

**HOPEWELL TOWNSHIP COMMITTEE
REORGANIZATION/REGULAR MEETING
HOPEWELL TOWNSHIP MUNICIPAL BUILDING AUDITORIUM**

Monday, January 3, 2005 - 7:06 p.m.

PROPER STATEMENT OF NOTICE - Municipal Clerk Bielawski called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Times (the official newspapers) on December 17, 2004 in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE TO THE FLAG - Children of the Township Committee Members and children in the audience led those in attendance in the Pledge of Allegiance to the flag.

OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS

Kevin Main, Esquire, administered the Oath of Office to elected Township Committee Member Mark Iorio.

Mr. Main then administered the Oath of Office to elected Township Committee Member Judy Niederer.

ROLL CALL - The 2005 Township Committee answered the roll call of the Municipal Clerk:

COMMITTEE MEMBERS PRESENT: Iorio, Kemp, Niederer, Sandahl, Sandom

ABSENT: None

STAFF PRESENT: Administrator Smeltzer, Municipal Clerk Bielawski

NOMINATIONS AND ELECTION OF MAYOR FOR THE YEAR 2005

Municipal Clerk Bielawski called for nominations for the office of Mayor for the year 2005. Committee Member Niederer nominated Committee Member Kemp for Mayor for the year 2005. The Municipal Clerk noted for the record that Committee Member Kemp was nominated and she called for further nominations for the office of Mayor. Committee Member Sandahl nominated Committee Member Sandom for Mayor for the year 2005. The Municipal Clerk noted for the record that Committee Member Sandom was nominated and she called for further nominations for the office of Mayor. There were no further nominations from the Floor and the nominations were closed.

The Municipal Clerk called for a vote on the first nomination of Committee Member Kemp for Mayor.

ROLL CALL VOTE:

AYES: Iorio, Kemp, Niederer

NOES: Sandahl, Sandom

The Municipal Clerk noted for the record that Committee Member Kemp was duly elected Mayor for the year 2005.

OATH OF OFFICE OF MAYOR - The Municipal Clerk administered the Oath of Office to Mayor Kemp.

NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR THE YEAR 2005

Municipal Clerk Bielawski called for nominations for the office of Deputy Mayor for 2005. Committee Member Niederer nominated Mark Iorio for Deputy Mayor for the year 2005. The Municipal Clerk noted for the record that Committee Member Mark Iorio was nominated and she called for further nominations for the office of Deputy Mayor. Committee Member Sandom nominated David Sandahl for Deputy Mayor for the year 2005. The Municipal Clerk noted for the record that Committee Member David Sandahl was nominated and she called for further nominations for the office of Deputy Mayor. There were no further nominations from the Floor and the nominations were closed.

The Municipal Clerk called for a vote on the first nomination of Committee Member Iorio for Deputy Mayor.

ROLL CALL VOTE:

AYES: Iorio, Niederer, Mayor Kemp

NOES: Sandahl, Sandom

The Municipal Clerk noted for the record that Committee Member Iorio was duly elected Deputy Mayor for the year 2005.

OATH OF OFFICE OF DEPUTY MAYOR - The Municipal Clerk administered the Oath of Office to Deputy Mayor Iorio.

2005 MAYOR'S WELCOME AND COMMENTS

Mayor Kemp delivered the following 2005 Mayor's Message:

"I am deeply honored by this appointment. I promise I will do my very best. I'd like to thank some visiting dignitaries for taking the time out of their schedules tonight -- State Senator Shirley Turner, former Mayor John Hart and William Cane, former County GOP Chair John Hansbury. I'd also like to take this opportunity to thank the residents of Hopewell Township, both those in the audience and those that come out regularly to participate in our public process week after week, and our viewing audience at home. I'd like to thank the members of our boards and commissions for volunteering their time, and our township family otherwise known as the municipal staff, and out professionals. All of you together make Hopewell Township the place it is, sought after, controversial and never dull. Under the guidance of Mayor Sandom we've accomplished many things and set the groundwork for many more. I know you all join me in thanking Mayor Sandom for her hard work, countless hours and for having the heart of a lioness when it comes to Hopewell Township. We will face many important issues over the next year. I believe we, the Township Committee, will face these issues together as a team. I'm certain that we will disagree, but I'm also certain that the disagreements will be productive and lead us to better solutions. Together, we will lead the community towards balance--preserving open space in the south as well as the north; establishing recreational opportunities for the young as well as the not so young; promoting fiscal restraint to retain our life long residents balanced with the expectations and needs of our changing community; protecting our valley's precious resources while providing for controlled development and affordable housing; supporting the business of agriculture and preserved farmland balanced with open space purchases; improving the safety of our

