase by \$301,048.00 in comparison to the 2012 adopted budget; thus causing the tax rate per \$100.00 of assessed valuation to increase \$0.007. The District will utilize \$148,429.00 of Unrestricted Fund Balance and no Restricted Fund Balance in the 2013 budget to enable the fire district to stay within the Cap Law.

The Unrestricted Fund Balance is predicted to remain sufficiently funded to enable the fire district to utilize these funds to balance future budgets. However, the fire district is exploring ways to increase the revenues to some funding from motor vehicle accident reimbursement for services from insurance companies.

The Commissioners will continue to strictly oversee the budget to ensure compliance and funding for the 2013 & 2014 budget. The fire protection of the citizens and property owners will be the mandate of the fire commissioners. The commissioners are well aware of future responsibilities of the public and will take measures to ensure public safety and compliance with state mandates.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a waiver request or referendum.

The Fire District has utilized its undesignated fund balance to balance the budget and stay within the 2% Property Tax Levy Cap to be in compliance. The Fire District is not requesting any cap waiver in 2013.

4. Complete a brief statement on the Annual Budget's proposed capital appropriations, and payment methods, including debt service for the proposed budget year and for future years.

Regarding planned Capital Appropriations in the 2013 budget:

- 1) *It contains an appropriation of \$200,000 as "Reserved for Future Capital Expenditures".*

2) *A Capital Appropriation in the amount of \$4,900.00 to Hopewell Borough Fire District as the fourth of four payments of the Special Services Vehicle to be used valley wide.*

3) *The Fire District will continue to pay down the capital lease for Union's 2004 Pierce Rescue Pumper until 2013; the majority of the payments for Hopewell and Pennington Fire Districts fire trucks until 2015 and 2014 respectively and are included on the SS-7 form.*

4) *The Fire District will begin to pay down the debt service for new Self Contained Breathing Apparatus for all the Valley entities. In addition, the Capital Appropriations include to pay the township's portion of the debt service for Hopewell Borough's new water tanker.*

5. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

Not applicable

6. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

Yes, Pennington First Aid Squad, Pennington, New Jersey \$55,000.00

7. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

<i>7a. Total Assessed Valuation of District – March 1, 2012</i>	<i>\$4,057,775,200.00</i>
<i>7b. New ratables – Increased in Valuations – Oct. 1, 2012</i>	<i>\$ 4,471,500.00</i>
<i>Total</i>	<i>\$ 4,062,249.700.00</i>

<i>7b. Proposed Tax Rate per \$100 of Assessed Valuation</i>	<i>\$ 0.073</i>
--	-----------------

8. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

Not applicable

a. If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
UNRESTRICTED FUND BALANCE	* A-1 *	\$148,429	* \$258,832 *
RESTRICTED FUND BALANCE	* A-2 *	\$0	* \$21,000 *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$148,429	* \$279,832 *

----MISCELLANEOUS ANTICIPATED REVENUES----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$0	* \$0 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0	* \$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0	* \$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *	\$0	* \$0 *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *	\$0	* \$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	\$0	* \$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0	* \$0 *
RENTAL INCOME	* *	\$0	* \$0 *
SALE OF ASSETS	* A-3 *	\$0	* *
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$5,340	* \$5,340 *
OTHER REVENUE	* A-5 *	\$40,800	* \$42,000 *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$46,140	* \$47,340 *

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----ANTICIPATED REVENUES----

----OPERATING GRANT REVENUE----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* -----	----- \$0 *	----- \$0 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$30,000	* \$30,000 *
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$30,000	* \$30,000 *

MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* * -----	\$0 * -----	\$0 * -----
ANNUAL REGISTRATION FEES	* * -----	\$60,570 * -----	\$60,570 * -----
PENALTIES AND FINES	* * -----	\$0 * -----	\$0 * -----
OTHER REVENUES	* * -----	\$0 * -----	\$0 * -----
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 * -----	\$60,570 * -----	\$60,570 * -----
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 * -----	\$0 * -----	\$0 * -----
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 * -----	\$60,570 * -----	\$60,570 * -----
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 * -----	\$285,139 * -----	\$417,742 * -----
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 * -----	\$2,971,123 * -----	\$2,670,075 * -----
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 * -----	\$3,256,262 * -----	\$3,087,817 * -----
Maximum Allowable Amount to be raised by Taxation (For Reference Purposes Only from LC1 based on			\$2,971,123

Maximum Allowable Amount to be raised by Taxation \$2,971,123
(For Reference Purposes Only from LC1 based on
Information provided by the district- see instructions.)

