

2014

Township of Hopewell  
Fire District No. 1

# Fire District Budget

Department Of



Community  
Affairs

Division of Local Government Services

**State of New Jersey**  
**New Jersey Department of Community Affairs**  
**Division of Local Government Services**

**2014 FIRE DISTRICT BUDGET**

**TRANSMITTAL PACKAGE**

Submit all budget related material in one package to: *Division of Local Government Services, Bureau of Authority Regulation, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.*  
Check the boxes of items that are included in budget. Please do not submit more copies than required.

2014 Fire District Budget Document

- ☒ 2 copies of the entire budget workbook, including Budget Pages, Supplemental Sheets, and Levy Cap Calculation Sheets
- ☒ Pages 1a, 1b, and 1c, with signature blocks filled in along with mailing address, phone number, fax number, and e-mail address.
- ☒ Resolution of the Fire District Commissioners is attached with properly recorded vote
- ☒ Proposed hearing date for adoption of Budget reflected in Fire District Budget Resolution
- ☒ Fire District Budget Resolution is signed with original hand written signature
- ☒ Completed Budget message including a description of capital items budgeted along with payment method indicated, as well as, Levy Waiver and Referendum requests outlined if necessary.

Miscellaneous Revenues and Operating Grant Revenues

- ☒ Supporting documentation to substantiate all revenues

Amount to be Raised by Taxation

- ☒ Amount shown on Budget Page 5 does not exceed the allowable amount on LC-1 and equals the amount reflected in the Fire District Budget Resolution for the Proposed Budget and the amount approved by the Director for the Adopted Budget

Capital Outlays (Budget Page 9)

- ☒ Supporting documentation reflecting the date of election held and recorded vote on the acquisition of capital assets has been submitted

**2014 FIRE DISTRICT BUDGET**  
**TRANSMITTAL PACKAGE (page 2)**

Supplemental Schedules

- ☒ The beginning Unrestricted and Restricted Fund Balances agree to the December 31, 2012 Fire District Audit Report
- ☒ The debt service schedules include the date of voter approval along with the date of findings received from the Local Finance Board

Length of Service Award Program (LOSAP) - (If applicable)

- ☐ Page 3 has been completed
- ☐ The amount of the contribution is shown on Page 8.

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(Official's Signature)

Michael Csereksak  
(Print Name)

Treasurer  
(Title)

609.730.8156/ 609.730.1563  
(Work Phone Number) (Fax Number)

(Home Phone Number)

mcseremsak@gmail.com  
(E-mail)

12/12/13  
(Date)

**2014**

**Township of Hopewell**

**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# PREPARER'S CERTIFICATION

2014

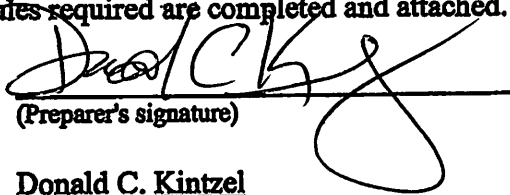
Township of Hopewell

## FIRE DISTRICT NO. 1 BUDGET

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.



(Preparer's signature)

Donald C. Kintzel

(Print Name)

Commissioner

(Title)

201 Washington-Crossing – Pennington Road

(Address)

Titusville, NJ 08560

(City, State Zip Code)

(609) 730-8156/(609) 730-1563

(Phone number) (ext)

(Fax number)

dckintzel@verizon.net

(e-mail)

# **PREPARER'S CERTIFICATION OTHER ASSETS**

**2014**

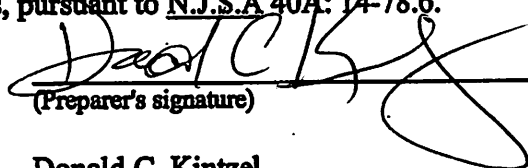
**Township of Hopewell**

## **FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.



(Preparer's signature)

Donald C. Kintzel  
(Print Name)

Commissioner  
(Title)

201 Washington Crossing – Pennington Road  
(Address)

Titusville, NJ 08560  
(City, State Zip Code)

(609) 730-8156/(609) 730-1563  
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dckintzel@verizon.net  
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# APPROVAL CERTIFICATION

2014

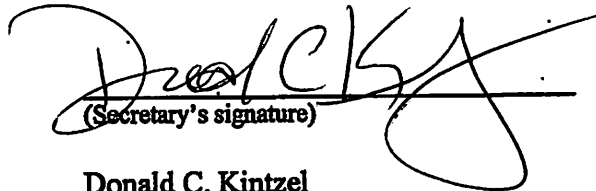
## Township of Hopewell

### FIRE DISTRICT NO. 1 BUDGET

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Hopewell Township Fire District No. 1, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 12th day of December 2013.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.



Donald C. Kintzel  
(Print Name)

Secretary  
(Title)

201 Washington Crossing- Pennington Road  
(Address)

Titusville, NJ 08560  
(City, State Zip Code)

(609) 730-8156/(609) 730-1563  
(Phone number) (Fax number)

dckintzel@verizon.net  
(e-mail)



## Internet Web Site Information and Certification

Authority's Web Address	www.hopewell-twp fire.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. NJSA 40A:5A-17.1 requires the following items as the minimum requirement for public disclosure.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets of at least three consecutive fiscal years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority

It is hereby certified by the Chairman of the Board, that the Authority's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance

MICHAEL A. CHIPOWSKY  
MAR A. Cymy

Signature



## 2014 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Hopewell Township Fire District No.1		
Address:	201 Washington Crossing-Pennington Road		
City, State, Zip:	Titusville	NJ	08560
Phone Number:	609.730.8156	Fax:	609.730.1563
Preparer's Name:	Donald C. Kintzel		
Preparer's Address:	24 Woolsey Court		
City, State, Zip:	Pennington	NJ	08534
Preparer's #,	609.306.0489	Fax:	None
Preparer's Cell #:	609.273.5026		

Chairman:	Michael Chipowsky		
Phone Number:	609.730.8156	Fax:	None
E-mail:	MChipowsky@comcast.net		

Secretary/ Treasurer:	Donald C. Kintzel/Michael Cseremsak		
Phone Number:	609.730.8156	Fax:	609.730.1563
E-mail:	dckintzel@verizo.net – mcseremsak@gmail.com		

