

**To register for the meeting via Zoom, please use link:**

<https://us02web.zoom.us/j/81127712041?pwd=d2dNWHIWZjR3MXNNYTJPS3pLRXg4dz09>

**After registering you will receive a confirmation email containing information about joining the meeting.**

**HOPEWELL TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
MUNICIPAL BUILDING AUDITORIUM AND  
VIA ZOOM VIDEO COMMUNICATIONS**

**TENTATIVE AGENDA TO THE EXTENT KNOWN**

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**TUESDAY, JANUARY 3, 2023- 6:30 P.M.**

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**1. CALL MEETING TO ORDER AND STATEMENT OF PROPER NOTICE BY MUNICIPAL CLERK** - Notice of this meeting has been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, The Trentonian and the Hopewell Express on December 27, 2022 in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

**2. PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG**

**3. OATH OF OFFICE OF ELECTED COMMITTEE MEMBERS**

Committee Member David D. Chait

Committee Member Courtney Peters-Manning

**4. ROLL CALL OF 2023 TOWNSHIP COMMITTEE BY MUNICIPAL CLERK**

**5. NOMINATIONS AND ELECTION OF MAYOR FOR 2023**

**6. OATH OF OFFICE OF 2023 MAYOR**

**7. NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR 2023**

**8. OATH OF OFFICE OF 2023 DEPUTY MAYOR**

**9. 2023 MAYOR'S WELCOME AND COMMENTS**

**10. 2023 DEPUTY MAYOR'S COMMENTS**

**11. AREAS OF RESPONSIBILITY, DEPARTMENTS FOR 2023 BY MAYOR**

- A. Public Works, Communication, Economic Development and Tourism, Affordable Housing, Lower Delaware Wild & Scenic River Management, Youth Advisory Board-
- B. Finance, Planning Board, Parks & Recreation Advisory Committee, Economic Development and Tourism, Historic Preservation Commission -
- C. Fire District, Police/Public Safety, Deer Management Advisory Committee, Senior Advisory Board -

- D. Board of Health, Lawrence Hopewell Trail, Environmental Commission, Planning Board -
- E. Agricultural Advisory Committee, Citizens Equity Advisory Committee, Woolsey Park Advisory Committee, Open Space Advisory Committee, Administration/Legal -

**12. RESOLUTIONS**

- A. A RESOLUTION APPOINTING ONE YEAR TERMS EXPIRING DECEMBER 31, 2023
- B. A RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O)
- C. HOPEWELL TOWNSHIP COMMITTEE APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES
- D. MAYOR'S APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

**(OATH OF OFFICE OF APPOINTEES)**

- E. A RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR THE YEAR 2023
- F. A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
- G. A RESOLUTION DESIGNATING STATE APPROVED PUBLIC DEPOSITORYIES AS OFFICIAL DEPOSITORYIES OF HOPEWELL TOWNSHIP
- H. A RESOLUTION ADOPTING A TEMPORARY 2023 BUDGET (Roll Call Vote)
- I. A RESOLUTION ADOPTING TEMPORARY 2023 SEWER UTILITY ELSA & SEWER SBRSA BUDGETS (Roll Call Vote)
- J. A RESOLUTION ADOPTING TEMPORARY 2023 WATER UTILITY BUDGET
- K. A RESOLUTION AUTHORIZING PUBLIC WORKS TO RE-OPEN ITS PETTY CASH FUND FOR 2023 IN THE AMOUNT OF \$200.00; RECREATION TO RE-OPEN ITS PETTY CASH FUND FOR 2023 IN THE AMOUNT OF \$500.00; THE ADMINISTRATION OFFICE TO RE-OPEN ITS PETTY CASH FUND FOR 2023 IN THE AMOUNT OF \$400.00; AND THE SENIOR SERVICES OFFICE TO RE-OPEN ITS PETTY CASH FUND FOR 2023 IN THE AMOUNT OF \$50.00
- L. BILLS & CLAIMS

**XIII. PUBLIC SECTION**

**XIV. ADJOURNMENT**

1-3-23

12-A

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N #**

**RESOLUTION APPOINTING ONE YEAR  
TERMS EXPIRING DECEMBER 31, 2023**

**BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, County of Mercer, that the persons listed as follows are hereby appointed for a one-year term expiring December 31, 2023:

**TOWNSHIP ATTORNEY:**

Steve Goodell

**MUNICIPAL PROSECUTOR:**

Martin Hillman

**MUNICIPAL PUBLIC DEFENDER:**

John M. Holliday

**DEPUTY COURT ADMINISTRATOR:**

Christine Irizarry

**DEPUTY MUNICIPAL CLERK:**

Katherine Fenton-Newman

**TREASURER:**

Julie Troutman

**PENSION CERTIFYING OFFICER:**

Susan Newman

**SEARCHER FOR PROSPECTIVE ASSESSMENTS:**

Laurie E. Gompf

**TAX SEARCH OFFICER:**

Mary Kennedy Nadzak

Date Adopted:

1-3-23

12-B

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION DESIGNATING  
PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 et. seq., each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer (P.A.C.O); and

**WHEREAS**, the individual designated as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program; and

**WHEREAS**, the Public Agency Compliance Officer is also responsible for administering contracting procedures pertaining to equal employment regarding both the public agency and its service providers; and

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.3, each public agency shall notify the State of New Jersey, Department of the Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program of its designation by January 10th of each year; and

**WHEREAS**, the Township wishes to designate Sean Canning, QPA to serve as its Public Agency Compliance Officer for the calendar year 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Hopewell Township that Sean Canning is hereby designated to serve as its Public Agency Compliance Officer for the calendar year 2023.

Date Adopted:

1-3-23

12-C

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #**

**HOPEWELL TOWNSHIP COMMITTEE APPOINTMENTS  
TO BOARDS, COMMISSIONS AND COMMITTEES**

**BE IT RESOLVED**, on this 3<sup>rd</sup> day of January 2023, by the Township Committee of the Township of Hopewell, County of Mercer, that the following are hereby appointed for the terms designated:

	<b>NOMINEE</b>	<b>TERM</b>	<b>TERM EXPIRING</b>
<b>BOARD OF ADJUSTMENT, ZONING:</b>			
Alternate No. 1	Linda Rogers Matthew Kolodziej Keith Thedinga	4 year 4 year 2 year	12/31/26 12/31/26 12/31/24
<b>PLANNING BOARD CLASS III:</b>			
(Township Committee Member)	Kevin Kuchinski	1 year	12/31/23
<b>AFFORDABLE HOUSING COMMITTEE:</b>			
	Lauren Williams Kendra Lelie	2 year 2 year	12/31/24 12/31/24
<b>HOPEWELL TOWNSHIP PARKS &amp; RECREATION ADVISORY COMMITTEE:</b>			
(Township Committee Member)	Theresa Dolhon Rob Marino Brian Ross Kevin Kuchinski	3 year 3 year 3 year 1 year	12/31/25 12/31/25 12/31/25 12/31/23
<b>BOARD OF HEALTH ADVISORY COMMITTEE:</b>			
Alternate No. 1	Matthew Kolodziej Carolyn Wooley	3 year 2 year	12/31/25 12/31/24
<b>SENIOR ADVISORY BOARD:</b>			
	Frank Guenther Vanessa Sandom Brian Rogaski Cindy Saperstein	2 year 2 year 2 year 2 year unexp	12/31/24 12/31/24 12/31/24 12/31/23

**WOOLSEY PARK ADVISORY COMMITTEE:**

Public Works	Dave Guerard	1 year	12/31/23
Parks & Recreation	Karin Poveromo	1 year	12/31/23
Environmental Commission	Jim Gambino	1 year	12/31/23
Deer Management Advisory	Chris Pazdan	1 year	12/31/23
HV Arts Council	Carol Lipson	1 year	12/31/23
HV Veteran's Association	Mike Chipowsky	1 year	12/31/23
Township Resident	Russ Granzow	1 year	12/31/23
Township Committee Member	Michael Ruger	1 year	12/31/23

**CITIZENS EQUITY ADVISORY COMMITTEE:**

	Shannon Kelly	1 year	12/31/23
	Kareen Bar-Akiva	1 year	12/31/23
	Peter Baktis	1 year	12/31/23
	Madeleine Mansier	1 year	12/31/23
	Nancy Lee	1 year	12/31/23
	Bonnie Williams	1 year	12/31/23
	Robert Greene	1 year	12/31/23
Township Committee Member	Michael Ruger	1 year	12/31/23