highways balanced with the convenience of access and traffic flow; providing wastewater solutions for our existing neighborhoods balance with the appropriate densities for new growth. To recognize and balance the needs of the community is, I believe, the Township Committee's primary responsibility. I'd like to thank my husband for his patience the last two years and in the coming year, and I'd also like to say I've met so many goodhearted and hardworking people over the past few years. You have made this a rewarding experience. Thank you for your friendship and I look forward to your continued support and counsel. Thank you."

Deputy Mayor Iorio delivered the following 2005 Deputy Mayor's comments:

"I deeply appreciate all who have attended this evening. I would like to thank everyone who has supported Judy and me during the past 10 months. First, my wonderful running mate, Judy Niederer and her family--her husband Bob and their daughters, Jennifer and Laura. Our County Committee, led by Kevin Main, our Treasurer, Tony Henson, the Turners, Burds, Beyers, Canes, Len Ramist, Arlene Kemp, Melissa and Dan McGee, Jeremy Hirsch, John Hart, the Hansburys, Sally Brenner, Dick Bailey and Don Kintzel. Thank you so much. My mom and dad are here and my sister, Patty, and finally, my family--my wife Ruth, Melissa and Christopher--I could not have done this without you. Thank you all, very much.

It would be indeed a privilege to serve the residents of our great community. I'm beginning my eighteenth year as President of my own marketing and communication firm, and, like many of you, feel the frustration of the slow and often tedious political process. So with much deliberation I decided to throw my hat in the ring in April of last year. We all eventually experience that there are many politics in business and there is much business in politics. As the process of running for office and our eventual election evolved last year, I experienced many of the same frustrations. We need to practice positive change in our form of government as well as a better experience in the process. There is much to do. We are faced with challenges from many areas. We must control spending so that we can continue to afford to live in this great community. Senior citizens and our youth need our attention and focus. We must continue to work together to support our local boroughs and insure we all benefit from mutually, favorable relationship. Our groundwater needs attention, as well as many failing septic systems through the Township. Our citizens deserve clean drinking water and a government which will help protect our residents from harmful wastewater. Our recreation facilities have not kept up with our changing and growing population. We must continue to work toward providing and maintaining, for our citizens, parks and recreation facilities that can be used and enjoyed by all. We are committed to hiring a new recreation director who has the experience, knowledge and know how to run and maintain a growing and fiscally responsible recreation department. We must keep our roadways safe and lead the charge for county and state help to cooperate when necessary. The two most dangerous roads in Hopewell Township continue to be Route 31 and Route 29, and changes must be made in order to keep our citizens safe from harm's way. Our open space progress has been steady yet sometimes without clear-cut focus on properties that can be preserved but also enjoyed by the public. We are committed to post signs and maps so that all citizens have the opportunity to view and enjoy Hopewell Township's preserved farmlands and open space. And finally, as some of you know, I've been a member of the Rotary Club of Trenton since 1990. Rotary International's motto of "Service Above Self" is in it's own right a selfless acclamation to service to others. I truly believe in service above self and look forward to serving the citizens of this great Township, faithfully, over the next three years. Thank you very much."

Mayor Kemp announced the following departmental assignments for 2005:

Administration, Legal, Affordable Housing, Planning Board Mayor Kemp
 Finance, Economic Development Mark Iorio
 Parks, Recreation, Roads, Public Buildings and Grounds and Solid Waste,
 Historic Preservation Commission, Public Safety,
 Traffic Management Judy Niederer
 Zoning, Planning Board..... David Sandahl
 Health, Communications Task Force, Agricultural Advisory
 Committee, Wastewater, Environmental Commission, Open Space
 Advisory Committee..... Vanessa Sandom

RESOLUTION #05-1. Read by title.
 Motion by Sandahl, seconded by Niederer to adopt Resolution #05-1.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-1

**A RESOLUTION APPOINTING
 A TOWNSHIP ATTORNEY**

BE IT RESOLVED, by the Township Committee of the Township of Hopewell,
 County of Mercer, that Steven P. Goodell, Esq. is hereby appointed Township Attorney for
 the year 2005.