Amount Over Levy Cap \$0

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
----ADMINISTRATION----			
SALARY & WAGES	* A-9 *	\$56,837 *	\$55,265 *
FRINGE BENEFITS	* A-13 *	\$43,646 *	\$38,550 *
OTHER EXPENSES	* A-11 *	\$163,868 *	\$175,788 *
TOTAL ADMINISTRATION	* E-1 *	\$264,351 *	\$269,603 *

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
----COST OF OPERATIONS & MAINTENANCE----			
SALARY & WAGES	* A-10 *	\$729,245 *	\$785,739 *
FRINGE BENEFITS	* A-14 *	\$442,817 *	\$429,306 *
OTHER EXPENSES	* A-12 *	\$1,119,727 *	\$1,112,205 *
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$2,291,789 *	\$2,327,250 *

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

---- ---OPERATING APPROPRIATIONS OFF-SET--- WITH REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
SALARY & WAGES	* A-15	* \$34,708	* \$36,900
FRINGE BENEFITS	* A-16	* \$25,660	* \$23,670
OTHER EXPENSES	* A-17	* \$0	* \$0
TOTAL APPROPRIATIONS OFFSET WITH REVENUES	* E-3	* \$60,368	* \$60,570

---- ---APPROPRIATIONS FOR DULY INCORPORATED--- FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1)	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
VEHICLES	*	*	\$0 *
EQUIPMENT	*	*	\$0 *
MATERIALS & SUPPLIES	*	*	\$0 *
TOTAL APPROPRIATIONS FOR DULY INCP. FIRST AID/RESCUE SQUAD ASSOC.	* E-4	* \$0	* \$0

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----BUDGETED APPROPRIATIONS----

----DEFERRED CHARGES----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----

EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14)

(1)	*	*	\$0 *	\$0 *
(2)	*	*	\$0 *	\$0 *
(3)	*	*	\$0 *	\$0 *

OTHER DEFERRED CHARGES - (List & Cite Statute)

(1) Declared State of Emergency (N.J.S. 40A:4-45.45 10b)	*	*	n/a *	\$0 *
(2)	*	*	\$0 *	\$0 *
(3)	*	*	\$0 *	\$0 *

TOTAL DEFERRED CHARGES	*	E-5	*	\$0 *	\$0 *
	=====		=====	=====	=====

----DEFICITS FROM OPERATIONS----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----

CASH DEFICIT OF PRECEEDING YEAR

(N.J.S. 40A:14-78.6)	*	E-6	*	\$0 *	\$0 *
	=====		=====	=====	=====

CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----

LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)

*	E-7	*	\$238,085 *	\$213,160 *
=====		=====	=====	=====

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1

----BUDGETED APPROPRIATIONS----

			2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
----CAPITAL APPROPRIATIONS----				
CAPITAL IMPROVEMENTS (N.J.S. 40A:14-84)				
List Project Separately	Date of Voter Approval	Asset Type	Affirmative Vote %	
(1)		Asset Type (Select) *	*	\$0 *
(2)		Asset Type (Select) *	*	\$0 *
(3)		Asset Type (Select) *	*	\$0 *
(4)		Asset Type (Select) *	*	\$0 *
(5)		Asset Type (Select) *	*	\$0 *
(6)		Asset Type (Select) *	*	\$0 *
DOWN PAYMENTS (N.J.S. 40A:14-85)				
List Separately <u>Project</u>	Date of <u>LFB Approval</u>	Date of <u>Voter Approval</u>	Affirmative Vote %	
(1)		Asset Type (Select) *	*	\$0 *
(2)		Asset Type (Select) *	*	\$0 *
(3)		Asset Type (Select) *	*	\$0 *
(4)		Asset Type (Select) *	*	\$0 *
(5)		Asset Type (Select) *	*	\$0 *
Total Capital Improvements/Down Payments			* C-1 *	\$0 *
RESERVE FOR FUTURE CAPITAL OUTLAYS			* C-2 *	\$200,000 *
TOTAL CAPITAL APPROPRIATIONS (C-1 + C-2)			* E-8 *	\$200,000 *
Capital Appropriations offset with Restricted Fund				
Capital Appropriations offset with Grants				
Capital Appropriations offset with Unrestricted Fund				

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----BUDGETED APPROPRIATIONS----

----DEBT SERVICE FOR CAPITAL----

----APPROPRIATIONS----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
----PRINCIPAL PAYMENTS----			
GENERAL OBLIGATION BONDS	* P-1 *	\$0	\$0 *
BOND ANTICIPATION NOTES	* P-2 *	\$80,202	\$32,200 *
CAPITAL LEASES	* P-3 *	\$96,800	\$94,395 *
INTERGOVERNMENTAL LOANS	* P-4 *	\$4,900	\$4,900 *
OTHER BONDS OR NOTES	* P-5 *	\$0	\$0 *
TOTAL PRINCIPAL PAYMENTS	* D-1 *	<u>\$181,902</u>	<u>\$131,495</u> *
----INTEREST PAYMENTS----			
GENERAL OBLIGATION BONDS	* I-1 *	\$0	\$0 *
BOND ANTICIPATION NOTES	* I-2 *	\$17,244	\$58,677 *
CAPITAL LEASES	* I-3 *	\$2,523	\$4,927 *
INTERGOVERNMENTAL LOANS	* I-4 *	\$0	\$0 *
OTHER BONDS OR NOTES	* I-5 *	\$0	\$0 *
TOTAL INTEREST PAYMENTS	* D-2 *	<u>\$19,767</u>	<u>\$63,604</u> *
TOTAL DEBT SERVICE APPROPRIATIONS (D-1 + D-2)	* E-9 *	<u>\$201,669</u>	<u>\$195,099</u> *
TOTAL BUDGETED APPROPRIATIONS (E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8+ E-9)	* B-2 *	<u>\$3,256,262</u>	<u>\$3,065,682</u> *

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----BUDGETED APPROPRIATIONS----

		2013 Proposed Budget	2012 Final Budget
	SS Page Number	Amount Requested	

----Summary of Referendum Line Items----

Insert new rows here			
		\$0	\$0
TOTAL Referendum Line Items		\$0	\$0

Tax Levy Requested minus Maximum Allowable Levy \$0

As this page is adjusted this amount changes should = \$0
(For Reference Purposes Only - from LC1 based on
Information provided by the district- see instructions.)