Name of Auditor:	Jarred Corn – Jennifer Bertino		
Name of Firm:	Bowman and Company		
Address:	601 White Horse Road		
ity, State, Zip:	Voorhees	NJ	08043-2493
Phone Number:	856.435.6200	Fax:	856.435.0440
E-mail:	JCorn@bowmanllp.com		

<u>Membership of Board of Commissioners (Full Name)</u>	<u>Title</u>
Michael Chipowsky	Chairman
Joseph Lenarski	Vice Chairman
Donald C. Kintzel	Secretary
Michael Cseremsak	Treasurer
Timothy Lynch	Commissioner

# 2014 BUDGET RESOLUTION

## Township of Hopewell

### Fire District No. 1

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

WHEREAS, the Annual Budget for the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the Fire District No. 1 at its open public meeting of December 12, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,488,331.00, which includes amount to be raised by taxation of \$3,167,901.00, and Total Appropriations of \$3,488,331.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. 1,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on December 12, 2013 that the Annual Budget, including appended Supplemental Schedules, of the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No.1's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Hopewell Township Fire District No. 1 will consider the Annual Budget for adoption on the 16th day of January 2014.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Csernysak	✓			
Kintzel	✓			
Lenarski	✓			
Lynch	✓			
Chupkowsky	✓			

SECOND  
motion

# **2014 BUDGET MESSAGE**

## **Township of Hopewell**

### **Fire District No. 1 Budget**

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

*The total 2014 budget appropriations will increase by \$236,585.00 in comparison to the 2013 adopted budget.*

2. Complete a brief statement on the impact the proposed Annual Budget will have on the amount to be raised by taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances.

*The amount to be raised by taxation in the proposed 2014 budget will increase by \$197,553.00 in comparison to the 2013 adopted budget; thus causing the tax rate per \$100.00 of assessed valuation to increase \$0.006. The District will utilize \$43,471.00 of Unrestricted Fund Balance and \$130,000.00 of Restricted Fund Balance in the 2014 budget to enable the fire district to stay within the Cap Law.*

*The Unrestricted Fund Balance is predicted to remain sufficiently funded to enable the fire district to utilize these funds to balance future budgets. However, the fire district is exploring ways to increase the revenues to some funding from motor vehicle accident reimbursement for services from insurance companies.*

*The Commissioners will continue to strictly oversee the budget to ensure compliance and funding for the 2014 & 2015 budget. The fire protection of the citizens and property owners will be the mandate of the fire commissioners. The commissioners are well aware of future responsibilities of the public and will take measures to ensure public safety and compliance with state mandates.*

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a waiver request or referendum.

*The Fire District has utilized its undesignated fund balance to balance the budget and stay within the 2% Property Tax Levy Cap to be in compliance. The Fire District is not requesting any cap waiver in 2014.*

4. Complete a brief statement on the Annual Budget's proposed capital appropriations, and payment methods, including debt service for the proposed budget year and for future years.

*Regarding planned Capital Appropriations in the 2014 budget:*

*1) It contains an appropriation of \$200,000 as "Reserved for Future Capital Expenditures" and \$130,000.00 to replace an emergency generator at Union Fire..*

2) A Capital Appropriation in the amount of \$4,900.00 to Hopewell Borough Fire District as the fourth of five payments of the Special Services Vehicle to be used valley wide.

3) The Fire District will continue to pay down the capital lease/debt service for the Hopewell and Pennington Fire Districts fire trucks payments and are included on the SS-7 form.

5. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

*Not applicable*

6. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

*Yes, Pennington First Aid Squad, Pennington, New Jersey \$55,000.00*

7. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District – March 1, 2013	\$ 4,06,497,200.00
7b. New ratables – Increased in Valuations – Oct. 1, 2013	\$ 5,471,900.00
Total	\$ 4,011,969.100.00

7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$ 0.08
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8. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

*Not applicable*

a. If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### ----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----- -----	CROSS REF. ----	2014 PROPOSED BUDGET -----	2013 CURRENT YEAR FINAL BUDGET -----
UNRESTRICTED FUND BALANCE	* A-1 *	\$43,471 *	\$141,188 *
RESTRICTED FUND BALANCE	* A-2 *	\$130,000 *	*
<b>TOTAL FUND BALANCE UTILIZED</b>	<b>* R-1 *</b>	<b>\$173,471 *</b> =====	<b>\$141,188 *</b> =====

----MISCELLANEOUS ANTICIPATED REVENUES----- -----	CROSS REF. -----	2014 PROPOSED BUDGET -----	2013 CURRENT YEAR FINAL BUDGET -----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *		*
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *		*
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *		*
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *		*
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *		*
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *		*
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *		*
RENTAL INCOME	* *		*
SALE OF ASSETS	* A-3 *		*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$3,835 *	\$5,340 *
OTHER REVENUE	* A-5 *	\$42,000 *	\$40,800 *
<b>TOTAL MISCELLANEOUS REVENUES ANTICIPATED</b>	<b>* R-2 *</b>	<b>\$45,835 *</b> =====	<b>\$46,140 *</b> =====

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### ----ANTICIPATED REVENUES----

<b>---OPERATING GRANT REVENUE---</b>	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
	<b>----</b>	<b>-----</b>	<b>-----</b>
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *		*
OTHER GRANTS & ENTITLEMENTS	* A-6 *		* \$30,000 *
<b>TOTAL OPERATING GRANT REVENUE</b>	* R-3 *		* \$30,000 *
		<b>=====</b>	<b>=====</b>
<b>MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:</b>			
<b>UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)</b>			
RESERVES UTILIZED	* *		* *
ANNUAL REGISTRATION FEES	* *	\$87,904	* \$60,570 *
PENALTIES AND FINES	* *	\$13,220	* *
OTHER REVENUES	* *		* *
<b>TOTAL UNIFORM FIRE SAFETY ACT REVENUES</b>	* A-7 *	\$101,124	* \$60,570 *
<b>OTHER REVENUES OFFSET WITH APPROPRIATIONS</b>	* A-8 *		* *
<b>TOTAL REVENUES OFFSET WITH APPROPRIATIONS</b>	* R-4 *	\$101,124	* \$60,570 *
		<b>=====</b>	<b>=====</b>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b> (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$320,430	* \$277,898 *
<b>AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET</b>			
	* R-5 *	\$3,167,901	* \$2,970,348 *
<b>TOTAL ANTICIPATED REVENUES</b> (B-1 + R-5)	* B-2 *	\$3,488,331	* \$3,248,246 *
		<b>=====</b>	<b>=====</b>

Maximum Allowable Amount to be raised by Taxation  
(For Reference Purposes Only from LC1 based on  
Information provided by the district- see instructions.)