RESOLUTION #05-02. Read by title.
 Motion by Sandahl, seconded by Niederer to adopt Resolution #05-02.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-2

**RESOLUTION DESIGNATING
 ONE-YEAR APPOINTMENTS FOR 2005**

BE IT RESOLVED, by the Township Committee of the Township of Hopewell,
 County of Mercer, that the persons listed as follows are hereby appointed for a one-year
 term expiring December 31, 2005:

COURT ADMINISTRATOR	Margaret Umbro
DEPUTY COURT ADMINISTRATOR:	Christine Irizarry
DEPUTY MUNICIPAL CLERK:	Anne B. Moore
TREASURER:	Elaine Cruickshank-Borges
CERTIFYING AGENT FOR PUBLIC EMPLOYEES RETIREMENT SYSTEM:	Deborah L. Smith
SEARCHER FOR PROSPECTIVE ASSESSMENTS:	Annette C. Bielawski
TAX SEARCH OFFICER:	Kathleen Cantwell

RESOLUTION #05-3. Read by title.
 Motion by Niederer, seconded by Iorio to adopt Resolution #05-3.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-3

**HOPEWELL TOWNSHIP COMMITTEE APPOINTMENTS
 TO BOARDS, COMMISSIONS AND COMMITTEES**

BE IT RESOLVED, on this 3rd day of January 2005, by the Township Committee of the Township of Hopewell, County of Mercer, that the following are hereby appointed for the terms designated:

	NOMINEE	TERM	TERM EXPIRING
PLANNING BOARD CLASS III:			
(Township Committee Member)	David Sandahl	1 year	12/31/05

AFFORDABLE HOUSING COMMITTEE:

(Occupant)	Christine Herman	2 year	12/31/06
(Township Committee Member)	Arlene A. Kemp	1 year	12/31/05

RESOLUTION #05-4. Mayor's Appointment.
 Motion by Iorio, seconded by Sandom to adopt Resolution #05-4.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-4

**MAYOR'S APPOINTMENTS TO BOARDS,
 COMMISSIONS AND COMMITTEES**

BE IT RESOLVED, that I, Arlene Kemp, Mayor of the Township of Hopewell, County of Mercer, on this 3rd day of January 2005, do hereby appoint the following for the terms designated:

	NOMINEE	TERM	TERM EXPIRING
PLANNING BOARD:			
Class I	Mayor	1 year	12/31/05
Class II	John R. Hart, Jr.	1 year	12/31/05
Class IV	Jeremy Hirsch	4 year	12/31/08
Class IV	Robert Beyer	4 year	12/31/08

ENVIRONMENTAL COMMISSION:

	Michael Aucott	3 year	12/31/07
	John R. Hart, Jr.	3 year	12/31/07

RESOLUTION #05-5. Read by title.
 Motion by Sandom, seconded by Sandahl to adopt Resolution #05-5.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-5

**A RESOLUTION REAPPOINTING GALE DOWNEY
 HOPEWELL TOWNSHIP REPRESENTATIVE TO THE
 STONY BROOK REGIONAL SEWERAGE AUTHORITY**

BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer, on this 3rd day of January 2005, that Gale Downey of 284 Wargo Road, Pennington, NJ 08534, be and is hereby appointed the Hopewell Township representative to the Stony Brook Regional Sewerage Authority for a five-year term that will expire on January 31, 2009.

BE IT FURTHER RESOLVED, that the Municipal Clerk is instructed to forward a

certified copy of this resolution to the Stony Brook Regional Sewerage Authority.

OATH OF OFFICE OF APPOINTEES

Municipal Clerk Bielawski administered the Oath of Office to the aforementioned appointees.

At this time, Mayor Kemp recognized Robert L. Bowser, Mayor of East Orange, New Jersey, who was present in the audience.

RESOLUTION #05-6. Read by title.
Motion by Sandom, seconded by Sandahl to adopt Resolution #05-6.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-6

**TOWNSHIP COMMITTEE ESTABLISHING
MEETING DATES FOR THE YEAR 2005**

WHEREAS, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

WHEREAS, the Township Committee of the Township of Hopewell desires to set forth a schedule of public meetings for the year 2005;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer and the State of New Jersey that the Township Committee shall hold its regular meetings at 7:00 p.m. at the municipal building auditorium located at 201 Washington Crossing-Pennington Road, Titusville, New Jersey, on the 2nd and 4th Monday of each month, except when that Monday is a national holiday and then the meeting will be held the following Tuesday evening;

BE IT FURTHER RESOLVED, that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

BE IT FURTHER RESOLVED, that copies of this Resolution and schedule be forwarded to the official newspapers of the Township.

