

**Hopewell Township Health Department**  
**201 Washington Crossing Pennington Road**  
**Titusville, NJ 08560**  
**609-737-0120**

**APPLICATION FOR LETTER OF REVIEW**  
**Onsite Well Water System**

Block \_\_\_\_\_ Lot \_\_\_\_\_ Location \_\_\_\_\_

Transfer/Tenancy/Change in Use (Circle one) Date \_\_\_\_\_ Fee \$25.00 received \_\_\_\_\_

Property Owner \_\_\_\_\_

Owner's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Legal Agent for owner \_\_\_\_\_ Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Purchaser/Tenant  
Name \_\_\_\_\_

Purchaser/Tenant  
Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Legal Agent for Purchaser \_\_\_\_\_ Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Ordinance BH 2003-1** There shall be no transfer of real property, change in the use or change in tenancy of a property which utilizes an onsite public or private well water system for its potable water supply until the Administrative Authority or its authorized representative shall have issued a Letter of Review stating that the water system complies or does not comply with water quality standards specified by the NJ Safe Drinking Water Act N.J.S.A. 58:12A-1 et seq. and implementing rules N.J.A.C. 7:10 and the Private Well Testing Act Regulations N.J.A.C.7: 9E and any other parameters as specified by the Health Officer based on known contamination in this area. Effective October 1, 2003

This application must be completed and submitted **10 business days** prior to transfer of properties, occupancy or changes in use or change in tenancy and include the name and address of all persons owning, purchasing or leasing the property upon which the well is located.

Make check for **\$25** payable to Hopewell Township.

Transfer of real property:

An original Laboratory Report provided by a NJDEP certified laboratory, plus a chain of custody must accompany this application. The laboratory must indicate if the water exceeds any maximum

contaminate level (MCL) or Action Levels for any parameters for which standards have been established by the **Private Well Testing Act Regulations** N.J.A.C.7:9E and the **Safe Drinking water Act**

**Regulations** or by the Administration Authority.

Changes in Tenancy:

An original laboratory report provided by a NJDEP certified Laboratory, plus a chain of custody must accompany this application. The laboratory must indicate if the water exceeds any maximum contaminate level (MCL) or Action Levels for: Total Coliform (annual), Nitrates, Volatile Organics, EPA 524.2 or latest version, Lead, first flush, Arsenic, Gross Alpha, Cadmium (Tri-annual) and any other parameters as specified by the Health Officer based on known contamination.

\_\_\_\_\_ **To be completed by Health Department** \_\_\_\_\_

\_\_\_\_\_ All parameters meet established MCL or Action Levels

\_\_\_\_\_ Application incomplete and returned \_\_\_\_\_

\_\_\_\_\_ Well water system is not in compliance. Approval pending submittal of one or more of the following:

\_\_\_\_\_ Provide Point of entry Treatment system or Install new well. (Permits are required)

*Provide manufacture specifications for all treatment systems.*

\_\_\_\_\_ Provide Post treatment system or retested laboratory results.

\_\_\_\_\_ Filed copy of Deed with amendment provided.

\_\_\_\_\_ Provide a Copy of an agreement for remediation as negotiated by owner/purchaser to be completed or installed prior to occupancy of this property.

\_\_\_\_\_ Temporary approval granted on \_\_\_\_\_ and must be completed within **30 days**.

\_\_\_\_\_ Deed amendment for installed water treatment system.

\_\_\_\_\_ Acceptable duplicated Post treatment laboratory test results water results.

\_\_\_\_\_ Other \_\_\_\_\_

**Letter of Review issued on** \_\_\_\_\_ **To** \_\_\_\_\_

**By** \_\_\_\_\_ **Title** \_\_\_\_\_

**Violation:** Any person or persons, firm or corporation violating any of the provisions of this ordinance upon conviction thereof, pay a penalty of not less than \$200.00 for each offense and an additional penalty of \$25.00 for each day of continuance of the violation after notice of the violation shall have been given to such person or persons, firm or corporation by the Administrative Authority, to be collected and enforced by summary proceedings for the collection of penalties pursuant to the New Jersey Penalty Enforcement Law. Such notice shall be given by (1) serving a copy thereof on the property owner as shown on the current tax map or his agent in charge of the property, or (2) mailing a copy thereof by certified mail to the property owner at his address as shown on the said tax map.