		2013 Proposed Budget	2012 Final Budget
	SS Page Number	Amount Requested	

----Summary of Release of Restricted Fund Balance Referendum Line Items----

Insert new rows here			
TOTAL of Release of Restricted Fund Balance		\$0	\$0

2013 ADOPTION CERTIFICATION

Township of Hopewell Fire District No. 1 Budget

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 1 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Hopewell Township Fire District No. 1, pursuant to N.J.A.C. 5:31-2.4, on the 17th day of January 2013.

(Secretary's Signature)

Donald C. Kintzel
(Print Name)

Secretary
(Title)

201 Washington Crossing – Pennington Road
(Address)

Titusville, NJ 08560
(City, State, Zip Code)

(609) 273-5026/(609) 730-1563
(Phone Number) (Fax number)

dckintzel@verizon.net
(E-Mail)

2013 ADOPTED BUDGET RESOLUTION

Township of Hopewell

Fire District No. 1

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Hopewell Township Fire District No.1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented for adoption before the Board of Commissioners of the Hopewell Township Fire District No. 1 at its open public meeting on the 17th day of January 2013; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,256,262.00, which includes amount to be raised by taxation of \$2,971,123.00 and Total Appropriations of \$3,256,262.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Hopewell Township Fire District No. 1, at an open public meeting held on January 13, 2013, that the Annual Budget of the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$3,256,262.00, which includes amount to be raised by taxation of \$2,971,123.00 and Total Appropriations of \$3,256,262.00; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Cseremsak				
Kintzel				
Lenarski				
Lynch				
Chipowsky				

2013 BUDGET MESSAGE

Township of Hopewell

Fire District No. 1 Budget

FISCAL YEAR: From January 1, 2013 to December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The total 2013 budget appropriations will increase by \$190,580.00 in comparison to the 2012 adopted budget.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the amount to be raised by taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances.

The amount to be raised by taxation in the proposed 2013 budget will increase by \$300,869.00 in comparison to the 2012 adopted budget; thus causing the tax rate per \$100.00 of assessed valuation to increase \$0.011. The District will utilize \$148,608.00 of Unrestricted Fund Balance and no Restricted Fund Balance in the 2013 budget to enable the fire district to stay within the Cap Law.

The Unrestricted Fund Balance is predicted to remain sufficiently funded to enable the fire district to utilize these funds to balance future budgets. However, the fire district is exploring ways to increase the revenues to some funding from motor vehicle accident reimbursement for services from insurance companies.

The Commissioners will continue to strictly oversee the budget to ensure compliance and funding for the 2013 & 2014 budget. The fire protection of the citizens and property owners will be the mandate of the fire commissioners. The commissioners are well aware of future responsibilities of the public and will take measures to ensure public safety and compliance with state mandates.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a waiver request or referendum.

The Fire District has utilized its undesignated fund balance to balance the budget and stay within the 2% Property Tax Levy Cap to be in compliance. The Fire District is not requesting any cap waiver in 2013.

4. Complete a brief statement on the Annual Budget's proposed capital appropriations, and payment methods, including debt service for the proposed budget year and for future years.

Regarding planned Capital Appropriations in the 2013 budget:

- 1) *It contains an appropriation of \$200,000 as "Reserved for Future Capital Expenditures".*

2) *A Capital Appropriation in the amount of \$4,900.00 to Hopewell Borough Fire District as the fourth of four payments of the Special Services Vehicle to be used valley wide.*

3) *The Fire District will continue to pay down the capital lease for Union's 2004 Pierce Rescue Pumper until 2013; the majority of the payments for Hopewell and Pennington Fire Districts fire trucks until 2015 and 2014 respectively and are included on the SS-7 form.*

4) *The Fire District will begin to pay down the debt service for new Self Contained Breathing Apparatus for all the Valley entities. In addition, the Capital Appropriations include to pay the township's portion of the debt service for Hopewell Borough's new water tanker.*

5. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

Not applicable

6. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

Yes, Pennington First Aid Squad, Pennington, New Jersey \$55,000.00

7. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

<i>7a. Total Assessed Valuation of District – March 1, 2012</i>	<i>\$4,057,775,200.00</i>
<i>7b. New ratables – Increased in Valuations – Oct. 1, 2012</i>	<i>\$ 4,471,500.00</i>
<i>Total</i>	<i>\$ 4,062,249.700.00</i>