\$3,167,901

Amount Over Levy Cap

## 2014 FIRE DISTRICT BUDGET

### Hopewell Township Fire District # 1 (Mercer)

#### BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF. -----	2014 PROPOSED BUDGET -----	2013 CURRENT YEAR FINAL BUDGET -----
<b>ADMINISTRATION</b>			
SALARY & WAGES	* A-9 *	\$60,439 *	\$56,837 *
FRINGE BENEFITS	* A-13 *	\$41,884 *	\$42,763 *
OTHER EXPENSES	* A-11 *	\$179,963 *	\$163,868 *
		-----	-----
<b>TOTAL ADMINISTRATION</b>	<b>* E-1 *</b>	<b>\$282,286 *</b>	<b>\$263,468 *</b>
		=====	=====
<b>COST OF OPERATIONS &amp; MAINTENANCE</b>			
SALARY & WAGES	* A-10 *	\$758,972 *	\$729,245 *
FRINGE BENEFITS	* A-14 *	\$423,819 *	\$435,684 *
OTHER EXPENSES	* A-12 *	\$1,175,848 *	\$1,119,727 *
		-----	-----
<b>TOTAL COST OF OPERATIONS &amp; MAINTENANCE</b>	<b>* E-2 *</b>	<b>\$2,358,639 *</b>	<b>\$2,284,656 *</b>
		=====	=====



## 2014 FIRE DISTRICT BUDGET

### Hopewell Township Fire District # 1 (Mercer)

#### BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
<b>APPROPRIATIONS OFF-SET WITH REVENUE</b>			
SALARY & WAGES	* A-15 *	\$59,988 *	\$34,708 *
FRINGE BENEFITS	* A-16 *	\$27,916 *	\$25,660 *
OTHER EXPENSES	* A-17 *		
		-----	-----
<b>TOTAL APPROPRIATIONS OFFSET WITH REVENUE</b>	<b>* E-3 *</b>	<b>\$87,904 *</b>	<b>\$60,368 *</b>
		=====	=====
<b>DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS (NJS 40A:14-85.1)</b>			
VEHICLES	* *		*
			*
EQUIPMENT	* *		*
			*
MATERIALS & SUPPLIES	* *		*
		-----	-----
<b>TOTAL APPROPRIATED FOR DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS</b>	<b>* E-4 *</b>		*
		=====	=====

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### BUDGETED APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
<b>EMERGENCY APPROPRIATIONS (NJS 40A:14-78.14)</b>			
(1)	*	*	*
(2)	*	*	*
(3)	*	*	*
<b>OTHER DEFERRED CHARGES (List &amp; Cite Statute)</b>			
(1) Declared State of Emergency (NJS 40A:4-45.45 10b)	*	*	*
(2)	*	*	*
(3)	*	*	*
<b>TOTAL DEFERRED CHARGES</b>	* E-5 *	=====	=====
<b>CASH DEFICIT, PRECEEDING YEAR (NJS 40A:14-78.6)</b>	* E-6 *	=====	=====
<b>LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (PL 1997, c 388)</b>	* E-7 *	\$238,085 =====	\$238,085 *

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1

### BUDGETED APPROPRIATIONS CAPITAL APPROPRIATIONS

CAPITAL IMPROVEMENTS (NJS 40A:14-84)					2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
List Project Separately	Date of LFB Approval	Date of Voter Approval	Asset Type	Affirmative Vote %		
(1) Union Fire Generator Replacement		12/5/2013	Bldg Improvements *	100% *	\$130,000	\$0 *
(2)			Asset Type (Select) *	*	*	*
(3)			Asset Type (Select) *	*	*	*
(4)			Asset Type (Select) *	*	*	*
(5)			Asset Type (Select) *	*	*	*
(6)			Asset Type (Select) *	*	*	*
DOWN PAYMENTS (N.J.S. 40A:14-85)						
List Project Separately	Date of LFB Approval	Date of Voter Approval	Asset Type	Affirmative Vote %		
(1)			Asset Type (Select) *	*	*	*
(2)			Asset Type (Select) *	*	*	*
(3)			Asset Type (Select) *	*	*	*
(4)			Asset Type (Select) *	*	*	*
(5)			Asset Type (Select) *	*	*	*
Total Capital Improvements/Down Payments					\$130,000 *	\$0 *
RESERVE FOR FUTURE CAPITAL OUTLAYS					\$200,000 *	\$200,000 *
TOTAL CAPITAL APPROPRIATIONS (C-1 + C-2)					\$330,000 *	\$200,000 *
Capital Appropriations offset with Restricted Fund						
Capital Appropriations offset with Grants						
Capital Appropriations offset with Unrestricted Fund						

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### BUDGETED APPROPRIATIONS DEBT SERVICE FOR CAPITAL APPROPRIATIONS

	<u>CROSS REF.</u>	<u>2014 PROPOSED BUDGET</u>	<u>2013 CURRENT YEAR FINAL BUDGET</u>
<b>PRINCIPAL PAYMENTS</b>			
GENERAL OBLIGATION BONDS	* P-1 *		*
BOND ANTICIPATION NOTES	* P-2 *	\$117,237 *	\$83,702 *
CAPITAL LEASES	* P-3 *	\$45,220 *	\$96,800 *
INTERGOVERNMENTAL LOANS	* P-4 *	\$4,900 *	\$4,900 *
OTHER BONDS OR NOTES	* P-5 *		*
<b>TOTAL PRINCIPAL PAYMENTS</b>	<b>* D-1 *</b>	<u><u>\$167,357</u></u> *	<u><u>\$185,402</u></u> *
<b>INTEREST PAYMENTS</b>			
GENERAL OBLIGATION BONDS	* I-1 *		*
BOND ANTICIPATION NOTES	* I-2 *	\$24,060 *	\$17,244 *
CAPITAL LEASES	* I-3 *		\$2,523 *
INTERGOVERNMENTAL LOANS	* I-4 *		*
OTHER BONDS OR NOTES	* I-5 *		*
<b>TOTAL INTEREST PAYMENTS</b>	<b>* D-2 *</b>	<u><u>\$24,060</u></u> *	<u><u>\$19,767</u></u> *
<b>TOTAL DEBT SERVICE (D1+D2)</b>	<b>* E-9 *</b>	<u><u>\$191,417</u></u> *	<u><u>\$205,169</u></u> *
<b>TOTAL BUDGETED APPROPRIATIONS</b> (E1+E2+E3+E4+E5+E6+E7+E8+E9)	<b>* B-2 *</b>	<u><u>\$3,488,331</u></u> *	<u><u>\$3,251,746</u></u> *