Date Adopted:

1 - 3 - 23

12 - D

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #**

**MAYOR'S APPOINTMENTS TO BOARDS,  
COMMISSIONS AND COMMITTEES**

**BE IT RESOLVED**, that I, \_\_\_\_\_, Mayor of the Township of Hopewell, County of Mercer, on this 3<sup>rd</sup> day of January 2023, do hereby appoint the following for the terms designated:

	<b>NOMINEE</b>	<b>TERM</b>	<b>TERM EXPIRING</b>
<b>PLANNING BOARD:</b>			
Class I	Uma Purandare (Mayors Designee)	1 year	12/31/23
Class IV	Vanessa Sandom	4 year	12/31/26
Alternate No. 1	Erhan Atay	2 year	12/31/24
<b>ENVIRONMENTAL COMMISSION:</b>			
	Michael Aucott	3 year	12/31/25
	Vanessa Sandom	3 year	12/31/25
Alternate No. 2	Mark Bean	2 year	12/31/24
<b>HISTORIC PRESERVATION COMMISSION:</b>			
Class C	Anita Crane	4 year	12/31/26
Alternate No. 2	Robert Warznak	2 year	12/31/24
<b>AGRICULTURAL ADVISORY COMMITTEE:</b>			
Alternate No. 1	John Hart	3 year	12/31/25
<b>OPEN SPACE ADVISORY COMMITTEE:</b>			
	Carol Kleis	3 year	12/31/25
	Michael Markulec	3 year	12/31/25
<b>DEER MANAGEMENT ADVISORY COMMITTEE</b>			
(Farmer)	Chris Pazdan	3 year	12/31/25
	Michael Van Clef	3 year	12/31/25
Alternate No. 1	Elizabeth Wasch	1 year	12/31/23

Date Adopted:

1 - 3 - 23  
12 - E

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N #**

**A RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE  
MEETING DATES FOR THE YEAR 2023**

**WHEREAS**, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

**WHEREAS**, the Township Committee of the Township of Hopewell desires to set forth a schedule of public meetings for the year 2023.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, County of Mercer and the State of New Jersey that the Township Committee shall hold its regular meetings at 6:30 p.m. (subject to change) at the Municipal Building Auditorium located at 201 Washington Crossing-Pennington Road, Titusville, New Jersey, and/or via Zoom Video Communications on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Monday of each month, except when that Monday is a national holiday and then the meeting will be held the following Tuesday evening or as noted in the attached annual notice of scheduled meetings; and

**BE IT FURTHER RESOLVED** that due to the fluctuation of COVID-19 transmission rates, the Township reserves the right to conduct municipal meetings via Zoom® or similar technology in lieu of in-person meetings to balance the need to conduct public business with the personal safety of those wishing to attend. In such case(s), within one business day of the decision to conduct the meeting via Zoom®, the Township will post the Municipal Complex Main Entrance and Official Bulletin Board in the Municipal Building, publish notice on the Township website and Facebook® and other social media platforms and provide an electronic copy of said notice to all persons who request a copy; and

**BE IT FURTHER RESOLVED** that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and schedule be forwarded to the official newspapers of the Township.

Date Adopted:

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**ANNUAL NOTICE OF SCHEDULED MEETINGS**

In accordance with the requirements of the Open Public Meetings Act, listed below is the list of meeting dates for 2023 for the Township of Hopewell Boards, Committees and Commissions. All meetings will be held at the Municipal Building and/or via Zoom Video Communications (except as noted below) on the date and at times as stated (Subject to Change):

**2023 HOPEWELL TOWNSHIP COMMITTEE MEETINGS**

**1<sup>ST</sup> AND 3<sup>RD</sup> MONDAY (except as noted below)**

**MEETING TIME - 6:30 P.M. (Subject to Change)**

January 3 (Reorganization Meeting (Tuesday)	July 10 (2 <sup>nd</sup> Monday)
January 9 (2 <sup>nd</sup> Monday)	July 24 (4 <sup>th</sup> Monday)
January 23 (4 <sup>th</sup> Monday)	August 7
February 6	August 21
February 21 (Tuesday)	September 5 (Tuesday)
March 6	September 18
March 20	October 2
April 3	October 16
April 17	November 13 (2 <sup>nd</sup> Monday)
May 1	November 27 (4 <sup>th</sup> Monday)
May 15	December 4
June 12 (2 <sup>nd</sup> Monday)	December 18
June 26 (4 <sup>th</sup> Monday)	