7b. Proposed Tax Rate per \$100 of Assessed Valuation *\$ 0.073*

8. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

Not applicable

a. If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----UNRESTRICTED FUND BALANCE----	CROSS REF.	2013 PROPOSED BUDGET	
(1) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$780,724	*
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	*	\$258,832	*
(3) PROPOSED BALANCE AVAILABLE (Line 1 - Line 2)	*	\$521,892	*
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	*	*	*
(5) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 3 + Line 4)	*	\$521,892	*
(6) UTILIZED IN PROPOSED BUDGET - 2013	* A-1 *	\$148,429	*
(7) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 5 - Line 6)	*	\$373,463	*
----RESTRICTED FUND BALANCE----	CROSS REF.	2013 PROPOSED BUDGET	
(8) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$153,526	*
(9) Utilized in Current Year's Adopted Budget	*	\$21,000	*
(10) PROPOSED BALANCE AVAILABLE (Line 8 - Line 9)	*	\$132,526	*
(11) Estimated Results of Operations in Current Budget	*	*	*
(12) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 10 + Line 11)	*	\$132,526	*
(13) A. Used in Proposed Budget for Capital Purposes (Page 9) *	A-2 *	*	*
B. Release Referendum Resolution (Page 10A)	*	*	*
Total Proposed Use of Restricted Fund Balance			
(14) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 12 - Line 13A - 13B)	*	\$132,526	*

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----SALE OF ASSETS----

	DESCRIPTION OF ASSET (list individually)	CROSS REF.	PURCHASE BASIS	2013 PROPOSED SALE VALUE
(1)		*	*	*
(2)		*	*	*
(3)		*	*	*
TOTAL SALE OF ASSETS		* A-3	*	*

----INTEREST ON INVESTMENTS AND DEPOSITS (N.J.S.A. 40A:5-15.1)

	INVESTMENTS/ACCOUNTS (List Each)	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
(1)	Hopewell Valley Community Bank - General #3421	*	\$312	\$312 *
(2)	Hopewell Valley Community Bank - Stmt Savings #0238	*	\$1,548	\$1,548
(3)	Hopewell Valley Community Bank - Chkg Acct #3266	*	\$3,240	\$3,240 *
(4)	NJ Cash Management Account No. 4171	*	\$240	\$240
(5)		*	*	*
(6)		*	*	*
(7)		*	*	*
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS		* A-4	\$5,340	\$5,340 *

----OTHER REVENUE----

	LIST IN DETAIL:	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
(1)	Reimbursement from Hopewell Borough Fire District	*	\$34,800	\$36,000 *
(2)	Special Duty Events	*	\$2,500	\$2,500 *
(3)	Pennington Borough Government - BLS Services	*	\$3,500	\$3,500 *
(4)		*	*	*
(5)		*	*	*
TOTAL OTHER REVENUE		* A-5	\$40,800	\$42,000 *

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----OTHER GRANTS & ENTITLEMENTS

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET	
LIST IN DETAIL:				
(1) FEMA Reimbursement - Hurricane Irene (2011)	*	*	*	\$30,000 *
(2) FEMA Reimbursement - Hurricane Sandy (2012)	*	*	\$30,000 *	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
TOTAL OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$30,000	* \$30,000	* *

----OTHER REVENUES OFF-SET WITH APPROPRIATIONS

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET	
LIST IN DETAIL:				
(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
TOTAL OTHER REVENUES OFF-SET	* A-8 *	*	*	*

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----ADMINISTRATION----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
COMMISSIONERS	5	\$20,625	\$20,625
OTHER - LIST INDIVIDUALLY:			
(1) Administrative Assistant		\$34,212	\$34,212
(2) Administrative Assistant - Overtime		\$2,000	\$2,000
(3)			
(4)			
(5) Appendix brought forward	AP-1		
TOTAL ADMINISTRATION S&W	A-9		\$56,837

----COST OF OPERATIONS & MAINTENANCE----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Emergency Services Specialist	6	\$397,888	\$397,888
(2) Lt.Captain - Hopewell Valley Emergency Services	2	\$160,320	\$160,320
(3) Chief - Hopewell Valley Emergency Services	1	\$70,448	\$70,448
(4) Sick Leave Buy Back Chief HVES	1	\$2,023	\$2,023
(5) Appendix brought forward	AP-2		\$98,566
TOTAL COST OF OPERATIONS S&W	A-10		\$729,245

---OTHER COSTS OFFSET BY REVENUES---

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Fire Official - Hopewell Valley Emergency Services	1	\$34,708	\$34,708
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-3		
TOTAL Salaries Offset by Revenues	A-15		\$34,708

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----Salary Expense Appendix (N.J.S.A. 40A:14-78.6)----

TITLE	# of Staff	Annual Compensation	2013	Proposed Budget
Administrative Postions (list Individually)				
Insert new rows here				
TOTAL ADMINISTRATION S&W appendix	AP-1			
Operation & Maintenance Postions (list Individually)				
Salaries Per Diems Account #104	1	\$40,000	\$40,000	
Regular Overtime (Account #105)		\$37,000	\$37,000	
Special Duty Wages (Account #106)		\$2,500	\$2,500	
Comptime Buy Back		\$19,066	\$19,066	
Insert new rows here				
TOTAL COST OF OPERATIONS S&W Appendix	AP-2	\$98,566		\$98,566
Salary Offset by Revenue Postions (list Individually)				
Insert new rows here				
Total Salaries Offset By Revenue Appendix	AP-3			