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### BUDGETED APPROPRIATIONS

		2014 Proposed Budget	2013 Final Budget
		SS Page #	Amount Requested
Summary of Referendum Line Items			
Insert new rows here			
<b>TOTAL Referendum Line Items</b>			<b>\$0</b>
			<b>\$0</b>

Tax Levy Requested minus Maximum Allowable Levy \$0  
 As this page is adjusted this amount changes should = \$0  
 (For Reference Purposes Only - from LC1 based on  
 information provided by the district- see instructions.)

		SS Page #	Amount Requested	
Summary of Release of Restricted Fund Balance Referendum Line Items				
Insert new rows here	Union Fire & Rescue - Generator Project	2	\$130,000	\$130,000
<b>TOTAL Release of Restricted Fund Balance</b>			<b>\$130,000</b>	<b>\$130,000</b>

**Township of Hopewell**  
**Fire District No. 1**  
**Resolution No. 2014-**  
**RESOLUTION TO AMEND BUDGET**  
**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

WHEREAS, the district budget for the year ending December 31, 2014 was introduced on the 12<sup>th</sup> day of December, 2013 and

WHEREAS, the public hearing on said budget has been held as advertised; and

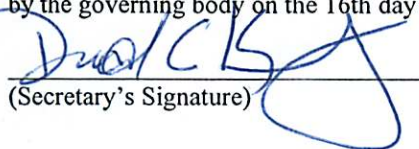
WHEREAS, it is desired to amend said budget, now

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Hopewell Township Fire District No. 1 that the following amendments to the introduced budget for the year ending December 31, 2014 be made:

	<u>FROM</u>	<u>TO</u>
<b>ANTICIPATED REVENUES</b>		
Fund Balance Utilized		
Unrestricted Fund Balance	43,471	173,471
Amount to be Raised by Taxation to Support the District Budget	3,167,901	3,037,901
Total Anticipated Revenues	<u>3,488,331</u>	<u>3,488,331</u>

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith with the Director of Local Government Services of his certification of the district budget so amended.

IT IS HEREBY CERTIFIED, that this is a true copy of a resolution amending the budget, adopted by the governing body on the 16th day of January, 2014.

  
 (Secretary's Signature)

1/16/2014  
 (Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Cseremsak <i>SECOND</i>	✓			
Kintzel	✓			
Lenarski	✓			
Lynch <i>MOVED</i>	✓			
Chipowsky	✓			

# 2014 ADOPTION CERTIFICATION

## Township of Hopewell

### Fire District No. 1 Budget

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that the Fire District No. 1 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Hopewell Township Fire District No. 1, pursuant to N.J.A.C. 5:31-2.4, on the 16th day of January, 2014.



(Secretary's Signature)

Donald C. Kintzel  
(Print Name)

Secretary  
(Title)

201 Washington Crossing – Pennington Road  
(Address)

Titusville, NJ 08560  
(City, State, Zip Code)

(609) 273-5026 / (609) 730-1563  
(Phone Number) (Fax Number)

dckintzel@verizon.net  
(E-Mail)



# 2014 ADOPTED BUDGET RESOLUTION

## Township of Hopewell

### Fire District No. 1

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

WHEREAS, the Annual Budget for the Hopewell Township Fire District No.1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the Hopewell Township Fire District No. 1 at its open public meeting on the 16th day of January 2014; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

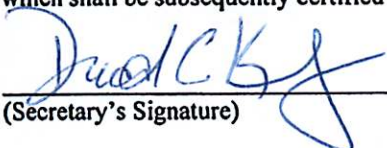
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,488,331.00, which includes amount to be raised by taxation of \$3,037,901.00 and Total Appropriations of \$3,488,331.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Hopewell Township Fire District No. 1, at an open public meeting held on January 16, 2014, that the Annual Budget of the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$3,488,331.00, which includes amount to be raised by taxation of \$3,037,901.00 and Total Appropriations of \$3,488,331.00; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

1/16/14  
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Cseremsak <i>MOVED</i>	<input checked="" type="checkbox"/>			
Kintzel	<input checked="" type="checkbox"/>			
Lenarski	<input checked="" type="checkbox"/>			
Lynch <i>SECOND</i>	<input checked="" type="checkbox"/>			
Chipowsky	<input checked="" type="checkbox"/>			

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### -----SUPPLEMENTAL SCHEDULES-----

	<b>CROSS REF</b>	<b>2014 PROPOSED BUDGET</b>
<b>UNRESTRICTED FUND BALANCE</b>		
(1) Beginning Balance January 1, 2013	* AUDIT *	\$1,298,448 *
(2) Utilized in Current Year's Adopted Budget	* *	\$141,188 *
(3) Proposed Balance Available (Line 1 - Line 2)	* *	\$1,157,260 *
(4) Estimated Results of Current Budget Operations	* *	
(5) Anticipated Balance December 31, 2013 (Line 3 + Line 4)	* *	\$1,157,260 *
(6) Utilized in Proposed 2014 Budget	* A-1 *	\$43,471 *
(7) Proposed Balance after Utilization in 2014 Budget (Line 5 - Line 6)	* *	\$1,113,789 *
<b>RESTRICTED FUND BALANCE</b>		
(8) Beginning Balance January 1, 2013	* AUDIT *	\$150,052 *
(9) Utilized in Current Year's Adopted Budget	* *	
(10) Proposed Balance Available (Line 8 - Line 9)	* *	\$150,052 *
(11) Estimated Results of Operations in Current Budget	* *	
(12) Anticipated Balance Dec 31, 2013 (Line 10 + Line 11)	* *	\$150,052 *
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *	\$130,000 *
B. Release Referendum Resolution (Page 10A)	* *	
C. Total Proposed Use of Restricted Fund Balance	* *	\$130,000 *
(14) Proposed Balance after Utilization in 2014 Budget (Line 12 - Line 13A - 13B)	* *	\$20,052 *