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**2023 HOPEWELL TOWNSHIP BOARD OF HEALTH**

**1<sup>ST</sup> MONDAY (QUARTERLY) (except as noted below)**

**MEETING TIME – 5:30 P.M.**

February 6	August 7
May 1	November 13 (2 <sup>nd</sup> Monday)

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**2023 HOPEWELL TOWNSHIP BOARD OF HEALTH ADVISORY COMMITTEE  
MEETING TIME – 6:00 P.M.**

January 18 (organization meeting) (3<sup>rd</sup> Wed.) September 13 (2<sup>nd</sup> Wed.)  
April 12 (2<sup>nd</sup> Wed.) November 8 (2<sup>nd</sup> Wed.)  
July 12 (2nd Wed.)

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**2023 ZONING BOARD OF ADJUSTMENT  
1ST WEDNESDAY (except as noted below)  
7:00 P.M. REGULAR MEETING**

January 4 (Reorganization)	July 5
February 1	August 2
March 1	September 6
April 4 (Tuesday)	October 11 (2 <sup>nd</sup> Wednesday)
May 3	November 1
June 7	December 6

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**2023 ENVIRONMENTAL COMMISSION  
3RD TUESDAY  
MEETING TIME - 7:00 P.M.**

January 17	July 18
February 21	August 15
March 21	September 19
April 18	October 17
May 16	November 21
June 20	December 19

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**2023 HISTORIC PRESERVATION COMMISSION  
3RD TUESDAY  
MEETING TIME - 7:00 P.M.**

January 17	July 18
February 21	September 19
March 21	October 17
April 18	November 21
May 16	December 19
June 20	

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**2023 AFFORDABLE HOUSING COMMITTEE  
3<sup>RD</sup> TUESDAY  
MEETING TIME - 7:00 P.M.**

January 17  
April 18  
July 18

October 17

**2023 AGRICULTURAL ADVISORY COMMITTEE  
1<sup>ST</sup> TUESDAY (Except as Noted Below)  
MEETING TIME – 7:00 or 7:30 P.M.**

January 10 (2<sup>nd</sup> Tues.)(7:00 p.m.) July 12 (Wednesday) (7:30 p.m.)  
March 14 (2<sup>nd</sup> Tues.)(7:00 p.m.) September 5 (7:30 p.m.)  
May 2 (7:30 p.m.) November 14 (2<sup>nd</sup> Tuesday)(7:00 p.m.)

**2023 OPEN SPACE ADVISORY COMMITTEE  
3RD TUESDAY (every other) (even months)  
MEETING TIME – 5:30 P.M.**

January 17  
February 21  
April 18  
June 20

August 15  
October 17  
December 19

**2023 PARKS & RECREATION ADVISORY COMMITTEE  
4<sup>TH</sup> MONDAY AND 3<sup>RD</sup> THURSDAY (Except as Noted Below)  
MEETING TIME – 7:00 P.M.**

January 23 (Monday)  
February 16 (Thursday)  
March 27 (Monday)  
April 20 (Thursday)  
May 22 (Monday)

June 15 (Thursday)  
July 24 (Monday)  
September 21 (Thursday)  
October 23 (Monday)  
November 16 (Thursday)

**2023 PLANNING BOARD**  
**4<sup>th</sup> THURSDAY (except as noted below)**  
**MEETING TIME – 7:00 P.M.**

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January 26 (Reorganization & Regular)	
February 23	July 27
March 23	August 24
April 27	September 28
May 18 (3 <sup>rd</sup> Thursday)	October 26
June 22	November 16 (3 <sup>rd</sup> Thursday)
	December 14 (2 <sup>nd</sup> Thursday)

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**2023 DEER MANAGEMENT ADVISORY COMMITTEE**  
**4TH WEDNESDAY (except as noted below)**  
**MEETING TIME - 7:00 P.M.**

January 25	July 26
February 22	August 23
March 22	September 27
April 26	October 25
May 24	November 15 (3 <sup>rd</sup> Wednesday)
June 28	December 20 (3 <sup>rd</sup> Wednesday)

