

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, JUNE 24<sup>TH</sup> 2021**

The regular meeting of the Board of Fire Commissioners was held on June 24, 2021 virtually via Zoom at 7:00 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Chairperson Malkiewicz called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Chairperson Malkiewicz.

**ROLL CALL**

Chairperson Malkiewicz-	Present
Vice-Chairman Burd-	Present
Secretary Agarwal-	Absent
Treasurer Tomaro-	Present
Commissioner Tackacs-	Absent

**MINUTES SUBMITTED FOR APPROVAL**

None

**PUBLIC COMMENT (AGENDA)**

None.

**NEW BUSINESS**

**RESOLUTION 2021-36: A RESOLUTION CORRECTING THE BILLS TOTAL FROM THE 6/10/21 MEETING**

**WHEREAS**, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 (the Board) reported the bills total at the 6/10/21 meeting to be \$82,858.22; and

**WHEREAS**, the Board later learned there had been an accounting error in the calculation of the total; and

**WHEREAS**, the correct total is \$82,786.22 after adjustments; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, Mercer County, hereby corrects the total of the bills to \$82,786.22 for the record.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd	X		X			
Tackacs						X
Agarwal						X
Tomaro		X	X			
Malkiewicz			X			

**RESOLUTION 2021-37: A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 TO EXECUTE AN AGREEMENT FOR FINANCIAL REVIEW, BUDGET ASSISTANCE, OVERSIGHT AND QUALIFIED PURCHASING AGENT SERVICES WITH THE CANNING GROUP, LLC**

**WHEREAS,** The Hopewell Township Fire District No.1 (The Board) has a need for financial review, budget assistance, oversight and qualified purchasing agent services; and

**WHEREAS,** the estimated cost of the contract is not to exceed \$32,000.00 for financial review, budget assistance, oversight and qualified purchasing agent services and the funds will be available in the 2021 budget appropriations for this purpose certified by The Board Treasurer and Chief of Emergency Services; and

**WHEREAS,** the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for “Professional Service” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED,** by The Board of The Hopewell Township Fire District No.1, as follows:

1. Non-fair and open pay to play documents have been completed, reviewed and are on file with the Chief of Emergency Services.
2. The Chairperson and Secretary are hereby authorized and directed to execute the attached agreement with:  
 The Canning Group, LLC for financial review, budget assistance, oversight and qualified purchasing agent services.
3. The contracts are awarded without competitive bidding as a “Professional Service” agreement under the provisions of the Local Public Contracts Law N.J.S.A.40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
4. A notice of this action shall be published once in the official newspaper as required by law.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd	x		x			
Tackacs						x
Agarwal						x
Tomaro	x		x			
Malkiewicz			x			

**RESOLUTION 2021-38: A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 TO EXECUTE AN AGREEMENT FOR FIRE APPRATUS DESIGN SPECIFICAITON CREATION WITH PETERS ASSOCIATES**

**WHEREAS,** The Hopewell Township Fire District No.1 (The Board) has a need for professional service to assist with the development and writing of specifications for a replacement of fire apparatus; and

**WHEREAS,** the estimated cost of the contract is not to exceed \$3,200.00 for services and the funds will be available in the 2021 budget appropriations for this purpose certified by The Board Treasurer and Chief of Emergency Services; and

**WHEREAS,** the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for “Professional Service” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED,** by The Board of The Hopewell Township Fire District No.1, as follows:

1. The Chairperson and Secretary are hereby authorized and directed to execute the attached agreement with:  
Peters Associates for developing and drafting design specifications for replacement fire apparatus.
2. The contracts are awarded without competitive bidding as a “Professional Service” agreement under the provisions of the Local Public Contracts Law N.J.S.A.40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd	X		X			
Tackacs						X
Agarwal						X
Tomaro		X	X			
Malkiewicz			X			

Treasurer Tomaro asked about the extent of the services provided by this contract. A discussion was had by those present.

**RESOLUTION 2021-39: A RESOLUTION ACCEPTING THE RESIGNATION OF AUGUSTINE B. TACKACS FROM THE BOARD OF FIRE COMMISSIONERS**

**WHEREAS**, Augustine B. Tackacs was duly elected to the Board of Fire Commissioners; and

**WHEREAS**, Augustine B. Tackacs elected to resign his term as of July 1, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners, Hopewell Township Fire District No. 1, accepts the resignation of Augustine B. Tackacs as of July 1, 2021

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd	X		X			
Tackacs						X
Agarwal						X
Tomaro		X	X			
Malkiewicz			X			

Chairman Malkiewicz thanked Commissioner Tackacs for everything he has done.

**TREASURER’S REPORT**

Vice Chairman Burd read the summary of the Bills and Claims dated June 24<sup>th</sup> 2021 and was seconded by Treasurer Tomaro. Chief Martin reported on notable bills. A roll call vote was held and the following amounts were authorized:

Bill List:		\$183,270.00
Payroll Ending	06/19/2021	\$55,068.97
Total Disbursements:		\$238,338.97

**PUBLIC COMMENT (NON-AGENDA)**

Chief Pedersen gave an update on the status of Tanker 53.

**EXECUTIVE SESSION RESOLUTION 2021-28**

None

**ADJOURNMENT**

Vice Chairman Burd motioned to adjourn the meeting and was seconded by Treasurer Tomaro at 7:15 PM. The motion carried.

Respectfully submitted,



Robert Bailey  
Lieutenant