RESOLUTION #05-7. Read by title.
Motion by Sandahl, seconded by Niederer to adopt Resolution #05-7.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #05-7

DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, that The Times and the Hopewell Valley News are hereby designated as the official newspapers of the Township of Hopewell for the year 2005.

RESOLUTION #05-8. Read by title.
Motion by Sandahl, seconded by Niederer to adopt Resolution #05-8.
MOTION UNANIMOUSLY CARRIED

RESOLUTION #04-8**A RESOLUTION DESIGNATING STATE
APPROVED PUBLIC DEPOSITORIES AS OFFICIAL
DEPOSITORIES OF HOPEWELL TOWNSHIP**

BE IT RESOLVED, on this 3rd day of January 2005 by the Township Committee of the Township of Hopewell, County of Mercer and State of New Jersey, that any public depository as listed on the attached Cash Management Plan be designated as an Official Depository of the Township of Hopewell, County of Mercer, for the year 2005.

BE IT FURTHER RESOLVED, that the Administrator and the Chief Financial Officer/Treasurer are hereby authorized to purchase and sell participations in the cash fund of these depositories for investment purposes for the account of the Township of Hopewell.

RESOLUTION #05-9. Read by title.

Motion by Sandahl, seconded by Niederer to adopt Resolution #05-9.

ROLL CALL VOTE:

AYES: Iorio, Niederer, Sandahl, Sandom, Mayor Kemp

NOES: None

RESOLUTION #05-9**ADOPTING A TEMPORARY 2005 BUDGET**

WHEREAS, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2005 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

WHEREAS, this resolution is within the first thirty days of the year 2005, and

WHEREAS, 26.25% of total appropriations of the 2004 budget, exclusive of any appropriations made for debt service, capital improvement fund and deferred charges in said budget is the sum of \$3,348,582.00.

NOW, THEREFORE, BE IT RESOLVED, on this 3rd day of January 2005, by the Township Committee of the Township of Hopewell, that the following temporary appropriations be made and that a certified copy of the Resolution be transmitted to the Township Treasurer's Office.

IN CAP APPROPRIATIONS:

	2004 Budget	2005 Temporary Budget
Legislative		
S&W	16,000	4,000
OE	12,500	3,125
Executive		
S&W	268,049	67,100
OE	89,184	22,300
Financial Administration		
S&W	174,091	53,250
OE	20,912	5,300
Tax Collection		
S&W	97,369	24,400
OE	19,250	4,800
Legal Services/Prosecutor		
S&W	52,515	13,200
OE	415,398	110,000
Municipal Clerk		
S&W	147,761	37,000
OE	26,606	6,700

Municipal Assessor		
S&W	142,406	35,700
OE	50,110	12,600
Engineering		
OE	90,000	22,500
Municipal Building		
S&W	70,523	18,000
OE	67,606	16,900
Police Services		
S&W	2,203,899	687,000
OE	254,512	80,000
Planning Services		
S&W	133,825	32,000
OE	97,021	24,300
Zoning		
S&W	74,215	18,600
OE	20,883	5,250
Auditing Services		
OE	30,000	30,000
Health		
S&W	249,461	62,400
OE	49,880	12,500
Solid Waste & Recycling		
OE	154,000	40,000
Public Works		
S&W	1,213,278	320,000
OE	294,899	82,758
Fleet Maintenance		
S&W	157,285	41,000
OE	105,000	26,250
Recreation/Parks		
S&W	33,010	8,300
OE	33,200	8,300
Motor Fuels		
OE	140,000	40,000
Street Lighting		
OE	93,168	24,000
Utilities		
OE	100,000	25,000
Telephone		
OE	95,000	24,000
Recreation Committee		
OE	500	250
Municipal Court		
S/W	- 0 -	65,000
O/E	- 0 -	40,100
Public Defender		
S/W	- 0 -	6,000
Charter Study Commission		
S/W	- 0 -	2,000
O/E	- 0 -	8,000
Historic Preservation Commission		
S&W	8,351	2,000
OE	3,065	1,000
Environmental Commission		
OE	4,300	1,000
Insurance Premiums		
OE	311,000	60,698
Disability Insurance		
OE	5,000	1,000