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### ---SUPPLEMENTAL SCHEDULES---

#### ---SALE OF ASSETS---

				2014	
				PROPOSED	
				SALE VALUE	
DESCRIPTION OF ASSET		CROSS	PURCHASE		
(list individually)		REF.	BASIS		
(1)		*	*	*	*
(2)		*	*	*	*
(3)		*	*	*	*
TOTAL SALE OF ASSETS		* A-3 *		*	*
			=====		=====

#### ---INTEREST ON INVESTMENTS--- AND DEPOSITS (N.J.S.A. 40A:5-15.1)

				2014	
				PROPOSED	
				BUDGET	
		CROSS			2013
		REF.			FINAL
					BUDGET
INVESTMENTS/ACCOUNTS (List Each)					
(1)	Hopewell Valley Community Bank - General #3421	*	\$200	*	\$312
(2)	Hopewell Valley Community Bank - Stmt Savings #0238	*	\$900	*	\$1,548
(3)	Hopewell Valley Community Bank - Chkg Acct #3266	*	\$2,620	*	\$3,240
(4)	NJ Cash Management Account No. 4171	*	\$115	*	\$240
(5)		*		*	
(6)		*		*	
(7)		*		*	
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS		* A-4 *	\$3,835	*	\$5,340
			=====		=====

#### ---OTHER REVENUE---

				2014	
				PROPOSED	
				BUDGET	
		CROSS			2013
		REF.			FINAL
					BUDGET
LIST IN DETAIL:					
(1)	Reimbursement from Hopewell Borough Fire District	*	\$36,000	*	\$34,800
(2)	Special Duty Events	*	\$2,500	*	\$2,500
(3)	Pennington Borough Government - BLS Services	*	\$3,500	*	\$3,500
(4)		*		*	
(5)		*		*	
TOTAL OTHER REVENUE		* A-5 *	\$42,000	*	\$40,800
			=====		=====

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### -----SUPPLEMENTAL SCHEDULES-----

#### -----OTHER GRANTS &----- ENTITLEMENTS

CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET
-----	-----	-----

LIST IN DETAIL:

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*

TOTAL OTHER GRANTS & ENTITLEMENTS

*	A-6	*	*	*
		=====	=====	

#### -----OTHER REVENUES OFF-SET WITH----- APPROPRIATIONS

CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET
-----	-----	-----

LIST IN DETAIL:

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*

TOTAL OTHER REVENUES OFF-SET

*	A-8	*	*	*
		=====	=====	

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### ----SUPPLEMENTAL SCHEDULES----

<b>SALARY &amp; WAGES (N.J.S. 40A:14-78.7)</b>		<b>Annual Wages</b>	<b>2014 Proposed Budget</b>
		<hr/>	<hr/>
<b>ADMINISTRATION</b>			
(1) COMMISSIONERS		\$20,625	\$20,625
(2) OTHER	<b>AP-1</b>	\$39,814	\$39,100
		<hr/>	<hr/>
<b>TOTAL ADMINISTRATION</b>	<b>A-9</b>	\$60,439	\$59,725
		<hr/>	<hr/>
<b>COST OF OPERATIONS &amp; MAINTENANCE</b>			
(1) Appendix brought forward	<b>AP-2</b>	\$758,972	\$740,772
		<hr/>	<hr/>
<b>TOTAL COST OF OPERATIONS S&amp;W</b>	<b>A-10</b>	\$758,972	\$740,772
		<hr/>	<hr/>
<b>OTHER COSTS OFFSET BY REVENUES</b>			
(1) Appendix brought forward	<b>AP-3</b>	\$59,988	\$59,988
		<hr/>	<hr/>
<b>TOTAL Salaries Offset by Revenues</b>	<b>A-15</b>	\$59,988	\$59,988
		<hr/>	<hr/>

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### Salary Expense Appendix (N.J.S.A. 40A:14-78.6)

	TITLE	# of Staff	Annual Wages	2014 Proposed Budget
	<b>Administrative Postions (list Individually)</b>			
Insert new rows here	Administrative Assistant	1	\$37,100	\$37,100
	Administrative Assistant - Overtime		\$2,000	\$2,000
	Administrative Assistant - Sick Leave Buy Back		\$714	
	<b>TOTAL ADMINISTRATION S&amp;W appendix</b>	<b>AP-1</b>	<b>\$39,814</b>	<b>\$39,100</b>
	<b>Operation &amp; Maintenance Postions (list Individually)</b>			
Insert new rows here	Emergency Services Specialist	6	\$489,470	\$489,470
	Lt.Captain - Hopewell Valley Emergency Services	2	\$92,070	\$92,070
	Chief - Hopewell Valley Emergency Services	1	\$54,732	\$54,732
	Sick Leave Buy Back Chief HVES			
	Salaries Per Diems Account #104		\$78,200	\$60,000
	Regular Overtime (Account #105)		\$42,000	\$42,000
	Special Duty Wages (Account #106)		\$2,500	\$2,500
	Comptime Buy Back (see 103/107)			
	<b>TOTAL COST OF OPERATIONS S&amp;W Appendix</b>	<b>AP-2</b>	<b>\$758,972</b>	<b>\$740,772</b>
	<b>Salary Offset by Revenue Postions (list Individually)</b>			
Insert new rows here	Fire Official - Hopewell Valley Emergency Services	1	\$59,988	\$59,988
	<b>Total Salaries Offset By Revenue Appendix</b>	<b>AP-3</b>	<b>\$59,988</b>	<b>\$59,988</b>

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### -----SUPPLEMENTAL SCHEDULES----- FRINGE BENEFIT COSTS

PROPOSED BUDGET		2014		
Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$13,952			\$13,952
(2) Police & Fire RS Contribution		\$138,796		\$138,796
(3) Employee Group Health Insurance	\$21,886	\$175,865	\$16,440	\$214,191
(4) Other Fringe	\$6,046	\$109,158	\$11,476	\$126,680
<b>TOTAL PROPOSED BUDGET</b>	<b>\$41,884</b>	<b>\$423,819</b>	<b>\$27,916</b>	<b>\$493,619</b>
Cross Reference		A-13	A-14	A-16