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**2023 SENIOR ADVISORY BOARD**  
**3<sup>RD</sup> WEDNESDAY**  
**MEETING TIME – 2:00 P.M.**  
**HOPEWELL VALLEY SENIOR CENTER**

January 18	July 19
February 15	August 16
March 15	September 20
April 19	October 18
May 17	November 15
June 21	December 20

**2023 CITIZENS EQUITY ADVISORY COMMITTEE  
2<sup>ND</sup> TUESDAY  
MEETING TIME – 7:00 P.M.**

January 10 (Reorganization)	July 11
February 14	August 8
March 14	September 12
April 11	October 10
May 9	November 14
June 13	December 12

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**2023 WOOLSEY PARK ADVISORY COMMITTEE  
2<sup>ND</sup> THURSDAY  
MEETING TIME – 7:00 P.M.**

January 12 (Reorganization)	July 13
February 9	August 10
March 9	September 14
April 13	October 12
May 11	November 9
June 8	December 14

1-3-23  
12-F

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N #**

**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED**, that the Hopewell Valley News, The Times of Trenton, The Trentonian and the Hopewell Express are hereby designated as the official newspapers of the Township of Hopewell for the year 2023.

Date Adopted:

1-3-23

12-G

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N # 23-**

**A RESOLUTION DESIGNATING STATE  
APPROVED PUBLIC DEPOSITORIES AS OFFICIAL  
DEPOSITORIES OF HOPEWELL TOWNSHIP**

**BE IT RESOLVED**, on this 3<sup>rd</sup> day of January 2023 by the Township Committee of the Township of Hopewell, County of Mercer and State of New Jersey, that any public depository as listed on the attached Cash Management Plan be designated as an Official Depository of the Township of Hopewell, County of Mercer, for the year 2023.

**BE IT FURTHER RESOLVED**, that the Administrator and the Chief Financial Officer/Treasurer are hereby authorized to purchase and sell participations in the cash fund of these depositories for investment purposes for the account of the Township of Hopewell.

Date Adopted:

## CASH MANAGEMENT PLAN OF THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER, NEW JERSEY

### **I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investment") of certain public funds of the Township of Hopewell, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

### **II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Hopewell:

1. Current Fund
2. Open Space Trust Funds
3. Water Utility Fund
4. Sewer Utility Fund
5. Grant Fund
6. All Trust Funds
7. General Capital
8. Water Utility Capital
9. Sewer Utility Capital
10. Open Space Capital
11. COAH Capital

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Hopewell, specifically:

None Noted

**III. DESIGNATION OF THE OFFICIALS OF THE TOWNSHIP OF HOPEWELL AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Township of Hopewell and the Township Administrator are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Hopewell are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgements kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments:

New Jersey Cash Management Fund  
New Jersey ARM  
TD Bank  
Bank of Princeton

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIAL MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township of Hopewell referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such Brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

None Noted

## VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligations that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investments by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section1 of P.L 1977, c. 28 (C. 52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraph (1) and (3) of this subsection A;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;

- d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970,c236 (C.17:9-41); and
- e. a master repurchase agreement providing for the custody and security of collateral is executed.

For the purpose of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund- An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7;
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities ; and
- c. which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt for registration with the Securities and Exchange commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2s-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a national or state bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 or P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock 9or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided

profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

**VII. SAFEKEEPING CUSTODY PAYMENT AND  
ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Hopewell, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Hopewell to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a delivery versus payment method to insure that such Permitted Investments are either received by the Township of Hopewell or by a third party custodian prior to or upon the release of Township of Hopewell's funds.

To assure that all parties with whom the Township of Hopewell deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

**VIII. REPORTING REQUIREMENTS**

As of the last day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Hopewell, a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

A. The name of any institution holding funds of the Township of Hopewell, as a Deposit or a Permitted Investment.

- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body to the Township of Hopewell.