Social Security		
OE	428,042	110,000
OUT OF CAP APPROPRIATIONS:		
Interlocal Police Services		
S&W	257,836	64,500
OE	30,642	7,700
Municipal Court		
S&W	259,602	- 0 -
OE	160,327	- 0 -
Affordable Housing		
S&W	40,000	10,000
OE	- 0 -	- 0 -
Interlocal Health Services		
S&W	38,349	9,600
OE	7,369	1,900
Drug Alliance Program		
OE	27,353	7,000
Fire Services		
OE	5,895	- 0 -
Interlocal Recycling		
OE	189,463	47,400
Interlocal Drug Alliance Program		
OE	2,145	540
Interlocal Public Works		
OE	7,500	1,875
Interlocal Animal Control		
S&W	10,000	10,000
Interlocal Dispatch	38,245	9,600
Interlocal Recreation		
S&W	174,635	43,700
OE	55,389	13,900
COPS NJSA 40A4-45.3NN		
S&W	507,922	- 0 -
Public Defender		
S&W	24,000	- 0 -
Insurance Premiums	- 0 -	340,726
Pension	21,632	101,310
Employee Benefits	1,333,000	333,250
Miscellaneous Expenses		
OE	1,512,126	- 0 -
TOTAL	12,756,504	\$ 3,348,582

RESOLUTION #05-10. Read by title.

Motion by Niederer, seconded by Sandahl to adopt Resolution #05-10.

ROLL CALL VOTE:

AYES: Iorio, Niederer, Sandahl, Sandom, Mayor Kemp

NOES: None

RESOLUTION #05-10

**ADOPTING TEMPORARY 2005 WATER &
SEWER UTILITY BUDGETS**

WHEREAS, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2005 budget, temporary appropriations shall be made for the purpose in the manner and the time provided: and

WHEREAS, this resolution is within the first thirty (30) days of the year 2005, and
WHEREAS, 26.25% of total appropriations of the 2004 Water Utility budget, exclusive of debt service is the sum of \$66,700.00; and

WHEREAS, 26.25% of the total appropriations of the 2004 Sewer Utility budget, exclusive of debt service is the sum of \$225,290.00

NOW, THEREFORE, BE IT RESOLVED, on this 3rd day of January 2005, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Township Treasurer's office.

	2004 Budget	2005 Temporary Budget
<u>WATER UTILITY</u>		
S&W	14,500	5,500
OE	50,950	11,008
<u>Employee Benefits</u>		
OE	1,250	1,000
TOTAL	66,700	17,508
<u>SEWER UTILITY</u>		
S&W	22,900	10,000
OE	813,850	213,990
<u>Insurance Premiums</u>		
OE	1,000	300
<u>Employee Benefits</u>		
OE	2,500	1000
TOTAL	858,250	225,290

RESOLUTION #05-11. Read by title.

Motion by Sandahl, seconded by Niederer to adopt Resolution #05-11.

MOTION UNANIMOUSLY CARRIED

RESOLUTION #05-11

A RESOLUTION AUTHORIZING PUBLIC WORKS AND RECREATION TO RE-OPEN THEIR PETTY CASH FUNDS FOR 2005 IN THE AMOUNT OF \$200.00 EACH AND THE ADMINISTRATION OFFICE TO REOPEN ITS PETTY CASH FUND FOR 2005 IN THE AMOUNT OF \$400

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for the Administration, Public Works and Recreation departments of Hopewell Township; and

WHEREAS, said petty cash funds were established by resolutions dated October 7, 1991 (Administration), January 4, 2001 (Recreation) and February 1, 2001 (Public Works) by the Township Committee of the Township of Hopewell; and

WHEREAS, it is the desire of the Township Committee that said funds be continued under the direction of Administration, Public Works and Recreation respectively;

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of January 2005, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that effective January 1, 2005, Public Works and Recreation Offices be and are hereby authorized and permitted to re-open their Petty Cash Funds in the amount of \$200.00 and the Administration Office is hereby permitted to re-open its petty cash fund in the amount of \$400.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Funds will be used by such office or department to pay claims for small miscellaneous expenses.

PUBLIC SECTION

There were no comments from the public.

At 7:40 p.m. Motion by Sandahl, seconded by Sandom to adjourn the meeting.
MOTION UNANIMOUSLY CARRIED

ANNETTE C. BIELAWSKI
MUNICIPAL CLERK