FINAL BUDGET		2013		
Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution	\$11,963			\$11,963
(2) Police & Fire RS Contribution		\$136,688		\$136,688
(3) Employee Group Health Insurance	\$24,790	\$193,173		\$232,903
(4) Other Fringe	\$6,010	\$105,823	\$10,720	\$122,553
<b>TOTAL FINAL BUDGET</b>	<b>\$42,763</b>	<b>\$435,684</b>	<b>\$10,720</b>	<b>\$504,107</b>
Cross Reference		A-13	A-14	A-16



# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### -----SUPPLEMENTAL SCHEDULES-----

	<b>Cross Ref</b>	<b>2014 Proposed Budget</b>	<b>2013 Final Budget</b>
<b>Administration Other Expenses</b>			
(1) Other Expenses	<b>AP-4</b>	<b>\$179,963</b>	<b>\$163,868</b>
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	<b>AP-5</b>		
<b>TOTAL ADMINISTRATION OTHER EXPENSES</b>	<b>A-11</b>	<b>\$179,963</b>	<b>\$163,868</b>
		=====	=====
<b>Cost of Operations Other Expenses</b>			
(1) Other Expenses	<b>AP-6</b>		
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	<b>AP-7</b>	<b>\$1,175,848</b>	<b>\$1,119,727</b>
<b>TOTAL COST OF OPERATIONS OTHER EXPENSES</b>	<b>A-12</b>	<b>\$1,175,848</b>	<b>\$1,119,727</b>
		=====	=====
<b>Other Expenses Offset by Revenue</b>			
(1) Other Expenses	<b>AP-8</b>		
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	<b>AP-9</b>		
<b>TOTAL Other Expenses Offset by Revenue</b>	<b>A-17</b>		
		=====	=====

# 2014 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert additional rows where indicated to ensure they are included in the total Totals will be reflected on SS-6

2014

2013

	Cross Ref.	Proposed Budget	Current Year Final Budget
<b>Admin - Operating</b>			
Insert new rows here			
	304	\$6,650	\$6,350
	307	\$15,300	\$2,700
	308	\$1,350	\$150
	309	\$150	\$690
	310		
	312	\$1,650	\$1,650
	314	\$4,000	\$2,000
	317	\$23,020	\$23,035
	319	\$750	\$12,050
	402		
	403	\$1,000	
	404	\$118,943	\$108,443
	405	\$1,500	\$1,500
	406	\$5,300	\$5,300
<b>Total Additional Administration Operating Expenses</b>		<b>AP-4</b>	<b>\$179,613</b>
<b>Admin - Other Assets, Non-Bondable</b>			
Insert new rows here			
<b>Total Additional Administration Other Assets</b>		<b>AP-5</b>	
<b>Cost of Operations - Operating</b>			
Insert new rows here			
<b>Total Additional Operating Expenses Operations</b>		<b>AP-6</b>	
<b>Cost of Operations - Other Assets, Non-Bondable</b>			

<b>Total Additional Cost of Operations Other Assets</b>	<b>AP-7</b>	<b>\$1,175,848</b>	<b>\$1,119,727</b>
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**Other Expenses Offset by Revenue - Operating**

Insert rows here			

<b>Total Additional Operating Expenses Offset by Revenue</b>	<b>AP-8</b>		
--	-------------	--	--

**Other Expenses Offset by Revenue - Other Assets, Non-Bondable**

Insert new rows here			

<b>Total Costs Offset by Revenue Other Assets</b>	<b>AP-9</b>		
---	-------------	--	--

**2014 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**—SUPPLEMENTAL SCHEDULES—**

**DEBT SERVICE SCHEDULE**

PRINCIPAL PAYMENTS					Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	2013	2014	2015	2016	2017	2018
<b>General Obligation Bonds</b>										
Insert new rows here										
<b>TOTAL PAYMENTS P-1</b>										
<b>Bond Anticipation Notes</b>										
Insert new rows here	Hpwl Borough - Quint 52		2/18/05		\$33,800	\$33,800	\$33,800			
	Hpwl Borough - SCBA 52	11/1/12	2/18/12	70.60% n/a	\$3,597	\$3,724	\$3,854	\$3,989	\$4,129	\$4,273
	Hpwl Borough - Tanker 52	1/1/12	12/8/10	93.30% n/a	\$10,839	\$10,907	\$11,289	\$11,694	\$12,093	\$12,516
	Penn Borough - SCBA 51	11/1/12	2/18/12	70.60% n/a	\$10,967	\$9,008	\$9,222	\$9,443	\$9,669	
	Hpwl Twp - SCBA's	11/1/12	2/18/12	70.60%	\$25,000	\$35,000	\$45,000	\$50,000	\$50,000	
	Hpwl Twp - Ambulance	9/1/13	2/18/13	68.00%		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>TOTAL PAYMENTS P-2</b>					\$83,702	\$117,237	\$127,965	\$100,116	\$100,891	\$41,789
<b>Capital Leases</b>										
Insert new rows here	Oshkosh Capital Lease E53	7/1/04	11/19/02	n/a	\$81,580					
	Pennington Boro Rescue 51		2/21/04		\$45,220	\$45,220				
<b>TOTAL PAYMENTS P-3</b>					\$96,800	\$45,220				
<b>Intergovernmental Loans</b>										
Insert new rows here	Hpwl Borough - SSV 52	12/10/10	12/8/10	93.30%	\$4,900	\$4,900	\$4,900			
	No interest loan from									
	Hpwl Fire Dept to HBFD									
<b>TOTAL PAYMENTS P-4</b>					\$4,900	\$4,900	\$4,900			
<b>Other Bonds Or Notes</b>										
Insert new rows here										
<b>TOTAL PAYMENTS P-5</b>										
<b>Total Principal Debt Payments D-1</b>					\$185,402	\$187,357	\$132,865	\$100,116	\$100,891	\$41,789



# Fire District Summary Levy Cap Calculation

FDCode	Fire District	COUNTY	EXAMINER
110601	Hopewell Township Fire District # 1	Mercer	

## Model Fire District Tax Levy Calculation Worksheet

### Levy Cap Calculation

Prior Year Amount to be Raised by Taxation for Fire District Purposes.....	\$2,970,348
Changes in Service Provider (+/-).....	\$0
DLGS Approved Adjustments.....	\$0
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation.....	\$2,970,348
Plus 2% Cap increase.....	\$59,407
<b>Adjusted Tax Levy Prior to Exclusions.....</b>	<b>\$3,029,755</b>

#### Exclusions:

Shared Service Exclusion.....	\$0
Change in Total Debt Service Appropriation.....	\$0
Allowable pension increases.....	\$4,097
Allowable increase in health care costs.....	\$0
Changes in LOSAP contributions (+/-).....	\$0
Extraordinary Costs due to a "Declared" Emergency	\$0
Net Capital Improvement Fund and/or Down	
Payment on Improvements and Reserve for Future	\$130,000

Add Total Exclusions..... \$134,097

Less Cancelled or Unexpended Referendum Amounts..... \$0

Increase in Ratable Valuation (New Construction/Additions)..... \$5,471,900

Prior Year Local Fire District Tax Rate (3 decimals/\$100)..... \$0.074 **\$4,049**

**Adjusted Tax Levy..... \$3,167,901**

Amount Utilized from Levy Cap Bank from 2011..... \$0

Amount Utilized from Levy Cap Bank from 2012..... \$0

Amount Utilized from Levy Cap Bank from 2013..... \$0

**Subtotal: Maximum Tax Levy Before Referendum..... \$3,167,901**

Amount Proposed for Levy Cap Referendum..... \$0

**Maximum Allowable Amount to be Raised by Taxation..... \$3,167,901**

### Cap Bank Calculation

Amount To Be Raised By Taxation.....	\$3,167,901
Cap Bank Available from Prior Year (2011) for 2014's Budget.....	\$0
Cap Bank Available from Prior Year (2012) for 2014's Budget.....	\$0
Revised Cap Bank from Prior Year (2012) available for 2015's Budget.....	\$0
Cap Bank Available from Prior Year (2013) for 2014's Budget.....	\$0
Revised Cap Bank from Prior Year (2013) available for 2015's Budget.....	\$0
Cap Bank from Current Year (2014) available for 2015's Budget.....	\$0
Cap Bank Available from 2014 for 2015's Budget.....	\$0

# Health Insurance Exclusion Calculation Sheet

FY 2014 State Health Benefits Program Average Increase: 6.6%

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		<b>Proposed Budget</b> <b>Final Budget</b>
Administration Health Insurance Appropriation		\$21,886 \$24,790
Operations & Maintenance Health Insurance Appropriation		\$175,865 \$193,173
<b>A. Proposed Budget Group Health Insurance</b>		<b>\$197,751 \$217,963</b>
<b>NET INCREASE (DECREASE)</b>		<b>(\$20,212)</b>
1. Net Increase Divided by 2013 Amount Budgeted = % Increase		0.00%
2. SFY 2014 State Health Average <u>6.6%</u> ; Less 2% = % Increase added to current levy		0.00%
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		0.00%
5. % Increase Exclusion (B2) * 2013 Expended = 2014 appropriation added to levy		\$0
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$0
<b>2014 Increase in Appropriation</b>		<b>\$0</b>



## Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
Proposed Budget PERS Contribution Appropriated		\$13,952
Proposed Budget PFRS Contribution Appropriated		\$138,796
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
<b>*Net Current Year Base Amount</b>		<b>\$152,748</b>
Final Budget PERS Contribution		\$11,963
Final Budget PFRS Contribution		\$136,688
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
<b>*Net Prior Year Base Amount</b>		<b>\$148,651</b>
<b>Pension Contribution Exclusion</b>		<b>\$4,097</b>

## LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
LOSAP - Proposed Budget		\$238,085
LOSAP - Final Budget		\$238,085
<b>LOSAP Exclusion (+/-)</b>		<b>\$0</b>

## Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
Total Debt Service Appropriation (Proposed Budget)		\$191,417
Current Year Base Amount		\$191,417
Total Debt Service Appropriation Expended (Final Budget)		\$205,169
Final Budget Base Amount		\$205,169
<b>Debt Service Exclusion</b>		<b>\$0</b>

## Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
Total Capital Appropriation (Proposed Budget)		\$330,000
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$330,000
Total Capital Appropriation (Final Budget)		\$200,000
Capital Appropriation offset from Restricted Fund (Final Budget)		\$0
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$0
Final Budget Base Amount		\$200,000
<b>Capital Expenditure Exclusion</b>		<b>\$130,000</b>

The instructions can be found on the Instruction Tab of the workbook.

## Shared Services Calculation Sheet

Fire District	EXAMINER
Hopewell Township Fire District # 1 (Mercer)	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0
Shared Service Exclusion	\$0

[illegible]

## 2014 FIRE DISTRICT BUDGET

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
3. The individual LC worksheets (tabs) are locked to protect the formulas.
4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically.
5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.
6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.
7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Hopewell Township Fire District # 1 (Mercer)

Hopewell Township  
Fire District # 1  
Mercer

Preparer's First Name:  
Preparer's Last Name:  
Preparer's Phone Number:  
Preparer's email:

Donald  
Kintzel  
609 306 0489

2013 Adopted Budget - Amount to be Raised by Taxation (Page 5)

Cap Bank Available from 2011 (See Levy Cap Certification)

Cap Bank Available from 2012 (See Levy Cap Certification)

Cap Bank Available from 2013 (See Levy Cap Certification)

Cap Bank Used from 2011

Cap Bank Used from 2012

Cap Bank Used from 2013

Changes in Service Provider (+/-)

DLGS Approved Adjustments

Cancelled or Unexpended Referendum Amount

(Enter as a positive number)

Assessed Valuation of District for adopted budget

New Ratables - Increase in Valuations (New Construction and Additions)

Adopted Fire District Tax Rate (per \$100)

\$2,970,348

40,622,246,700

\$5,471,900

\$0.074

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

Projected Tax Rate based upon Proposed Levy (Page 5 R5)