PAGE SS-5 Appendix

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES---- FRINGE BENEFIT COSTS

PROPOSED BUDGET Title	2013			
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$12,846	\$0	\$0	
Total PERS	<u>\$12,846</u>	<u>\$0</u>	<u>\$0</u>	<u>\$12,846</u>
(2) Police & Fire RS Contribution	\$0	\$143,821	\$0	
Total PFRS	<u>\$0</u>	<u>\$143,821</u>	<u>\$0</u>	<u>\$143,821</u>
(3) Employee Group Health Insurance	\$24,790	\$193,173	\$14,940	
Total Group Health Insurance	<u>\$24,790</u>	<u>\$193,173</u>	<u>\$14,940</u>	<u>\$232,903</u>
(4) Other Fringe	\$6,010	\$105,823	\$10,720	
Total Other Fringe	<u>\$6,010</u>	<u>\$105,823</u>	<u>\$10,720</u>	<u>\$122,553</u>
TOTAL PROPOSED BUDGET	\$43,646	\$442,817	\$25,660	\$512,123
Cross Reference	A-13	A-14	A-16	

FINAL BUDGET Title	2012			
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$7,936	\$0	\$0	
Total PERS	<u>\$7,936</u>	<u>\$0</u>	<u>\$0</u>	<u>\$7,936</u>
(2) Police & Fire RS Contribution	\$0	\$148,931	\$0	
Total PFRS	<u>\$0</u>	<u>\$148,931</u>	<u>\$0</u>	<u>\$148,931</u>
(3) Employee Group Health Insurance	\$24,725	\$158,615	\$13,020	
Total Group Health Insurance	<u>\$24,725</u>	<u>\$158,615</u>	<u>\$13,020</u>	<u>\$196,360</u>
(4) Other Fringe	\$5,889	\$121,760	\$10,650	
Total Other Fringe	<u>\$5,889</u>	<u>\$121,760</u>	<u>\$10,650</u>	<u>\$138,299</u>
TOTAL FINAL BUDGET	\$38,550	\$429,306	\$23,670	\$491,526
Cross Reference	A-13	A-14	A-16	

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES----

---ADMINISTRATION---

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) Computer and Office Supplies		\$6,350	\$9,225
(2) Janitorial Supplies			
(3) Photography Supplies			\$200
(4) Appendix brought forward	AP-4	\$157,518	\$166,363
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-5		
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$163,868	\$175,788

----COST OF OPERATIONS----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) Insurance	204	\$68,616	\$63,000
(2) Materials and Supplies	301	\$9,275	\$8,800
(3) Gasoline, Fuels and Chemicals	302	\$27,250	\$27,125
(4) Appendix brought forward	AP-6	\$973,451	\$953,320
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-7	\$41,135	\$59,960
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$1,119,727	\$1,112,205

----Other Expenses Offset by Revenue----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1)			
(2)			
(3)			
(4) Appendix brought forward	AP-8		
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-9		
TOTAL Other Expenses Offset by Revenue	A-17		

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses
 Insert additional rows where indicated to ensure they are included in the total
 Totals will be reflected on SS-6

ADMINISTRATION		2013 Proposed Budget	2012 Current Year Final Budget
OPERATING (list individually)			
Printing/Duplicating/Newsletter	307	\$2,700	\$2,205
Training and Travel	308	\$150	\$550
Membership and Subscriptions	309	\$690	\$690
Clothing	310	\$200	\$200
Fire Prevention Materials	312	\$1,650	\$1,650
Postage and Shipping	314	\$2,000	\$2,000
Computer and Radio Maintenance	317	\$23,035	\$21,125
Building Maintenance	319	\$12,050	\$9,700
Contracted Medical Services	402		
Specialized Services	403		\$1,000
Contracted Services	404	\$108,443	\$120,443
Advertising/Legal Services	405	\$1,500	\$1,500
Election Expenses	406	\$5,300	\$5,300
Total Additional Administration Operating Expenses	AP-4	\$157,518	\$166,363

OTHER ASSETS - NON-BONDABLE (list individually):			
Total Additional Administration Other Assets	AP-5		

COST OF OPERATIONS			
OPERATING - (list individually):			
Drugs and Medical Supplies	303	\$18,500	\$18,750
Training and Travel	308	\$25,875	\$29,875
Membership and Subscriptions	309	\$2,710	\$2,615
Clothing	310	\$35,180	\$42,070
Laundry Services	311	\$3,700	\$3,400
Equipment and Property Rental	313	\$295,448	\$288,932
Safety Equipment	316	\$11,100	\$3,950
Computer & Radio Maintenance	317	\$1,800	\$1,500
Small Equipment and Maintenance	318	\$15,475	\$15,725
Automotive Supplies and Maintenance	320	\$61,500	\$51,950
Utilities	321	\$24,200	\$24,400
Contracted Services - Fire	401	\$395,663	\$385,653
Contracted Services - Medical	402	\$67,400	\$70,900
Specialized Services	403	\$13,500	\$12,500
Peosha Mandates/Injury Protection	408	\$1,400	\$1,100
Total Additional Operating Expenses Operations	AP-6	\$973,451	\$953,320

