

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, JULY 14, 2022**

The regular meeting of the Board of Fire Commissioners was held on July 14, 2022 in person and via Zoom at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairperson Burd called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairperson Burd.

ROLL CALL

Chairperson Burd-	Present
Vice-Chairperson Novak-	Present
Secretary Jones-	Present
Treasurer Tomaro-	Present
Commissioner Agarwal-	Present

PUBLIC COMMENT (AGENDA)

None

MINUTES SUBMITTED FOR APPROVAL

Regular and Executive Session Meeting Minutes from May 12, 2022, attended by all Commissioners were submitted and approved Motion by Commissioner Agarwal and seconded by Commissioner Tomaro. Regular Session Meeting Minutes from June 9, 2022 attended by Commissioners Burd, Jones and Agarwal were submitted and approved. Motion by Agarwal and seconded by Commissioner Jones. Regular Session Meeting Minutes from June 23 attended by Commissioners Burd, Novak and Tomaro were submitted and approved. Motion by Commissioner Novak and seconded by Commissioner Tomaro.

TREASURER'S REPORT

No Report

STATION REPORTS

- A. UNION FIRE COMPANY AND RESCUE SQUAD REPORT: Chief Pedersen submitted his report to the board. Tanker 53-1 report on progress of insurance and hoe to proceed.
- B. PENNINGTON FIRST AID SQUAD REPORT: Reported on call volume for the month. Discussed mutual aid calls outside of Hopewell Valley.

- C. HOPEWELL FIRE DEPARTMENT AND EMU REPORT: Chief Galatro sent report to Commissioners. Thank you to Commissioner Burd for the standpipe at Route 654 assistance. EMU reported on call volume and obtaining a power stretcher.
- D. PENNINGTON FIRE COMPANY REPORT: reported submitted to Commissioners.
- E. HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT: Ambulances have been inspected by the state and reported on training.

UNFINISHED BUSINESS

- A. TITUSVILLE SPRINKLER TANK: Concept plans were submitted to Hopewell Township Construction Dept for review. Once approved, plans can be sent out for pricing of the project.
- B. EMS IN HOPEWELL TOWNSHIP: Directed to work developing 2 RFP's for different scenarios of coverage for Hopewell Valley. A third RFP for an EMS building. Another meeting to be scheduled with all valley Commissioners and Chiefs to work out needs and RFP's.
- C. LIEUTENANT/FIRE OFFICIAL EMPLOYMENT CONTRACT: In Progress
- D. IAFF COLLECTIVE BARGAINING AGREEMENT: Meeting scheduled 7/18
- E. PENNINGTON FIRST AID SQUAD CONTRACT: In Progress
- F. AMERICAN RECOVERY ACT FUNDS FROM HOPEWELL TOWNSHIP: In Progress, awaiting information from Township CFO and Mayor.
- G. RESET TAX RATE INFORMATION: In Progress, Canning Group and Fire District are working on a referendum.

NEW BUSINESS

BOARD OF FIRE COMMISSIONERS HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1

RESOLUTION 2022-35

A RESOLUTION APPROVING THE UPDATED CERTIFIED LIST OF ELIGIBLE VOLUNTEERS FROM THE UNION FIRE COMPANY AND RESCUE SQUAD FOR THE LENGTH OF SERVICE AWARD PROGRAM

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 (the Board) is in receipt of a Certified List of Eligible Volunteers from the Union Fire Company and Rescue Squad (Fire Company) for the Length of Service Award Program for the calendar year 2021; and

WHEREAS, the Fire Company has made changes to the list that was approved via Resolution 2022-32 on June 9, 2022; and

WHEREAS, the Board finds the list acceptable and approves the list to be posted for 30-days; and

WHEREAS, after said 30-day posting has been completed, contributions to individual eligible volunteer accounts shall be deposited.

NOW THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, Mercer County, that the updated Certified List of Eligible Volunteers of the Union Fire Company and Rescue Squad is accepted and approved.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak			X			
Tomaro		X	X			
Jones			X			
Agarwal	X		X			
Burd			X			

BOARD OF FIRE COMMISSIONERS

HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1

RESOLUTION 2022-36

A RESOLUTION ESTABLISHING THE LIST OF PART TIME EMPLOYEES TO WORK FOR THE HOPEWELL VALLEY EMERGENCY SERVICES UNIT AND HOPEWELL TOWNSHIP FIRE DISTRICT #1

WHEREAS, a need exists to maintain a list of part time employees eligible to work for the Hopewell Valley Emergency Services Unit and Hopewell Township Fire District #1 in various positions; and

WHEREAS, the Board of Fire Commissioners has authorized the Chief of Emergency Services to amend the listing as needed; and

WHEREAS, the following amendments have been made:

- REMOVED: Rachel Dzieminski
- ADDED: Daniel Labos; Bryan Wartel

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No.1, Mercer County, hereby establishes the list of part-time employees annexed herein and sets the part time hourly rates as follows:

- A. \$25.00 per hour for Firefighter/Emergency Medical Technicians, Emergency Medical Technicians, information technology and communications positions, and administrative positions
- B. \$175.00 per meeting for meeting minute transcription

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak		X	X			
Tomaro			X			
Jones	X		X			
Agarwal			X			
Burd			X			

BOARD OF FIRE COMMISSIONERS

HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1

RESOLUTION 2022-37

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 (“the Board”) has determined that the following items are no longer needed for public use:

2012 Evinrude Boat Motor, Model E25DRAAB

2013 Evinrude Boat Motor, Model E25DRAAB

WHEREAS, N.J.S.A. 40A:11-36 authorizes the sale of personal property no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus property through the use of an online auction service; and

WHEREAS, the Board intends to utilize the auction services of GovDeals, Inc. located at GovDeals.com; and

WHEREAS, the sale is being conducted pursuant to Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1 that the Board is hereby authorized to sell a 2012 Evinrude Boat Motor and a 2013 Evinrude Boat Motor on the online auction website GovDeals.com; and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into and between Hopewell Township Fire District No. 1 and GovDeals, Inc. are available at GovDeals.com and in the office of the Chief of Emergency Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak			X			
Tomaro		X	X			
Jones			X			
Agarwal	X		X			
Burd			X			

Smoke Detector Inspections: Discussed the process of home inspections, changes to the program during the pandemic and where the inspections will go in the future.

PUBLIC COMMENT (NON-AGENDA)

None

EXECUTIVE SESSION

None

ADJOURNMENT

Commissioner Novak motioned to adjourn the meeting and was seconded by Commissioner Jones at 8:42 PM. The motion carried.

Respectfully submitted,



Randi Malkiewicz
Admin Clerk

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SENT

08 / 08 / 2022

14:06:05 UTC

Sent for signature to Randi Malkiewicz
(rmalkiewicz@hopewelltpfire.org) from
jmoore@hopewelltpfire.org
IP: 173.61.41.5



VIEWED

08 / 08 / 2022

21:40:27 UTC

Viewed by Randi Malkiewicz (rmalkiewicz@hopewelltpfire.org)
IP: 173.61.15.114



SIGNED

08 / 08 / 2022

21:41:13 UTC

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The document has been completed.