\$0.008

Insurance	204	\$74,900	\$68,616
Materials and Supplies	301	\$6,975	\$9,275
Gasoline, Fuels and Chemicals	302	\$31,450	\$27,250
Drugs and Medical Supplies	303	\$18,000	\$18,500
Training and Travel	308	\$47,870	\$25,875
Membership and Subscriptions	309	\$3,060	\$2,710
Clothing	310	\$27,695	\$35,180
Laundry Services	311	\$3,600	\$3,700
Equipment and Property Rental	313	\$289,536	\$295,448
Safety Equipment	316	\$1,000	\$11,100
Computer & Radio Maintenance	317	\$750	\$1,800
Small Equipment and Maintenance	318	\$15,000	\$15,475
Automotive Supplies and Maintenance	320	\$67,750	\$61,500
Utilities	321	\$27,900	\$24,200
Contracted Services - Fire	401	\$412,087	\$395,663
Contracted Services - Medical	402	\$67,400	\$67,400
Specialized Services	403	\$12,500	\$13,500
Peosha Mandates/Injury Protection	408	\$1,800	\$1,400
<b>Cost of Operations - Non-Bondable</b>			
Fire Safety - Radio/Cellphone	002	\$6,000	\$1,000
Fire Safety - Various Adapters	003		
Fire Safety - Computer Hardware	004	\$3,500	\$2,000
Fire Safety - Various Equipment	005	\$2,000	\$2,000
Union Fire - Pagers and Chargers	001		
Union Fire - Various Adapters	003	\$1,200	\$1,200
Union Fire - Extrication Equipment	004	\$3,000	\$8,000
Union Fire - Misc Fire Fighting Equipment - Var Fan	005		\$2,300
Union Fire - Handlights	006	\$300	\$300
Union Fire - Replacement Tools Toolroom	007	\$300	\$1,200
Union Fire - Various Nozzles	008		
Union Fire - Replacement Fire Hose	010	\$3,500	\$3,000
Union Fire - Firefighter Accountability	011	\$1,500	\$200
Union Fire - Gas Meter	015	\$3,700	\$3,700
Union Fire - Accountability Computer Chief's Car	016	\$2,600	\$2,000
Union Fire - Rope, Rope Bags	017	\$1,700	\$500
Union Fire - Extrication Chain Set	019		\$2,000
Union Fire - Various Vehicle Improvements	026		
Union Fire - Various Building Improvements	027	\$27,500	\$6,600
Union Fire - Cellphone	028	\$225	
Union Fire - Dewatering Equipment	030		\$500
Union Fire - Var. Equip Imprv. - Marine Units	031	\$6,000	\$3,750
Union Rescue - Various EMS Equipment Spine Boards	002	\$2,750	
Union Rescue - Various EMS Equipment	007		\$885
Union Rescue - Computer Hardware I-Pad	008	\$800	

new  
rows here

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS  
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY Hopewell

COUNTY Mercer

FIRE DISTRICT CODE: F01

TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the **current** tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments. **FOR REFERENCE ONLY.**


\$ 2,453,630,700 (1)

2. Total valuation of new construction and improvements (*not prorated*) from the Added Assessment List filed on October 1 of the current calendar tax year *minus* the total valuation of any added assessment tax appeal reductions from the prior year. **Do not include** omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

2,006,900 (2)

10/23/13

DATE

  
ASSESSOR SIGNATURE

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District **TAX RATE** from **CURRENT YEAR** (expressed as a decimal, \$ per hundred).

.00074 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ \$1,485.11 (4)

10/24/13  
DATE

  
TAX COLLECTOR SIGNATURE

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS  
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY Hopewell

COUNTY Mercer

FIRE DISTRICT CODE: F02

TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the **current** tax year filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments. **FOR REFERENCE ONLY.**

\$ 862,956,100 (1)

2. Total valuation of new construction and improvements (*not prorated*) from the Added Assessment List filed on October 1 of the current calendar tax year *minus* the total valuation of any added assessment tax appeal reductions from the prior year. **Do not include** omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

1,264,300 (2)

10/23/13

DATE

  
ASSESSOR SIGNATURE

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District **TAX RATE** from **CURRENT YEAR** (expressed as a decimal, \$ per hundred).

.00074 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 935.58 (4)

10/29/13  
DATE

  
TAX COLLECTOR SIGNATURE



CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS  
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY Hopewell

COUNTY Mercer

FIRE DISTRICT CODE: F03

TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the **current tax year** filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments. **FOR REFERENCE ONLY.**

\$ 689,910,400 (1)

2. Total valuation of new construction and improvements (*not prorated*) from the Added Assessment List filed on October 1 of the current calendar tax year *minus* the total valuation of any added assessment tax appeal reductions from the prior year. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

2,200,700 (2)

10/23/13

DATE



ASSESSOR SIGNATURE

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District **TAX RATE** from **CURRENT YEAR** (expressed as a decimal, \$ per hundred).

.00074 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ \$1,628.52 (4)

10/24/13  
DATE

  
TAX COLLECTOR SIGNATURE

## TOWNSHIP OF HOPEWELL FIRE DISTRICT NO. 1

Balance Sheet  
Governmental Funds  
December 31, 2012

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<b>ASSETS:</b>					
Cash and Cash Equivalents	\$ 1,821,467.19		\$ 156,907.70		\$ 1,978,374.89
Accounts Receivable	9,024.25				9,024.25
Intergovernmental Accounts Receivable:					
Other	157,397.43				157,397.43
Total Assets	<u>\$ 1,987,888.87</u>	<u>-</u>	<u>\$ 156,907.70</u>	<u>-</u>	<u>\$ 2,144,796.57</u>
<b>LIABILITIES AND FUND BALANCES:</b>					
<b>Liabilities:</b>					
Accounts Payable	\$ 274,219.29		\$ 125,084.50		\$ 399,303.79
Payroll Deductions Payable	515.30				515.30
Intergovernmental Accounts Payable:					
Other	3,920.48		20,012.01		23,932.49
Unearned Revenue (note 10)	123,087.43				123,087.43
Total Liabilities	<u>401,742.50</u>	<u>-</u>	<u>145,096.51</u>	<u>-</u>	<u>546,839.01</u>
<b>Fund Balances (note 13):</b>					
<b>Restricted:</b>					
Capital Projects	118,154.11		11,811.19		129,965.30
New Jersey Unemployment Trust Fund	6,965.71				6,965.71
Dedicated Penalties	13,220.52				13,220.52
<b>Assigned:</b>					
Other Purposes	8,169.86				8,169.86
Designated for Subsequent Year's Expenditures	141,188.00				141,188.00
Unassigned	1,298,448.17				1,298,448.17
Total Fund Balances	<u>1,586,146.37</u>	<u>-</u>	<u>11,811.19</u>	<u>-</u>	<u>1,597,957.56</u>
Total Liabilities and Fund Balances	<u>\$ 1,987,888.87</u>	<u>-</u>	<u>\$ 156,907.70</u>	<u>-</u>	

restricted: \$150,152

unrestricted:

(Continued)