## **IX. TERM OF PLAN**

This Plan shall be in effect from January 1, 2023 to December 31, 2023. Attached to this Plan is a resolution of the governing body of the Township of Hopewell approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official(s) are directed to supply copies of the Amendments to all the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

1-3-23

12-H

TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY

RESOLUTION #23-

ADOPTING TEMPORARY 2023 BUDGET

**WHEREAS**, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

**WHEREAS**, this resolution is within the first thirty days of the year 2023; and

**WHEREAS**, 26.25% of total appropriations of the 2022 budget, exclusive of any appropriations made for debt service, capital improvement fund and deferred charges in said budget is the sum of \$ 4,898,601.14.

**NOW, THEREFORE, BE IT RESOLVED**, on this 3rd day of January 2023, by the Township Committee of the Township of Hopewell, that the following temporary appropriations be made and that a certified copy of the Resolution be transmitted to the Township's Treasurer's Office.

		2022	2023
		Budget	Temporary Budget
<b>IN CAP APPROPRIATIONS:</b>			
Executive	SW	279,000.00	80,000.00
	OE	262,500.00	150,000.00
Legislative	SW	25,200.00	10,000.00
	OE	18,000.00	5,000.00
Legal Services	OE	358,000.00	300,000.00
Municipal Clerk	SW	173,700.00	60,000.00
	OE	49,000.00	11,000.00
Financial Administration	SW	173,500.00	50,000.00
	OE	31,000.00	10,000.00
Auditing Services	OE	30,000.00	31,000.00
Tax Collection	SW	87,200.00	25,000.00
	OE	11,300.00	6,000.00
Municipal Assessor	SW	138,000.00	40,000.00
	OE	44,200.00	35,000.00

Engineering	OE	88,000.00	75,000.00
Historic Preservation	OE	1,200.00	400.00
Community Development	SW	349,000.00	80,000.00
	OE	94,000.00	40,000.00
Insurance Premiums	OE	452,000.00	300,000.00
Insurance Benefits	OE	2,672,215.53	800,000.00
Health Benefit Waiver	OE	61,000.00	12,000.00
Disability Insurance	OE	6,000.00	4,000.00
Police Services	SW	3,630,119.47	990,000.00
	OE	214,200.00	80,000.00
Prosecutor	SW	51,800.00	14,000.00
	OE	25,200.00	25,200.00
Streets and Roads	SW	1,553,000.00	500,000.00
	OE	373,000.00	180,000.00
Solid Waste & Recycling	OE	32,525.00	10,000.00
Municipal Building	SW	100,800.00	25,000.00
	OE	130,000.00	25,000.00
Fleet Maintenance	SW	141,300.00	40,000.00
	OE	123,000.00	70,000.00
Health	SW	309,500.00	90,000.00
	OE	29,000.00	9,000.00
Senior Services	SW	43,000.00	22,000.00
	OE	7,700.00	2,000.00
Environmental Commission	OE	6,800.00	500.00
Parks Maintenance	SW	68,000.00	10,000.00
	OE	28,000.00	14,000.00
Recreation	SW	139,000.00	33,000.00
	OE	6,100.00	2,000.00
Utilities	OE	160,000.00	45,000.00
Streetlighting	OE	164,000.00	45,000.00
Telephone	OE	68,000.00	27,000.00
Motor Fuels	OE	200,000.00	75,000.00
Municipal Court	SW	217,500.00	50,000.00
	OE	10,588.00	3,500.00
Public Defender	OE	21,000.00	20,000.00
Social Security	OE	590,000.00	101,000.00
DCRP	OE	8,000.00	500.00
Pension	OE	1,672,735.00	0.00
Interfunds	OE	219,465.00	0.00
<b>OUT OF CAP APPROPRIATIONS:</b>			
Recycling Tonnage Tax	OE	1,000.00	500.00

Insurance Benefits Health	OE	25,452.00	0.00
Interlocal Police	SW	439,152.76	15,000.00
	OE	40,000.00	0.00
Interlocal Dispatch	SW	74,727.77	0.00
Interlocal Recycling	OE	259,613.00	150,000.00
Interlocal Senior Services	SW	10,000.00	0.00
	OE	4,969.00	0.00
Interlocal Emergency Dispatch	OE	15,520.00	0.00
Miscellaneous Grants		838,105.12	0.00
Miscellaneous Expenses	OE	<u>1,205,450.02</u>	<u>0.00</u>
		18,661,337.67	4,798,600.00

1-3-23

12-I

TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY

RESOLUTION #23-

A RESOLUTION ADOPTING TEMPORARY  
2023 SEWER UTILITY ELSA & SEWER UTILITY SBRSA BUDGETS

WHEREAS, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

WHEREAS, this resolution is within the first thirty (30) days of the year 2023; and

WHEREAS, 26.25% of the total appropriations of the 2022 Sewer Utility budget, exclusive of debt service is the sum of \$272,205.93 for ELSA Sewer Utility and \$95,070.15 for SBRSA Sewer Utility;

NOW, THEREFORE, BE IT RESOLVED, on this 3<sup>rd</sup> day of January 2023, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Township Treasurer's office.