OTHER ASSETS - NON-BONDABLE (list individually):			
Fire Safety - Radio/Cellphone	002	\$1,000	\$1,000
Fire Safety - Computer Hardware	004	\$2,000	\$2,000
Fire Safety - Various Equipment	005	\$2,000	
Union Fire - Pagers and Chargers	001		\$3,400
Union Fire - Various Adapters	003	\$1,200	\$800
Union Fire - Extrication Equipment	004	\$8,000	\$12,960
Union Fire - MSA Fire Fighting Equipment - Var Fan	005	\$2,300	
Union Fire - Handlights	006	\$300	\$300
Union Fire - Replacement Tools Toolroom	007	\$1,200	\$1,200
Union Fire - Various Nozzles	008		\$1,600
Union Fire - Replacement Fire Hose	010	\$3,000	\$3,000
Union Fire - Firefighter Accountability	011	\$200	\$500
Union Fire - Gas Meter	015	\$3,700	
Union Fire - Accountability Comptor Chief's Car	016	\$2,000	\$1,500
Union Fire - Rope, Rope Bags	017	\$500	\$500
Union Fire - Extrication Chain Set	019	\$2,000	
Union Fire - Various Vehicle Improvements	026		\$14,500
Union Fire - Various Building Improvements	027	\$6,600	\$15,700
Union Fire - Dewatering Equipment	030	\$500	
Union Fire - Var. Equip Imprv. - Marine Units	031	\$3,750	\$1,000
Union Rescue - Various EMS Equipment	007	\$885	
Total Additional Cost of Operations Other Assets	AP-7	\$41,135	\$59,960

OTHER EXPENSES OFFSET BY REVENUE			
OPERATING - (list individually):			
Total Additional Operating Expenses Offset by Revenue	AP-8		

OTHER ASSETS - NON-BONDABLE (list individually):			
Total Costs Offset by Revenue Other Assets	AP-9		

2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

---SUPPLEMENTAL SCHEDULES---

PRINCIPAL PAYMENTS

---DEBT SERVICE SCHEDULE---

YEARS

Description General Obligation Bonds	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
					2012	2013	2014	2015	2016	2017
					*					
					*					
					*					
					*					
TOTAL PAYMENTS P-1					*					

Bond Anticipation Notes

Insert new rows here	Hpwl Borough - Quint 52		2/19/05		*	\$32,200	\$30,100	\$30,100	\$30,100	
	Hpwl Borough - SCBA 52	11/1/12	2/18/12	70.60% n/a	*	\$3,597	\$3,597	\$3,854	\$3,989	\$4,129
	Hpwl Borough - Tanker 52	1/1/12	12/9/10	93.30% n/a	*	\$10,538	\$11,288	\$11,684	\$12,093	\$12,515
	Penn Borough - SCBA 51	11/1/12	2/18/12	70.60% n/a	*	\$10,967	\$9,000	\$9,219	\$9,442	\$9,672
	Hpwl Twp - SCBA's	11/1/12	2/18/12	70.60%	8/8/12	\$25,000	\$35,000	\$45,000	\$50,000	\$50,000
					*					
	TOTAL PAYMENTS P-2				*	\$32,200	\$80,202	\$88,985	\$99,857	\$75,524

Capital Leases

Insert new rows here	Oshkosh Capital Lease E53	7/1/04	11/19/02	n/a	n/a	*	\$49,175	\$51,580		
	Pennington Boro Rescue 51		2/21/04				\$45,220	\$45,220	\$45,220	
						*				
						*				
						*				
						*				
	TOTAL PAYMENTS P-3					*	\$94,395	\$96,800	\$45,220	

Intergovernmental Loans

Insert new rows here	Hpwl Borough - SSV 52	12/10/10	12/9/10	93.30%	12/8/10	*	\$4,900	\$4,900	\$4,900	\$4,900
	No interest loan from Hpwl Fire Dept to HBFD					*				
						*				
						*				
						*				
						*				
	TOTAL PAYMENTS P-4					*	\$4,900	\$4,900	\$4,900	\$4,900

Other Bonds Or Notes

Insert new rows here						*				
						*				
						*				
						*				
						*				
						*				
	TOTAL PAYMENTS P-5					*				

Total Principal Debt Payments D-1			*		\$131,495	\$181,902	\$139,105	\$104,757	\$75,524	\$76,316
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2013 FIRE DISTRICT BUDGET

Hopewell Township Fire District # 1 (Mercer)

----SUPPLEMENTAL SCHEDULES----

INTEREST PAYMENTS

----DEBT SERVICE SCHEDULE----

Description General Obligation Bonds	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	
					2012	2013	2014	2015	2016	2017
					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-1					*					
Bond Anticipation Notes										
Hpwl Borough - Quint 52		2/19/05			*	\$7,000	\$5,600	\$5,600	\$9,800	
Hpwl Borough - SCBA 52	11/1/12	2/18/12	70.60%	n/a	*	\$7,000	\$1,478	\$1,477	\$1,221	\$1,086
Hpwl Borough - Tanker 52	1/1/12	12/9/10	93.30%	n/a		\$30,800	\$4,327	\$3,958	\$3,576	\$3,181
Penn Borough - SCBA 51	11/1/12	2/18/12	70.60%	n/a	*	\$13,877	\$201	\$2,168	\$1,950	\$1,726
Hpwl Twp. SCBA's	11/1/12	2/18/12	70.60%	8/8/12	*		\$5,638	\$4,950	\$3,988	\$2,750
					*					
					*					
TOTAL PAYMENTS I-2					*	\$58,677	\$17,244	\$18,153	\$20,535	\$8,743
Capital Leases										
Oshkosh Capital Lease E53	7/1/04	11/19/02	n/a	n/a	*	\$4,927	\$2,523			
Pennington Boro Rescue 51		2/21/04			*					
					*					
					*					
					*					
TOTAL PAYMENTS I-3					*	\$4,927	\$2,523			
Intergovernmental Loans										
					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-4					*					
Other Bonds Or Notes										
					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-5					*					
Total Interest Debt Payments D-2					*	\$63,604	\$19,767	\$18,153	\$20,535	\$8,743
										\$6,591

Fire District Summary Levy Cap Calculation

FDCode	Fire District	COUNTY	EXAMINER
110601	Hopewell Township Fire District # 1	Mercer	
Model Fire District Tax Levy Calculation Worksheet			
Levy Cap Calculation			
	Prior Year Amount to be Raised by Taxation for Municipal Purposes		\$2,670,075
	Changes in Service Provider (+/-)		\$0
	DLGS Approved Adjustments		\$0
	Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		\$2,670,075
	Plus 2% Cap increase		\$53,402
Adjusted Tax Levy Prior to Exclusions			\$2,723,477
Exclusions:			
	Shared Service Exclusion		\$0
	Change in Total Debt Service Appropriation		\$6,570
	Allowable pension increases		\$0
	Allowable increase in health care costs		\$13,200
	Changes in LOSAP contributions (+/-)		\$24,925
	Extraordinary Costs due to a "Declared" Emergency (+/-)		\$0
	Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlay		\$200,000
	Add Total Exclusions		\$244,695
	Less Cancelled or Unexpended Referendum Amounts		\$0
Adjusted Tax Levy			\$2,968,172
Additions:			
	New Ratables - Increase in Valuations (New Construction and Additions)		\$4,471,500
	Prior Year Local Fire District Tax Rate (3 decimals/\$100)		\$0.066
	Amount Utilized from Levy Cap Bank from 2011		\$0
	Amount Utilized from Levy Cap Bank from 2012		\$0
Subtotal: Maximum Tax Levy Before Referendum			\$2,971,123
	Amount Proposed for Levy Cap Referendum		\$0
Maximum Allowable Amount to be Raised by Taxation			\$2,971,123
Cap Bank Calculation			
	Amount To Be Raised By Taxation		\$2,971,123
	Cap Bank Available from Prior Year (2011) for 2013's Budget		\$0
	Revised Cap Bank from Prior Year (2011) available for 2014's Budget		\$0
	Cap Bank Available from Prior Year (2012) for 2013's Budget		\$0
	Revised Cap Bank from Prior Year (2012) available for 2014's Budget		\$0
	Cap Bank Available from 2013 for 2014's Budget		\$0

Health Insurance Exclusion Calculation Sheet

FY 2013 State Health Benefits Program Average Increase: 9.2%

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		
Administration Health Insurance Appropriation	\$24,790	\$24,725
Operations & Maintenance Health Insurance Appropriation	\$193,173	\$158,615
A. Proposed Budget Group Health Insurance	\$217,963	\$183,340
NET INCREASE (DECREASE)	\$34,623	
1. Net Increase Divided by 2012 Amount Budgeted = % Increase	18.88%	
2. SFY 2013 State Health Average <u>9.2%</u> ; Less 2% = % Increase added to current levy	7.20%	
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap	11.68%	
5. % Increase Exclusion (B2) * 2012 Expended = 2013 appropriation added to levy	\$13,200	
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$17,756	
2013 Increase in Appropriation	\$34,623	

Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
<hr/>		
Proposed Budget PERS Contribution Appropriated		\$12,846
Proposed Budget PFRS Contribution Appropriated		\$143,821
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$156,667
<hr/>		
Final Budget PERS Contribution		\$7,936
Final Budget PFRS Contribution		\$148,931
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$156,867
Pension Contribution Exclusion		\$0
<hr/>		

LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
<hr/>		
LOSAP - Proposed Budget		\$238,085
LOSAP - Final Budget		\$213,160
LOSAP Exclusion (+/-)		\$24,925
<hr/>		

Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
<hr/>		
Total Debt Service Appropriation (Proposed Budget)		\$201,669
Current Year Base Amount		\$201,669
<hr/>		
Total Debt Service Appropriation Expended (Final Budget)		\$195,099
Final Budget Base Amount		\$195,099
Debt Service Exclusion		\$6,570
<hr/>		

Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
<hr/>		
Total Capital Appropriation (Proposed Budget)		\$200,000
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$200,000
<hr/>		
Total Capital Appropriation (Final Budget)		\$0
Capital Appropriation offset from Restricted Fund (Final Budget)		\$0
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$0
Final Budget Base Amount		\$0
Capital Expenditure Exclusion		\$200,000
<hr/>		

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

Fire District	EXAMINER
Hopewell Township Fire District # 1 (Mercer)	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0
Shared Service Exclusion	\$0

RECIPIENT'S SHARED SERVICES EXCLUSION WORKSHEET

(List amounts as furnished and certified by each Provider)

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2013 FIRE DISTRICT BUDGET

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
3. The individual LC worksheets (tabs) are locked to protect the formulas.
4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically
5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.

6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.

7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Hopewell Township Fire District # 1 (Mercer)

Preparer's First Name:

Preparer's Last Name:

Preparer's Phone Number:

Preparer's email:

Hopewell Township
Fire District # 1
Mercer
Donald
Kintzel
609 273 5026
dckintzel@verizon.net

Adopted Budget Amount to be Raised by Taxation to support the District budget (Page 5)

Cap Bank Available from 2011 (See Levy Cap Certification)

Cap Bank Available from 2012 (See Levy Cap Certification)

Cap Bank Used from 2011

Cap Bank Used from 2012

Changes in Service Provider (+/-)

DLGS Approved Adjustments

Cancelled or Unexpended Referendum Amount

(Enter as a positive number)

Assessed Valuation of District for adopted budget

New Ratables - Increase in Valuations (New Construction and Additions)

Adopted Fire District Tax Rate (per \$100)

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

\$2,670,075
\$0
\$0
\$0
\$0
4,057,775,200
\$4,471,500
\$0.066

Form CNC-3 Fire District
(September 2009)

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY HOPEWELL TOWNSHIP

COUNTY MERCER

FIRE DISTRICT CODE: F01

TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the current tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments.
FOR REFERENCE ONLY.

\$ 2,472,106,500. (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on October 1 of the current calendar tax year minus the total valuation of any added assessment tax appeal reductions from the prior year. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

2,678,200. (2)

10-11-12
DATE


ASSESSOR SIGNATURE
Antoinette Sost

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred).

.00066 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 1,767.61 (4)

10/12/12
DATE


TAX COLLECTOR SIGNATURE
Mary Kennedy Adgate

THE DIRECTOR OF THE DIVISION OF TAXATION HAS PROMULGATED FORM CNC-3. THIS FORM MAY BE REPRODUCED FOR DISTRIBUTION BUT CANNOT BE ALTERED OR AMENDED WITHOUT PRIOR APPROVAL.

Form CNC-3 Fire District
(September 2009)

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY HOPEWELL TOWNSHIP

COUNTY MERCER

FIRE DISTRICT CODE: F02

TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

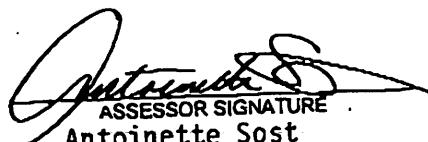
1. Aggregate assessed value for the fire district for the current tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments.
FOR REFERENCE ONLY.

\$ 883,905,500. (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on October 1 of the current calendar tax year minus the total valuation of any added assessment tax appeal reductions from the prior year. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

909,100. (2)

10-11-12
DATE


ASSESSOR SIGNATURE
Antoinette Sost

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred).

.00066 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 600.00 (4)

10/12/12
DATE


TAX COLLECTOR SIGNATURE

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Form CNC-3 Fire District
(September 2009)

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY HOPEWELL TOWNSHIP COUNTY MERCER

Fire District Code: F03 Total Number of Fire Districts 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the current tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments.
FOR REFERENCE ONLY.

\$ 701,763,200. (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on October 1 of the current calendar tax year minus the total valuation of any added assessment tax appeal reductions from the prior year. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

884,200. (2)

10-11-12
DATE


ASSESSOR SIGNATURE
Antoinette Sost

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred).

.00066 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 583.57 (4)

10/12/12
DATE


TAX COLLECTOR SIGNATURE
Mary Kennedy/Adopt

THE DIRECTOR OF THE DIVISION OF TAXATION HAS PROMULGATED FORM CNC-3. THIS FORM MAY BE REPRODUCED FOR DISTRIBUTION BUT CANNOT BE ALTERED OR AMENDED WITHOUT PRIOR APPROVAL.

TOWNSHIP OF HOPEWELL FIRE DISTRICT NO. 1
Balance Sheet
Governmental Funds
December 31, 2011

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
ASSETS:					
Cash and Cash Equivalents	\$ 1,577,925.60				\$ 1,577,925.60
Accounts Receivable	6,230.49				6,230.49
Restricted Assets:					
Cash and Cash Equivalents	<u>6,165.19</u>				<u>6,165.19</u>
Total Assets	\$ 1,590,321.28	-	-	-	\$ 1,590,321.28
LIABILITIES AND FUND BALANCES:					
Liabilities:					
Accounts Payable	\$ 257,270.31				\$ 257,270.31
Intergovernmental Accounts Payable:					
Other	<u>109,162.20</u>				<u>109,162.20</u>
Total Liabilities	366,432.51	-	-	-	366,432.51
Fund Balances (Note 12):					
Restricted:					
Future Capital Outlays	136,004.11				136,004.11
New Jersey Unemployment Trust Fund	6,165.19				6,165.19
Dedicated Penalties	11,357.02				11,357.02
Assigned:					
Other Purposes	30,805.67				30,805.67
Designated for Subsequent Year's Expenditures	258,832.00				258,832.00
Unassigned	<u>780,724.78</u>				<u>780,724.78</u>
Total Fund Balances	1,223,888.77	-	-	-	1,223,888.77
Total Liabilities and Fund Balances	\$ 1,590,321.28	-	-	-	

(Continued)