

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, JANUARY 6, 2022**

The regular meeting of the Board of Fire Commissioners was held on January 6, 2022 virtually via Zoom at 7:00 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Chairperson Burd called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Chairperson Burd.

**ROLL CALL**

Chairperson Burd-	Present
Vice-Chairperson Novak	Present
Secretary Jones-	Present
Treasurer Tomaro-	Present
Commissioner Agarwal	Present

**MINUTES SUBMITTED FOR APPROVAL**

None

**PUBLIC COMMENT (AGENDA)**

**NEW BUSINESS**

**RESOLUTION 2022-01:A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 TO PASS A TEMPORARY BUDGET FOR THE YEAR 2022**

**WHEREAS**, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 has determined that a need exists for a temporary working budget for the year of 2022; and

**WHEREAS**, the State of New Jersey allows for the usage of fourteen percent of the appropriations made for all purposes in the budget for the preceding fiscal year, excluding appropriations made for interest and debt redemption charges and capital improvements; and

**WHEREAS**, the Board of Fire Commissioners has introduced the proposed budget for 2022; and

**WHEREAS**, the Budget has been submitted to the State of New Jersey, Department of Local Government Services for their review and acceptance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, that the temporary budget for 2022 is hereby passed for usage of fourteen percent of the appropriations made for all purposes in the budget for the preceding fiscal year, excluding appropriations made for interest, debt redemption charges, and capital improvements.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak		X	X			
Tomaro			X			
Jones	X		X			
Agarwal			X			
Burd			X			

**RESOLUTION 2022-02:A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, that the Hopewell Valley News and the Times of Trenton are hereby designated as the official newspapers of Hopewell Township Fire District No. 1 for the year 2022.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak			X			
Tomaro		X	X			
Jones	X		X			
Agarwal			X			
Burd			X			

**RESOLUTION 2022-03:A RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS**

**BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, that Northfield Bank be designated as the depository of the Board’s funds for checking and savings account purposes for the year 2022; and

**BE IT FURTHER RESOLVED**, that the New Jersey Case Management Fund be designated as the depository of the Board’s funds for investment purposes.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak		X	X			
Tomaro			X			
Jones	X		X			
Agarwal			X			
Burd			X			

Commissioner Agarwal Asked for more information about the New Jersey Case Management Fund. Chief Martin gave an explanation of the Districts participation in the fund

**RESOLUTION 2022-04:A RESOLUTION AUTHORIZING THE PURCHASE OF GOODS OR SERVICES THROUGH STATE OF NEW JERSEY CONTRACTS AND COOPERATIVE PURCHASING AGREEMENTS**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12, the Board of Fire Commissioners of Hopewell Township may, without advertising for bids, purchase any materials, supplies, services, or equipment under any contract entered into on behalf of the State of New Jersey by the New Jersey Department of the Treasury, Division of Purchase and Property; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-11, contracting units are permitted to enter into Cooperative Pricing Agreements, whereby permitting them use of those awarded contracts; and

**WHEREAS**, the Board desires continued use of these cooperative pricing agreements in 2022:

- Mercer County #CK09Mercer
- HGACBuy (Houston-Galveston Area Council)
- Educational Services Commission of New Jersey (formerly Middlesex Regional Educational Services Commission)
- U.S Communities Government Purchasing Alliance
- Sourcewell
- NPPGov
- New Jersey Purchasing Alliance (Bergen County Co-Op)
- Hunterdon County Educational Services Commission Co-Op

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, hereby authorizes the purchase of goods and services from New Jersey State Contract and Cooperative Purchasing Agreement Vendors.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak			X			
Tomaro		X	X			
Jones	X		X			
Agarwal			X			
Burd			X			

**TREASURER’S REPORT**

Treasurer Tomaro read the summary of the Bills and Claims dated January 6, 2022 and was seconded by Vice Chairperson Novak. Treasurer Tomaro reported on notable bills. A roll call vote was held and the following amounts were authorized:

Bill List:		\$5,281.12
Payroll Ending	January 1, 2022	\$62,447.59
Total Disbursements:		\$67,728.71

**COMMISSIONER ASSIGNMENTS FOR 2022**

Liaison to Hopewell Township-Burd & Novak  
 Chiefs and LT/FO Contract-Burd & Novak  
 Union Contract- Tomaro & Jones  
 Vehicle Replacement- Tomaro & Agarwal  
 Sprinkler Tank Project- Novak  
 Referendum Work-Tomaro  
 Shared Services Agreements-Novak & Jones

Commissioner Agarwal asked if there is any appetite to standardize SOPs and truck layouts in the Valley. Chairperson Burd stated that is operational and he yielded to the Valley Chiefs on the meeting. Chief Pedersen stated he feels the departments set their equipment up as needed but he would be interested in having the discussion with the other Chiefs. The other Chiefs on the meeting agreed.

**PUBLIC COMMENT (NON-AGENDA)**

Chief Pedersen Thanked Chief Mullen for his Time as Chief.

Chief Martin informed the Board that Pennington Fire Company has asked if the Board knows about any opportunities for COVID testing

Chief Pedersen stated he has heard that the State is going to be looking for EMTs to perform inoculations. Chief Pedersen stated he would forward the information.

Chairperson Burd informed the public that at the meeting on January 27<sup>th</sup> 2022 the Board will only be paying bills and go into a closed work session.

**EXECUTIVE SESSION RESOLUTION:2022-05**

**WHEREAS** the Open Public Meetings Act permits the Board of Fire Commissioners of Hopewell Township Fire District No. 1 to exclude the public from a portion of the meeting in order to discuss matters requiring confidentiality per N.J.S.A. 10:4-12; and

**WHEREAS**, the Board is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer as follows:

1. The Board intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12 in Executive Session.
2. The scope of the aforesaid executive session will be limited to the following:
  - A. Attorney Discussion
  - B. Personnel
  - C.
3. Minutes of the Executive Session will be disclosed to the public when the need for confidentiality no longer exists.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Novak			X			
Tomaro		X	X			
Jones	X		X			
Agarwal			X			
Burd			X			

**ADJOURNMENT**

The Board came out of Executive session and no action was taken. Vice Chairperson Novak motioned to adjourn the meeting and was seconded by Treasurer Tomaro at 7:36 PM. The motion carried.

Respectfully submitted,



Robert Bailey  
Lieutenant

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<b>TITLE</b>	1-6-22 Open Session
<b>FILE NAME</b>	2022 1-6 Open Session.pdf
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## Document History



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**04 / 13 / 2022**

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