	<u>2022 Budget</u>	<u>2023 Temporary Budget</u>
<b><u>SEWER UTILITY ELSA</u></b>		
S & W	39,000.00	6,900.00
OE	993,275.00	263,000.00
Pensions	1,700.00	1,700.00
Social Security	<u>3,000.00</u>	<u>600.00</u>
<b>TOTAL</b>	<b>1,036,975.00</b>	<b>272,200.00</b>
<b><u>SEWER UTILITY SBRSA</u></b>		
S & W	16,000.00	3,000.00
OE	343,972.00	91,000.00
Pensions	800.00	800.00
Social Security	<u>1,400.00</u>	<u>200.00</u>
<b>TOTAL</b>	<b>335,262.00</b>	<b>95,000.00</b>

Date Adopted:

1-3-23  
12-J

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N #23-**

**A RESOLUTION ADOPTING TEMPORARY  
2023 WATER UTILITY BUDGET**

**WHEREAS**, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

**WHEREAS**, this resolution is within the first thirty (30) days of the year 2023; and

**WHEREAS**, 26.25% of the total appropriations of the 2022 Water Utility budget, exclusive of debt service is the sum of \$44,684.06; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 3<sup>rd</sup> day of January 2023, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Township Treasurer's office.

	<u>2022 Budget</u>	<u>2023 Temporary Budget</u>
<b>WATER UTILITY</b>		
S & W	16,000.00	6,000.00
OE	152,425.00	23,000.00
Pensions	500.00	500.00
Social Security	<u>1,300.00</u>	<u>500.00</u>
<b>TOTAL</b>	<b>170,225.00</b>	<b>30,000.00</b>

Date Adopted:

1-3-23  
12-K

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**R E S O L U T I O N #23-**

**A RESOLUTION AUTHORIZING PUBLIC WORKS TO RE-OPEN  
IT'S PETTY CASH FUND FOR 2023 IN THE AMOUNT OF \$200.00;  
RECREATION TO RE-OPEN ITS PETTY CASH FUND FOR 2023  
IN THE AMOUNT OF \$500.00; ADMINISTRATION TO RE-OPEN ITS  
PETTY CASH FUND FOR 2023 IN THE AMOUNT OF \$400.00  
AND THE SENIOR SERVICES OFFICE TO RE-OPEN THEIR PETTY  
CASH FUND FOR 2023 IN THE AMOUNT OF \$50.00**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for the Administration, Public Works, Recreation and Senior Services departments of Hopewell Township; and

**WHEREAS**, said petty cash funds were established by resolutions dated October 7, 1991 (Administration), January 4, 2001 (Recreation), February 1, 2001 (Public Works) and April 8, 2013 (Senior Services), by the Township Committee of the Township of Hopewell; and

**WHEREAS**, it is the desire of the Township Committee that said funds be continued under the direction of Administration, Public Works, Recreation and Senior Services respectively.

**NOW, THEREFORE, BE IT RESOLVED** on this 3<sup>rd</sup> day of January 2023, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that effective January 1, 2023, the Public Works Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$200.00; the Recreation Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$500.00; the Administration Office is hereby permitted to re-open its Petty Cash Fund in the amount of \$400.00 and the Senior Services Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$50.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Funds will be used by such office or department to pay claims for small miscellaneous expenses.

Date Adopted:

1-3-23

12-L

TOWNSHIP OF HOPEWELL

MERCER COUNTY, NEW JERSEY

RESOLUTION #

BILLS & CLAIMS

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment dated January 3, 2023 in the following amounts:

Bills and Claims	-	\$6,605,458.01
Payroll	-	\$0.00
Total Disbursements	-	\$6,605,458.01

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

Date Adopted: